

CALL MEETING TO ORDER BY: Tim: 7:30 p.m. Pledge of Allegiance lead Tim Pfile

Roll Call

Pfile: Chair, present, Diehl Vice chair: present, Bixler Trustee: present, Bill McCluskey, Fiscal officer, present Jesse Baughman, fire chief, absent, Rhonda Lippy, zoning, present;

Guest: Ryan Lind- The Portager

I. MOTION TO APPROVE AGENDA FOR 2/9/2023

Moved By: Diehl

Second: Jeffrey

Mr. Pfile: Yes

Mr. Diehl: Yes

Bixler: yes

II. MOTION TO APPROVE MINUTES:

A. Trustee meeting 1/26/2023,

Moved By: Diehl

Second: Pfile

Mr. Pfile: Yes

Mr. Diehl: Yes

Bixler: abstain

B. Trustee special fire levy meeting 1/31/2023,

Moved By: Diehl

Second: Bixler

Mr. Pfile: Abstain

Mr. Diehl: Yes

Bixler: Yes

III. Correspondences Correspondences': shared general correspondence road departments, random drug testing road pool.

Bill presented annual certification from VFIS

Jeffrey to share with Fire Chief, Bill to move ahead with payment.

IV. Old BUSINESS

Bill presented quotes he had received from Kevin for Porto-pots for park. Bill expressed he could work the numbers out for a better decision on total annual price. Pricing delivery, service, and handicapped unit's variable. No decision made on contractor. Trustees reviewed previous discussion regarding additional increase of one week vacation for a Road department employee, which is not in compliance with township employee manual. Fiscal officer expressed it is not his decision to make, however, would be concerned if the employee policy manual is not changed to reflect noncompliance in procedure. The trustees also discussed vacation and manual. Chris stated there is nothing changed in the employee manual, we just gave him an extra week vacation. Bill said then you should take the section out of the manual. Trustees said no, as it was totally separate from anything else.

Motion: Resolution 2023- Chris made the motion, Seconded by Jeffrey. Trustees made a motion to approve an additional week of vacation for Kevin Biltz, with retro hours for 2022 (48 hours total), bringing him to 4 weeks vacation, 3 years ahead of employee manual schedule.

V. Trustee Report:

Chris reported townhall has been painted and water heater replaced, saying they did a god job.

Jeffrey: no report.

Trustee/Chair Tim Pfile reported he has reviewed financials and looking at suggestions.

Discussed various fire vehicles. Considering a two-year lead time on new service vehicles and suggested the township might consider updating a service vehicle this year, per Fire Chief Jesse Baughman's list of priorities. Pfile suggested using American Rescue Plan (federal Covid relief) funds to cover the cost. Fiscal Officer William McCluskey

objected since these funds excludes such vehicles and buildings purchase/construction. Tim then said we could use it to pay wages then. Bill said you could for raises, but once used up it would revert to old wage. You could also use it for bonuses. Bill presented review of financials, and that this does not include 1st certificate of resources available for appropriations. It will change the report significantly. Tim said the lead time is about 2 years for the vehicles, so we need to plan ahead.

Bill mentioned the road repair has been handled (2-3 miles annually) from general fund. He said since ARP funding could be used for infrastructure for roads, that it could be used elsewhere. He said they would also need to wait to see if the fire levy passes. Tim Pfile also notified the board of several grants. Tim asked about grant writer. Bill mentioned they did this in the past and he had to do all the financials work and compliance, township paid her (abt. \$1500), and no grant money was ever received. McCluskey agreed to begin writing a workers' comp grant on behalf of the township.

Tim presented suggestions from parks committee for Memorial Day Parade Trustee award. Mentioned name: (withheld) but trustees in agreement for this year's award. Pfile also suggested an alteration to the parade route, changing it to rock spring road due to traffic control leaving scene last year and traffic moving onto parade route. He would like more discussion regarding this. Chris agreed he would not like to change it but were not able to get the help needed, and is it dependable. Jeffrey suggested you would shut road at Hughes road, close one side to park and another side for parade down to park. Jeffrey also agreed to think about it. Parks advisory committee not objecting to the change.

VI. Department Reports.

1. Roads: Tim shared report from Kevin Biltz: reported the acquisition of three loads of salt, the crew painted Town Hall, replaced the hot water heater in Town Hall and also gathered bids to replace the front door on town hall. Bill asked if was the state contract salt. Tim said no, we did not bid. Bill said he thought they did. Tim said they did not make us by it. Returning to door, the trustees compared quotes but did not make a final decision on it.

2. Fire: Tim shared report: Chief Baughman expressed his gratitude to Mountain Tarp for repairing an engine tarp for free. He also reported completed repairs to the ambulance that sustained damage in an accident.

3. Zoning: Rhonda Lippy reported three agricultural building permits. Lippy has had multiple conversations about sign compliance with Edinburg Tractor. Chris said he also talked with Edinburg Tractor. She is sending a violation to an unnamed repeat offender.

4. Fiscal Officer: The trustees reviewed financial reports submitted by Fiscal Officer. Reminded trustees he needs 2022 receipt books. Bill reported that he had successfully filed the renewal levy for inclusion on the May 2, 2023 ballot with edits. The permanent budget for 2023 due end of march, but he has all but fire completed due to the need to adjust with the fire department wage increases. He said the park fund is low. He asked trustees if they know if the gas well is still producing as he thought it was not, but he is getting lease payments. He thought they might be doing this to excuse them from capping off well. As this money does go to the Park fund for the lease, but it is small amount (48 a quarter), and in past paid for heating by gas rather than need for electric in winter. Trustees said not enough to cover heating. He mentioned he would like the trustees to consider adding a line item "gifts and donations" into the park revenue fund (2193). He reviewed presently donations that go to the park are in general fund, and although he is tracking them, they can actually be spent on anything, although he tries to keep in line with the donors wishes. Money being donated to the fire department, goes specifically to the fire fund (2284), and can only be spent on the fire department, unless the trustees choose to donate it to the Edinburg Fire Fighter Association, at which point they control

the spending. Adding the park line will assure the money is held for the park activities and such the parade, trunk or treat, park improvements. Trustees agreed and Bill said he would add it with the final permanent budget changes approved next meeting. Some discussion on sound system and announcements for parade.

Motion to pay EFT' and warrants 42943-42959

Moved By: Diehl Second: Bixler
Mr. Pfile: yes Mr. Diehl: Yes Bixler: Yes

VII. Motion to adjourn at 8:25 pm.

Moved By: Diehl Second: Bixler
Mr. Pfile: yes Mr. Diehl: Yes Bixler: Yes

Tim Pfile, Chairman

Chris Diehl, Vice Chairman

Jeffrey Bixler Trustee
Officer

William McCluskey, Fiscal