

**OFFICIAL REGISTRATION  
OF A MOTOR VEHICLE AND APPLICATION  
FOR CERTIFICATE OF TITLE**  
H-13 REV. 8-2014



VOID UNLESS  
VALIDATED  
HERE BY  
CONNECTICUT  
DMV



STATE OF CONNECTICUT  
**DEPARTMENT OF MOTOR VEHICLES**  
60 STATE STREET, WETHERSFIELD, CT 06161

**INSTRUCTIONS:**

- (1) Please print using a black or blue pen.
- (2) If required, TITLE must accompany this application.
- (3) If you are changing your address in addition to DMV, please contact your local post office to change your official mailing address.

<b>1. OWNER</b>	OWNER'S NAME (Last, First, Middle Initial)		OWNER'S SEX <input type="checkbox"/> M <input type="checkbox"/> F	OWNER'S BIRTHDATE	OWNER'S LICENSE NO. OR ID	STATE	
	MAILING ADDRESS (Number and Street)		CT RESIDENT <input type="checkbox"/> YES <input type="checkbox"/> NO	RESIDENT ADDRESS (If Different from Mailing Address - PO Box is NOT acceptable)			
	(City or Town)	(State)	(Zip Code)	IF CO-OWNERSHIP <input type="checkbox"/> JOINT/OR - Requires ONLY ONE signature to transfer ownership <input type="checkbox"/> COMMON/AND - Requires ALL signatures to transfer ownership			
	CO-OWNER'S NAME (If any)		CO-OWNER'S SEX <input type="checkbox"/> M <input type="checkbox"/> F	CO-OWNER'S BIRTHDATE	CO-OWNER'S LICENSE NO. OR ID	STATE	
	IS OWNER A BUSINESS <input type="checkbox"/> YES <input type="checkbox"/> NO	I certify the following: (1) I am the owner of five (5) or more vehicles that are registered in my name, either individually or jointly with other named owners; (2) I do not have a license to sell, repair, recycle, lease or rent motor vehicles.				<input type="checkbox"/> YES INITIALS	
CT TOWN & STREET ADDRESS WHERE VEHICLE IN THE NORMAL COURSE OF OPERATION MOST FREQUENTLY LEAVES FROM, RETURNS TO OR REMAINS (For property tax)							
<b>2. IF LEASED VEHICLE</b>	NAME OF LESSEE (Person to whom or company to which vehicle is leased)			LESSEE OPERATOR LICENSE NO.	CONNECTICUT LEASING LICENSE NO.		
	ADDRESS OF LESSEE (P.O. Box is Not Acceptable) (Number and Street)			(City or Town)	(State)	(Zip Code)	
<b>3. VEHICLE REGISTRATION (Please complete in full)</b>	VEHICLE I.D. NUMBER		YEAR	MAKE	MODEL NAME OR NO.	BODY STYLE (4-Dr. Sedan, etc.)	
	FUEL TYPE (Gas, Diesel, etc.)	CYLINDERS	NO. OF WHEELS	COLOR (Maximum of Two)	ODOMETER READING (Mileage)	NEW OR USED <input type="checkbox"/> NEW <input type="checkbox"/> USED	COMMERCIAL USE <input type="checkbox"/> YES <input type="checkbox"/> NO
<b>4. IF OTHER THAN PASSENGER STYLE VEHICLE</b>	LIGHT WEIGHT (Wt. empty)	NO. AXLES	COMPLETE FOR APPLICABLE VEHICLE (Buses, Trucks) →	SEAT CAPACITY	NO. STANDEES	CARRY SCHOOL CHILDREN? <input type="checkbox"/> YES <input type="checkbox"/> NO	COM. CARRIER-US DOT NO. (If assigned)
	GROSS WEIGHT (Light wt. + max load)	GROSS VEHICLE WT. RATING	HAZARDOUS MATERIAL <input type="checkbox"/> YES <input type="checkbox"/> NO	INTERSTATE COMMERCE <input type="checkbox"/> YES <input type="checkbox"/> NO	TRAILERS - Rear lights required. Brakes required if 3,000 lbs. or more GVWR. Length of vehicle & trailer combined must be in accordance with CGS 14-262.		
<b>5. LIEN-HOLDER (If vehicle purchase was financed)</b>	LIEN-HOLDER FINANCING VEHICLE PURCHASE FOR CURRENT OWNER		DATE OF LIEN	SECOND LIEN-HOLDER (If Any)		DATE OF SECOND LIEN	
	ADDRESS OF LIEN-HOLDER			ADDRESS OF SECOND LIEN-HOLDER			
<b>AUTO INSURANCE</b>	INSURANCE COMPANY NAME (Not Agent)			AUTOMOBILE INSURANCE POLICY NO.			
<b>6. SELLER(S)</b>	NAME OF SELLER(S) (If 2 owners, include both names)					DATE VEHICLE PURCHASED	
	SELLER'S ADDRESS					PURCHASE PRICE (Bill of Sale required)	
<b>7. TAX EXEMPTION</b>	IF TAX EXEMPTION IS CLAIMED	READ REVERSE SIDE OF THIS FORM, SPECIFY CODE AND ANY ADDITIONAL INFORMATION.	CODE NO.	EXEMPTION INFORMATION (If leased vehicle lessor tax number if applicable)			
<b>8. DEALER TRANSACTION</b>	IDENTIFICATION NUMBER OF TRADED-IN VEHICLE		YEAR	MAKE	CT DEALER LIC. NO.	CT SALES TAX PERMIT NO.	
	TOTAL SALES PRICE	TRADE-IN ALLOWANCE	NET SALES PRICE	STATE TAX COLLECTED	DEALER SIGNATURE <b>X</b>	DATE SIGNED	
<b>9. OWNER'S SIGNATURE</b>	The undersigned certifies that there are no liens on this vehicle except those specified above, the insurance required by Connecticut law is in effect and will be maintained during this registration period, all property taxes due any CT Taxing Authority for any vehicle previously registered in my/our name(s) have been paid, if other than Passenger registration this vehicle is registered in accordance with Manufacturer's Maximum Gross Vehicle Weight Rating. The information provided to the Commissioner of Motor Vehicles herein is subscribed by me, the undersigned, under penalty of false statement, in accordance with the provisions of Section 14-110 and 53a-157b of the Connecticut General Statutes. I understand that if I make a statement which I do not believe to be true, with the intent to mislead the Commissioner, I will be subject to prosecution under the above-cited laws.						
	OWNER'S SIGNATURE <b>X</b>		DATE SIGNED	CO-OWNER'S SIGNATURE <b>X</b>		DATE SIGNED	
<b>DMV OFFICE USE ONLY</b>							
new issue	safety plate		C.C.	S.C.	TYPE OF REGISTRATION	MARKER PLATE NO.	
CAA	<input type="checkbox"/> title <input type="checkbox"/> no title		PRIOR TITLE STATE		PRIOR TITLE NUMBER		
temp. cert.	lien		EXPIRATION DATE		TAX TOWN	RESTRICTION CODE	
transfer	admin fee		TAXABLE PRICE		HIGHEST FEE PAID		
sub. reg.	emissions						
info. change	ghg						
sales tax	TOTAL FEE \$						

## SALES TAX INSTRUCTIONS

- A) SALES OR USE TAX COMPUTATION** - The sales or use tax is based on the invoiced purchase price for vehicles purchased from a licensed dealer. If the vehicle is purchased from a private individual, not from a licensed dealer, the sales or use tax is based on the current month's issue of the N.A.D.A. Official Used Car Guide, Eastern Edition or the *Bill of Sale*, whichever is greater.
- B) SALES TAX PAID IN ANOTHER STATE** - In order to obtain credit for sales/use tax paid to another jurisdiction, you must present proof of payment in the form of an official receipt or dealer's invoice.
- C) BARTER, TRADE, SWAP** - When two individuals trade vehicles, each must pay sales/use tax on the value of the vehicle received based on the current month's issue of the N.A.D.A. Official Used Car Guide, Eastern Edition.
- D) CHECKS** - Please make your check payable to "DMV". The total for all DMV fees also will include the sales tax.
- E) REFUNDS** - Claims for sales or use tax refunds must be submitted to the Department of Revenue Services. Use CERT-106, *Claim for Refund of Use Tax Paid on Motor Vehicle Purchased from Other Than a Motor Vehicle Dealer*, to claim a refund of use tax paid on a motor vehicle purchased from other than a motor vehicle dealer. A CERT-106 form is available at all DMV branches. All other claims for refund, with supporting documents, must be directed to the Department of Revenue Services, Refunds, Clearance and Adjustments Unit, 25 Sigourney Street, Hartford, CT 06106.

### SPECIAL INSTRUCTIONS FOR THOSE CLAIMING EXEMPTION FROM CONNECTICUT SALES OR USE TAX

Specify the applicable code (1, 2, 3, 4, or 5) as described below in the space on the front in SECTION 1 labeled IF TAX EXEMPTION IS CLAIMED. Include additional information as required below for the applicable code in the area labeled EXEMPTION INFORMATION.

- Code 1:** **Transfer between immediate family members** (Only MOTHER, FATHER, SPOUSE (*wife, husband, civil union*), DAUGHTER, SON, SISTER or BROTHER qualify as "immediate family members"). Specify code "1" and in the area labeled EXEMPTION INFORMATION, write which of the above-listed relationships describes the person from whom you obtained the vehicle. Specify the state in which this immediate family member previously registered the vehicle. In order to qualify for this exemption, the vehicle must have been registered in this immediate family member's name for at least 60 days.
- Code 2:** **Sale to a Connecticut exempt organization or to a governmental agency.** Specify code "2" and write the Connecticut Tax Exemption Number beginning with "E" in the area labeled EXEMPTION INFORMATION or attach a copy of the organization's Internal Revenue Code Section 501(c)(3) or 501(c)(13) exemption letter issued by the IRS.
- Code 3:** **Sales or Use Tax was paid to another jurisdiction.** An official receipt or dealer's invoice must be presented identifying the amount of sales tax paid. Specify code "3" and, in the area labeled EXEMPTION INFORMATION, write the amount of tax paid and the jurisdiction to which this tax was paid.
- Code 4:** **Vehicles purchased while residing outside of Connecticut.** Out-of-state registration or photocopy is required. Vehicles should have been registered out-of-state at least 30 days prior to application for Connecticut registration. Specify code "4" and, in the area labeled EXEMPTION INFORMATION, write in order (1) the state in which you were residing when you purchased vehicle, (2) the date the vehicle was purchased, (3) the date the vehicle was registered in that state, and (4) the date the vehicle was first moved to Connecticut.
- Code 5:** **Other reasons.** Specify code "5" and write the applicable letter from the list below in the area labeled EXEMPTION INFORMATION.
- 5A) GIFT** - If vehicle was received as a gift, provide a copy of form AU-463, "Motor Vehicle and Vessel Gift Declaration". These forms are available at all DMV offices.
- 5B) VEHICLE PURCHASED BY A LESSOR EXCLUSIVELY FOR LEASE OR RENTAL** - Provide the Connecticut Tax Registration Number of the lessor/purchaser.
- 5C) SALE BY A FEDERAL AGENCY, FEDERAL CREDIT UNION OR AMERICAN RED CROSS** - Vehicle must have been obtained from a Federal Agency, a Federal Credit Union or the American Red Cross.
- 5D) CORPORATE ORGANIZATION, REORGANIZATION OR LIQUIDATION** - Acquiring a vehicle in connection with the organization, reorganization or liquidation of an incorporated business provided (a) the last taxable sale, transfer or use of the motor vehicle was subjected to Connecticut sales or use tax, (b) the transferee is the incorporated business or a stockholder thereof.
- 5E) PARTNERSHIP OR LLC ORGANIZATION OR TERMINATION** - Acquiring a vehicle in connection with the organization or termination of a partnership or LLC provided (a) the last taxable sale, transfer or use of the motor vehicle was subjected to Connecticut sales or use tax, and (b) the purchaser is the partnership or limited liability company, as the case may be, or a partner or member, thereof, as the case may be.
- 5F) HIGH MPG PASSENGER MOTOR VEHICLES** - Section 12-412(110) exempts the sale on and after January 1, 2008, and prior to July 1, 2010, of any passenger motor vehicle, as defined in section 14-1, that has a U.S. EPA estimated city or highway gasoline mileage rating of at least 40 miles per gallon.
- 5G) COMMERCIAL TRUCKS, TRUCK TRACTORS, TRACTORS AND SEMITRAILERS AND VEHICLES USED IN COMBINATION THEREWITH** - Section 12-412(70)(A)(i) exempts commercial trucks, truck tractors, tractors and semitrailers and vehicles used in combination therewith which have a gross vehicle weight rating in excess of 26,000 pounds.

Section 12-412(70)(A)(ii) exempts commercial trucks, truck tractors, tractors and semitrailers and vehicles used in combination therewith operated actively and exclusively during the period commencing upon its purchase and ending one year after the date of purchase for the carriage of interstate freight pursuant to a certificate or permit issued by the Interstate Commerce Commission (ICC) or its successor agency. Purchaser - please attach a copy of your certificate or permit that was issued by the ICC or its successor agency, and a copy of a properly completed Dept. of Revenue Services CERT-105, *Commercial Motor Vehicle Purchased Within Connecticut for Use in the Carriage of Freight in Interstate Commerce*.

For further information about sales and use taxes, see the DRS website ([www.ct.gov/drs](http://www.ct.gov/drs)) or call DRS during business hours, Monday through Friday:

- 1-800-382-9463 (Connecticut calls outside the Greater Hartford calling area only); or
- 860-297-5962 (from anywhere).

TTY, TDD, and Text Telephone users only may transmit inquiries anytime by calling 860-297-4911.