

MINUTES

The monthly business meeting of the Nashua Airport Authority (NAA) was held at SNHU Campus, 79 Perimeter Road – Room 137, Nashua, NH 03063 on Wednesday, December 14, 2022.

Chairman Woods called the meeting to order at 6:00pm.

ROLL CALL

Present: Chairman Woods
Vice Chairman Law
Director Duquette

Absent: Treasurer Heath
Secretary Holland

PUBLIC INPUT

None

MINUTES

MOTION BY Director Duquette to approve and accept the minutes of November 16, 2022.

SECONDED BY Vice Chairman Law

MOTION CARRIED.

TREASURERS REPORT –November 2022

Chairman Woods tabled until Treasurer Heath returns.

COMMUNICATIONS

None

REPORTS

TOWER REPORT

Chairman Woods reported for the month of November 2022 the traffic count was 5,443 operations which is down 1,046 (-16%) operations from October 2022 and down 811 (-13%) operations versus November 2021. Year to date we are down 9%.

AIRPORT MANAGER'S REPORT

Recent events

None

Upcoming events at Nashua Airport

None

Other items of interest

- 11/30/2022 – I attended a virtual meeting with FAA Representatives and NH DOT BoA to discuss the relocation of the AWOS. We will have a follow up meeting on December 19th.
- 12/6/2022 – Thank you to Infinity Aviation for hosting a holiday party at Axel's Throw House!
- 12/13/2022 – Meeting w/William Mansfield NFR to discuss emergency communications between Nashua Airport Authority, Midwest ATCT and Nashua Fire Rescue.
- Congratulations to Rotor Technologies for completed their first unmanned flights in Rome NY.

Happy Holidays!

AIRPORT ENGINEER'S REPORT

Nik Ippolito discussed on behalf of the airport's engineering consultant, Gale Associates, Inc.

REHABILITATE TAXIWAY 'A' AND ASSOCIATED TAXIWAYS

This Project is for the design only phase necessary to rehabilitate Taxiway 'A', install new taxiway edge lighting (MITLs), and to address the grading issues at the intersection of Taxiway 'A' and Taxiway 'D'.

Project Status:

- The grant has been approved by the NH Governor and Executive Council and is now ready for drawdown of funds.
- There has been no movement on the reimbursement of project related costs to date. The NHDOT/BA will be sending Gale the statewide PCI information obtained by Jacobs Engineering to compare to the Gale PCI study conducted prior to design. The Jacobs PCI study lists Taxiway 'A' at 70+, which would make rehabilitation ineligible. In Gale's PCI study, there was only one area of Taxiway 'A' above 70. So, once we have received the information we will need to compare and contrast the sample locations and conclusions of each study and present the findings to the NHDOT/BA before they will release funds.

MOTION BY Director Duquette move forward with the Taxiway 'A' Rehabilitation (in its current location as planned) project versus Taxiway 'A' Relocation project.

SECONDED BY Chairman Woods

MOTION CARRIED.

REHABILITATE GOLF RAMP AND FOXTROT RAMP

This project is for the design and construction necessary to rehabilitate Golf and Foxtrot Ramps at the Airport.

Project Status:

- The grant approval did not make the December 7th agenda for the New Hampshire Governor & Executive Council. It will likely be on the December 21st meeting agenda.

Recommended Actions:

- Please sign and return executed grant offers upon receipt.

GENERAL ITEMS

- It appears as though the next project at the Nashua Airport will be the AWOS relocation. A meeting between the FAA lines of business, NHDOT, and the NAA/Gale took place on November 30, 2022 to discuss the possibility. The FAA indicated that they need to conduct an internal meeting to determine staff availability for this project. A follow up meeting has been scheduled for December 19, 2022.

COMMITTEES

None

OLD BUSINESS

Infinity Aviation – Hangar Development

Mr. Greg Lison presented an update on the development of survey work is done. Next phase is to establish the lots. Mr. Lison will provide the information to Airport Manager Chris Lynch to move forward with reestablishing of the lot lines.

MOTION BY Director Duquette to authorize Airport Manager Chris Lynch to assist Infinity Aviation in pursuit of administrative steps to support the development of future FBO property as described by Greg Lison on the 14th of December.

SECONDED BY Chairman Woods

MOTION CARRIED.

NEW BUSINESS

Snow Plowing Rate Increase – Infinity Aviation

MOTION TO increase snowplowing rates from \$100 per storm to \$150 per storm for Infinity Aviation Lots E1506 (117 Perimeter Road) and E1507 (119 Perimeter Road).

SECONDED BY Chairman Woods

MOTION CARRIED.

UPCOMING EVENTS

None

PUBLIC INPUT

Mr. Wes Liu confirmed with Airport Manager Chris Lynch that the snowplowing increase voted on at this meeting was just for Infinity. Previous snowplowing increases were voted on in the previous months’ meeting.

DIRECTORS’ COMMENTS

Director Duquette – Merry Christmas and Happy Holidays.

Chairman Woods – Merry Christmas Everybody and thank you for coming to our meetings.

Vice Chairman Law – Echo comments and wish everyone happy holidays and happy new year. Be safe!

ADJOURNMENT

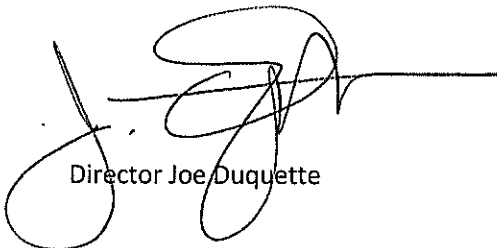
MOTION BY Chairman Woods to adjourn the public session.

SECONDED BY Director Duquette

MOTION CARRIED

The next meeting is scheduled for January 18, 2023

SEE ATTACHMENT FOR ATTENDEES LIST



Director Joe Duquette