

**MINUTES
CITY OF TEAGUE
BOARD OF ALDERMEN
REGULAR CALLED MEETING
JANUARY 15, 2019 6:00 P.M.**

1. **CALL TO ORDER AND ANNOUNCE QUORUM IS PRESENT:** *The meeting was called to order at 6:00 P.M. by Mayor James Monks and Quorum was announced with all present Aldermen seated at their respective places.*
2. **INVOCATION:** *Alderman Rasbeary*
3. **PLEDGE TO THE FLAG:** *Alderman Hertenberger*
4. **ROLL CALL:** *Present: James Monks, Mayor, Jerry Ballew, Alderman Place I, Ron Rasbeary, Alderman Place II, Marie Hertenberger, Alderman Place III, Marilyn Michaud, Alderman Place V Absent: Chris Nickleberry, Alderman Place IV*
5. **VISITORS/CITIZENS COMMENTS:** *At this time, any person with business before the Council not scheduled on the Agenda may speak to the Council for a maximum of three (3) minutes. No formal action can be taken on these items at this meeting. None*
6. **CONSENT AGENDA:**
 - a. Approve Minutes from the December 17, 2018 Regular Called Meeting of the Board of Aldermen
 - b. Approve the Accounts Payable and Payroll Check Registers for the month of December 2018
 - c. Approve Financial Statement for December 2018
 - d. Accept the Quarterly Investment Report for the 4th Quarter of 2018
 - e. Accept the Teague Police Department's 2018 Racial Profile Report
 - f. Accept the Financial Report from the City of Fairfield for the TDCJ Operation and Maintenance Fund for the month of December 2018

City Administrator Prasil explained that she has not received any information related to Item F from the City of Fairfield.

Motion to approve Items A – E was made by Alderman Rasbeary, seconded by Alderman Ballew. Motion carried 4-0.

Alderman Ballew moved to table Item F, seconded by Alderman Rasbeary. Motion carried 4-0.

7. **OLD BUSINESS:**
 - a. Accept the financial reports from the City of Fairfield for the TDCJ Operation and Maintenance Fund for the months of June, July, August, September, October and November 2018.
 - b. Discussion and possible action on approving the Operating Plan, of the City of Fairfield as outlined in the Interlocal Definitive Agreement, for the TDCJ Boyd Unit Water and Wastewater Facilities.
City Administrator Prasil explained that she has not received any additional documents from the City of Fairfield.

Motion to table Items A and B was made by Alderman Rasbeary, seconded by Alderman Hertenberger. Motion carried 4-0.

8. NEW BUSINESS:

- a. Discussion and possible action on approving repairs to the Municipal Airport's Runway; and approving the contractor and bid for said repairs; and appropriate the necessary funds for said repairs from the Fund Reserve; and amending the 2018-2019 Fiscal Year Budget Expense Line Item 03-42-5715 Repair & Maint: Facility, for the necessary funds.

Public Works Director Cowling explained that the City has been awarded the RAMP Grant for up to \$30,000 to make repairs and maintenance to the airport. He explained that the grant works by making the necessary repairs and maintenance starting in the center of the runway and moving outward. He stated that last year the City repaired the lights and the electrical. He continued by explaining the runway is currently in fair condition, but we are to the point where it needs to be resealed and striped. He stated that he and his guys not too long ago did some temporary striping. He stated that he contacted a couple of companies about resealing the runway, taxi and hangar areas and restriping.

City Administrator Prasil stated that there are two estimates included in your packet, one from TBI Solutions who has a representative present and the other from Little Manufacturing A Construction Services whom has done previous work at the airport. She explained, one of the big differences in the two estimates is TBI Solutions has a three-year warranty and the Little Manufacturing only has a one-year warranty. She continued by explaining that there is a little cost difference, but their products are a little different.

Alderman Hertenberger asked, what about their experience?

Nelson Thibodeaux, representative from TBI Solutions, presented written and verbal information on TBI Solutions product to include the company's history, experiences and product details. He explained that the product does not just seal the asphalt but rejuvenates and seals it, prolonging the life of the asphalt and that he would give the City a four-year warranty.

Alderman Rasbeary asked, how long will it take for this to go down?

Mr. Thibodeaux replied, one to two days, one day to lay down and one day to cure.

Alderman Rasbeary asked, so we cannot have planes landing for three or four days?

Mr. Thibodeaux replied, we couldn't have any planes landing for 24 hours. He also explained that the temperatures would need to be over 50 degrees to complete the project, which would happen certainly in February or March.

Alderman Ballew stated, one day to put it down and another 24 hours to cure.

Mr. Thibodeaux replies, yes and working with Jacob we have requested two things, that the grass along the runway areas be taken care of and that the product be able to be dropped off. He explained the process and the equipment they use to put the product down.

City Administrator Prasil stated that a pavement study was completed in 2017 by A & M University and it showed to be in pretty good shape, but to keep it in good shape for a long period of time we really need to do something before something happens to it and we have to replace the whole runway.

Alderman Ballew asked, how does this fit in with the grant.

City Administrator Prasil stated that the total of the bid Mr. Nelson has given us totals \$47,874.50 and it is a 50/50 match grant. She explained that the City would submit the documentation and be reimbursed \$23,937.25 from the grant leaving \$23,937.25 for the City to be responsible to pay. She stated we currently have budgeted in the maintenance for the airport around \$10,000 but because of routine maintenance that we still have to do at the airport she and Jacob discussed it and were comfortable with using \$5,000 of the expense line item to go toward the project which leaves the City with \$18,927.25 remaining to be funded. She recommended that the remaining balance of \$13,947.55 in the Proposed Pool Fund, 03-1062, be used because it is not ear tagged for anything at this time. She continued, by stating, we have used the other funds from this account for other projects that were needed, and she recommends going ahead and use the remaining funds from the account and appropriate it to be used and then appropriate \$4,989.70 from the Fund Reserve. She continued by explaining that she does not know much about the Little Manufacturing Company and that she has really only had email correspondence with them.

Alderman Rasbeary stated, but theirs is nothing like this.

City Administrator Prasil responded, no sir.

Alderman Ballew stated, it is only a one-year warranty.

City Administrator Prasil commented theirs is just a sealer for \$36,645.00 and not a rejuvenator like TBI Solutions. She continued by explaining there is a \$10,000 difference between the two bids and that TBI Solutions is now going to give the City a four-year warranty where the other company is only giving a one-year warranty.

Mr. Thibodeaux commented the four-year warranty is our FAA warranty and he would challenge the other company to prove that they are FAA qualified.

City Administrator Prasil commented, they did not give me a list of their qualifications nor is their warranty listed on their bid and this is why I included the email from them where they indicated the one-year warranty.

Alderman Rasbeary asked, how much will we have to appropriate?

City Administrator Prasil replied, the total project is \$47,874.50, with the RAMP Grant matching a total of \$23,937.25, which leaves the City with 50% match of \$23,937.25. She explained we currently have \$5,000 in the line item 03-42-5715 Airport Repair and Maintenance to Facilities leaving a remainder balance of \$18,937.25 to appropriate funds to cover the cost. She continued by recommending to the Board of Aldermen to appropriate the remainder of account number 03-1062 Proposed Pool Project in the amount of \$13,947.55 and appropriate the remaining \$4,989.70 from the Fund Reserve.

Alderman Ballew asked if it can be allocated from the Proposed Pool Fund.

City Administrator Prasil replied, yes, because it is a reserve fund within the Fund Reserve that is no longer allocated to an active proposed pool project at this time.

Alderman Hertenberger stated, if we are going to have an airport, it needs to have a good runway because I know you can crash a plane in a bad runway.

Alderman Ballew commented, there is no doubt that the airport is a positive thing for the city, and I think the four-year warranty is good.

Alderman Hertenberger states, I see that it says in addition the City should utilize a sweeper on all surfaces to be treated within 48 hours of scheduled treatment and asked, we have a sweeper?

City Administrator Prasil replied, yes ma'am.

Alderman Ballew asked for the figures again if we do use the pool money.

City Administrator Prasil responded we need to appropriate out of account number 03-1062 Proposed Pool Fund, \$13,947.55 and then from the Fund Reserve \$4,989.70.

Alderman Ballew moved to accept the bid from TBI Solutions for the repairs to the Teague Municipal Airport Runway and appropriate the necessary funds in the amount of \$13,947.55 from the 03-1062 Proposed Pool Project and \$4,989.70 from the Fund Reserve and amend the Budget to item 03-42-5715 Repair and Maintenance Facility for the Fiscal Year 2018-2019, seconded by Alderman Rasbeary. Motion carried 4-0.

- b. Presentation from Brent Stark, representative from Johnson Lab & Supply Inc., regarding upgrading the water meters and reading system.

Brent Stark, representative from Johnson Lab & Supply, Rick O'Conner and Chris Coleman, representatives from Master Meter, City Administrator Prasil and Public Works Director Cowling presented information regarding upgrading the City's current water meter system which included the following details:

- *Current System is 11 years old*
- *Great Satisfaction with the current company*
- *The current meters read accurately but the automatic meter registers transmitting batteries have met their end of life warranty and are beginning to die and require replacement.*
- *We are currently reading over 500 manually each month and there are 50-100 additional registers batteries requiring replacement each month. This will result in replacement of all the registers within the next year or two years totaling approximately \$342,000, with no warranty or financing option.*

- The current drive by meter reading system's computer and vehicle must be replaced if we do not upgrade the current system. Replacing the current computer system is estimated to cost \$25,000 and a new vehicle to read meters is estimated at \$35,000.
- The new system is a fixed based reading system which means there is a tower and repeaters that would transmit the readings.
- The new system would include a customer portal for customers to view their water usage from their personal devices or computer.
- The City staff will be able to ping the meters and get current readings from the office, alleviating the need to send a tech out in the field to read the meter.
- City staff will monitor the system daily, to include a module that will indicate if a customer has a leak. This will allow for better customer service being provided.

Alderman Ballew asked, if the batteries go down or out will the meter continue to read?

Mr. O'Conner replied, the meter will not read but the City staff will be alerted immediately to allow for them to change the register out. He continued by explaining that the meter's last transmitted reading will be maintained in the system for billing purposes. He explained that the new system would come with a twenty-year warranty a ten-year full warranty and ten-year pro-rated warranty.

Alderman Rasbeary stated, I understand that, but what is the replacement for the current one's going to cost?

Mr. O'Conner replied approximately \$200 each.

Alderman Rasbeary stated, so we have 500 right now.

City Administrator Prasil commented, there are 500 currently and then every month we are gaining 50 to 100 more. She continued and stated that if we move forward with upgrading our system with this smart system, we will receive special pricing as part of their loyalty program. She stated that from the original pricing and negotiating we have been able to get them to give a discount of \$103,000. She stated that the snap shot that was included in your packet included the cost totaling \$409,899.20. She commented that the City of Fairfield is installing a smart meter reading system and is spending \$1.23 million.

Alderman Rasbeary stated, we are going to change every meter, which is 1800 meters.

City Administrator Prasil responded, we are not changing every meter.

Alderman Rasbeary commented, listen to what I'm saying before you say something. He stated if we change out every meter, we would spend \$342,000.

City Administrator Prasil responded, we are not needing to change out every meter.

Alderman Rasbeary commented, you said we are gaining 50 every time, so I am just figuring what it would cost to change out all of the meters.

City Administrator Prasil responded, you're saying meter and I think you're meaning registers.

Alderman Rasbeary replied, yes, I mean register which would be \$342,000.

City Administrator Prasil replied, plus we would need a new vehicle to read in because we are having issues with the current ones working with the machine.

Alderman Rasbeary responded, what do you mean you have a vehicle you run around in every day.

City Administrator Prasil responded, we have one vehicle we can read in because it is the only one, we can keep the charger working in and not requiring constant repairs.

Alderman Rasbeary commented, one of the new trucks we bought you can read in.

City Administrator Prasil responded, we are not taking a one-ton truck to go read meters, so yes, we would need a new truck to read meters. She commented so we are already at \$342,000 to change out the old registers.

Alderman Rasbeary commented, that's with us changing them all out and you said we only have five hundred out and adding 50-100 more each month. He stated, I am just trying to see what it is going to cost.

City Administrator Prasil commented, I am trying to give you the numbers if you would give me an opportunity. She explained you have the registers, a new vehicle and a new laptop with software for approximately \$15,000-\$20,000 because the current one is eleven years old. She continued by stating, we are getting a good price on the updated new system and that we either have to band-aid the current system or move forward with the new system.

Alderman Rasbeary stated, you still didn't answer my question. He continued by stating, \$342,000 changing every one out versus \$409,000 which we really don't have and will have to put it on a charge card.

City Administrator Prasil stated, I guess I am not understanding, where is your \$342,000 coming from.

Alderman Rasbeary replied, you said to change one of them deals out is \$185.

City Administrator Prasil replied, to change out just the register, yes.

Alderman Rasbeary commented, that's all that is going bad in it.

Public Works Director Cowling commented, that is not necessary, we have some meters with over a million gallons that we need to replace also.

City Administrator Prasil commented, that is why I am trying to get to the estimate and break it out to you, which is doing everything.

Alderman Rasbeary asked, does this include them coming out and putting it in?

City Administrator Prasil replied, yes, this is all explained and included in your packet you have been provided and breaks it down. She stated, there is a snapshot included with their quotes. She stated, for the fix base reading system and customer portal portion is \$91,024.20, which is direct pricing from Master Meter. She explained that with the new system there are 100 meters, with over one million gallons of water that have went through them, that need to be replaced with new meters and registers which comes out to \$19,375.00 and 1600 meters will only need the registers replaced for \$256,000. She continued by stating, if we stick with the old system its more expensive because we are getting a special price for the loyalty program for the new system.

Alderman Rasbeary stated, you're showing here on this it is \$191,000 for the fixed base reading and \$275,300.

City Administrator Prasil asked, where are you getting the \$191,000 from.

Alderman Rasbeary replied, I meant \$91,000.

City Administrator Prasil responded, this is what I just read to you.

Alderman Rasbeary commented, the labor would be \$43,500 and what I am getting to is that with the \$275,000 we are not changing out every meter then.

City Administrator Prasil responded, correct we are not changing out every meter we are changing out every register.

Alderman Rasbeary that's what I've just got through saying, if we change out every register out it would cost \$342,000.

Mayor Monks asked, Mr. Rasbeary what is your question?

Alderman Rasbeary stated, if we are not going to change everyone out?

City Administrator Prasil asked, every what out, the meter?

Alderman Rasbeary replied, every meter, why don't we just go back and change the registers out and fixing the computers and stuff and saving over \$100,000. He continued by stating he wants someone to break it down and tell him why the current version needs updating.

City Administrator Prasil responded, because we would be band-aiding a system for over \$300,000 and not moving forward and it would be without a warranty.

Alderman Rasbeary stated, I would love to be living in a million-dollar home, but I can't afford it and that is what I am trying to say.

City Administrator Prasil stated, currently we have 500 registers that need to be replaced right now which equals \$92,500 with 50-100 more registers dying every month.

Alderman Rasbeary interrupted and stated, I just got through saying if you change out everyone of them that we supposedly have that's not but \$342,000.

City Administrator Prasil commented, \$342,000 plus a new vehicle totaling \$370,000, plus we have to buy a new computer and system totaling \$400,000 already. She then stated, we have to have man power to do all of the labor which is \$50,000 so we are now totaling \$450,000.

Alderman Rasbeary interrupted and City Administrator Prasil asked that he allow her to finish and she stated that sending the techs out to do the work will be pulling them off water leaks and other repairs and nearing \$500,000 for a band-aid.

Alderman Rasbeary commented, okay, but that is changings all 1800 out, but you said you won't be changing out all of the registers.

City Administrator Prasil replied, on the new system we will and on the old system they are one hundred dying a month and within in twelve months every register will have to be replaced at \$185/each.

Alderman Rasbeary commented, a total of \$342,000.

City Administrator Prasil responded, in one-year you want the City to spend \$342,000 just to band-aid a system that is 11 years old, plus that is not counting the need to purchase a new computer, system and vehicle.

Mr. Stark commented, I would also point out that with the old system when you purchase and replace the register it does not carry any warranty.

Alderman Rasbeary stated, so you are going to change out 1800 registers on this \$410,000 package.

Mr. Stark replied, yes sir, we are going to change out 1600 registers.

City Administrator Prasil added, and 100 meter/register combinations.

Alderman Rasbeary stated, that is what I was trying to get at because the way you were talking about earlier you weren't going to be fixing but so many meters.

City Administrator Prasil approached the Aldermen and physically showed the meter and registers.

Alderman Rasbeary stated, I understand what the difference between a meter and an AMR (register) is.

City Administrator Prasil physically pointed to the meter and register and explained that we will be replacing 100 of the total packages and then pointed to just the register and stated 1600 of these. She explained that the labor totaling \$43,500 is included in the presented total of \$410,000. She then referenced Alderman Rasbeary and pointed to the current old-style register and stated what you are saying is you want to stay with the old system and just replace the old system's registers for \$342,000.

Alderman Rasbeary commented, I am just trying to figure out which was is the best for the City to go.

City Administrator Prasil commented, so we all understand what you want to do is \$342,000 for the old system's registers to be replaced and stated we still have 100 meters in the ground that have over a million gallons of water that we still need to replace the meter and register. Then stated, within a year we will spend \$342,000 on just registers for the old system, plus labor \$43,500, plus upgrading the reading system making the total over \$400,000 and nearing \$500,000. She commented, with this new system all of the meters will be GPS located, making it easier on the tech's because currently we have to search for them. She pointed out, there will be great saving on time and overhead for reading meters because currently our Lead Operator reads meters and it takes him over five days and then when he can't find a meter, we are pulling three or four other techs to go help. We have to get these meters read to a timely manner to ensure we get water bills completed and sent out to give people enough time to pay their bills. She explained that we pay the Lead Operator each month to just read meters \$765. She commented that when we are taking as long as we are to read meters the Lead Operator and the other techs are being pulled away and water leaks are going unattended, the other employees are required to work overtime and to get their daily tasks completed. She explained, the new system will not only cut down on overhead cost but will allow us to address water leaks and other the infrastructure issue. She stated, Alderman Rasbeary just as you have pointed out over the past several years, we should do some of our own line replacements and this would give them the opportunity to focus on these type of infrastructure projects. She stated, the new system will allow us to provide better customer service by identifying water leaks and high usage quicker which will allow for the City to conserve water. She continued by stating, the replacement with the new system brings a new 10-year warranty and currently our budget cannot withhold replacing the current registers as they are dying. She stated, we are getting a \$103,000 savings as part of their loyalty program and there are other cities such as Fairfield that are getting similar systems for \$1.3 million.

Mayor Monks stated the current dialog registers are in the 900-megahertz range versus the new meters will be in the 450-megahertz range.

Mr. Stark commented, yes, with the current dialog meters are in the 902-928-megahertz open range with so many other things which causes the delay and makes it harder to communicate. He

continued by explaining the new registers will require the City to obtain a license through the FCC which Master Meter will assist the City in obtaining.

Alderman Ballew stated he had a question for Mrs. Prasil and stated, Alderman Rasbeary stated he was looking at in the next year to spend \$342,000 to replace the registers to what we already have, and we are looking at \$410,000, which is \$60,000 for a completely new up to date system which is good for ten years.

City Administrator Prasil commented, the \$342,000 is for the registers only and not everything else we would need.

Alderman Ballew replied, yes, that's right. He then asked, if we go with the new system will we be able to finance it?

City Administrator Prasil responded, yes.

Alderman Ballew then asked, if we go with repair and maintenance will we be able to finance that?

City Administrator Prasil replied, no sir.

Alderman Ballew commented, so we would be out \$342,000 from our budget, otherwise we could replace everything and be good for ten years and move towards the future.

City Administrator Prasil commented, you were provided in your packets financing options from Government Capital with the first payment not being due until next fiscal year, allowing us to work it into our next years budget.

Alderman Ballew asked, if we went with Government Capital and we chose the seven-year option we would pay seven payments over seven years in the amount of \$68,000.

City Administrator Prasil replied, yes. She then stated, I spoke with Government Capital today and if we went with the seven or ten year and decided at the halfway point to pay the note off, we could with no penalty.

Alderman Rasbeary commented, I think the ten-year plan.

Alderman Ballew stated, the difference between the five-year and seven-year is \$92,000 down to \$68,000, which is about a \$30,000 and if you go seven to ten there is about another \$18,000. He also commented, in the meantime if we had some other resolutions to situations, we might have some funds available to pay it off.

City Administrator Prasil agreed and stated, if we choose to move forward with this, I would recommend financing it for ten years with the hopes and goal to pay it off at the halfway point. She explained, the reason she supports the ten-year financing options is because of the ten-year warranty and that the payment of \$51,000 we would be allocated in the Water Utility Fund of the budget, with the first payment due February 2020.

Alderman Ballew asked, what kind of turn around would we be looking at for converting?

Mr. O'Conner responded, about eight weeks to get everything ordered and delivered.

Alderman Rasbeary asked, does that include installation?

City Administrator Prasil commented, no, Mr. Stark and Johnson Supply would be the ones doing the installation labor.

Alderman Rasbeary asked, where would the base station be located.

Mr. Stark replied, the City's North Elevated Storage and that it would take his team about 45 days to complete their portion of the project.

City Administrator Prasil commented, if we approved the project tonight, we have a resolution to consider and take action on under the next item. She stated, if approved, I will forward a few items to them tomorrow and they can have it processed, approved and funded in February.

- c. Discussion and possible action on the presentation regarding upgrading the water meters and reading system.

Alderman Hertenberger stated, I think we need to do the project.

Motion to approve the upgrade to the City's Master Meter water meter reading system for \$409,899.20.

Alderman Ballew commented, you want to accept the quotation from Master Meter.

Alderman Rasbeary replied, yeah, all right.

City Administrator Prasil asked for the motion to be repeated.

Motion to approve the upgrade to the City's Master Meter water meter reading system for \$409,899.20...



City Administrator Prasil asked, do you want to approve it contingent of the approval of financing? Alderman Ballew seconded the motion.

Alderman Rasbeary stated, I misunderstood I thought we had to do the financing separate.

City Administrator Prasil replied, yes, we will have to do the financing portion separate but to make it clearer we only want to move forward with the project if we can receive financing.

Alderman Ballew withdrew his second.

Motion to approve the City's Master Meter water meter reading system for \$409,899.20 pending the approval of financing was made by Alderman Rasbeary, seconded by Alderman Ballew. Motion carried 4-0.

Alderman Ballew moved to adopt Resolution 2019-01-15-3 to obtain financing for upgrading the water metering system from Government Capital Corporation with a term of ten years with ten payments of \$51,180.35, seconded by Alderman Hertenberger. Motion carried 4-0.

- d. Discussion and possible action approving and authorizing the Mayor to execute Resolution No. 2019-01-15 which calls for the General Election to be held jointly with Teague Independent School District on May 4, 2019; and establishing procedures for that election; appointment of an Election Judge and Alternate Judge; providing for notice of election; establishing other procedures for conduct of election; and providing an effective date.

City Administrator Prasil presented Resolution Number 2019-01-15 and explained that Seats 2, 4 and 5 are available and will serve until 2021. She stated, Mancy Johnson will serve as the Election Judge and Benny Walker will serve as the Alternate Election Judge. She commented that if both the City and School have an election, they will split the cost evenly and if one or the other doesn't have an election the entity that does will be responsible for all cost.

Motion to approve Item 8 d. as written was made by Alderman Rasbeary, seconded by Alderman Ballew. Motion carried 4-0.

- e. Discussion and possible action on approving and authorizing the Mayor to execute the Joint Election Agreement between the City of Teague and Teague Independent School District.

Alderman Ballew moved to approve Item 8 s. as written, seconded by Alderman Rasbeary. Motion carried 4-0.

- f. Discussion and possible action on Resolution No. 2017-01-15-2 authorizing the submission of a 2019-2020 Texas Community Development Block Grant application to the Texas Department of Agriculture for a sewer improvement project.

City Administrator Prasil explained this is the last step before we submit our application for the CDB Grant that is due in February. She explained, this is a \$300,000 grant that is normally met with a 15% match but due to the project costing over \$306,000 plus engineer and grant administrator fees our match will be \$90,600. The total project is \$390,600 of that \$50,000 is engineering fees and \$34,000 is grant administration fees. She explained, this is the largest utility grant we can apply for and this project would include a wastewater improvements project, which a map of the project and cost detail has been included in the packet. She continued by stating, we apply for this every two years but have not received it thus far and our hopes are this year is our year because this sewer line and area is a major problem for our city. She commented that we must keep in mind if awarded we are required to pay \$90,600.

Alderman Ballew asked, when do you think this would happen?

City Administrator Prasil replied, we would hopefully find out if we were awarded the grant in August or September, but it would not fund until next fiscal year.

Motion to approve Item 8 f. as written was made by Alderman Rasbeary, seconded by Alderman Ballew. Motion carried 4-0.

9. PRESENTATION AND DISCUSSION OF DEPARTMENT HEAD REPORTS:

- Administration – Theresa Prasil, City Administrator
- Public Works – Jacob Cowling, Public Works Director
- Police Department – DeWayne Philpott, Chief of Police
- Library – Diane Willis, Librarian
- EDC – Bill Elliot, EDC Director

City Administrator Prasil presented the Administrator's report followed by department reports presented by Public Works Director Cowling and Police Chief Philpott.

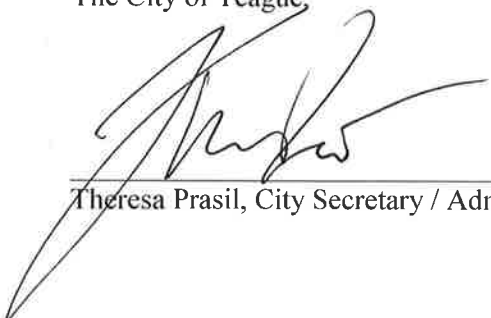
10. ANNOUNCEMENTS: *None*

11. ADJOURNMENT: *Mayor Monks adjourned the meeting at 8:07 P.M.*

The meeting adjourned.

The City of Teague,




Theresa Prasil, City Secretary / Adm


James Monks, Mayor

