

TITUSVILLE – COCOA AIRPORT AUTHORITY

The Regular Meeting of the Titusville - Cocoa Airport Authority was held on March 21, 2013 at 8:30 a.m. at the Titusville - Cocoa Airport Authority Office at 355 Golden Knights Boulevard, Titusville, FL. The following members were present: Mr. Jerry Sansom, Chairman; Dr. David L. Hosley, Vice-Chairman; Ms. Veronica Clifford, Secretary; Ms. Patricia Patch, Treasurer; Mr. Jay Stalrit; Mr. Harry Carswell; Mr. Michael D. Powell, C.M., ACE, CEO; Mr. Timothy Pickles, Esq., Airport Attorney. Dr. Wasim Niazi was absent.

Call to Order

Mr. Sansom called the meeting to order and determined that a quorum was present.

Approval of the Agenda

Mr. Sansom asked if there were any changes or additions to the Agenda. Mr. Powell stated that he would like to add a presentation by Mr. Mark Issott from Space Coast Aviation at Merritt Island Airport. Mr. Sansom called for a motion to approve the Agenda as amended. Dr. Hosley made a motion to approve the Agenda. Ms. Patch seconded. There were no objections. Motion Passed.

Appearances – None**Presentations****Item A – Discussion by Mr. Mark Issott of Space Coast Aviation at Merritt Island Airport of an Acquisition of Space Coast Aviation's Assets by Pan Am**

Mr. Sansom turned the floor over to Mr. Issott. Mr. Issott gave a brief overview of the item, stating that Pan Am had acquired assets of Space Coast Aviation and that they would be operating the Fixed Base Operator at Merritt Island Airport. Mr. Issott stated that there would be an approximate six month transition without a logo change or re-branding.

Dr. Hosley asked Mr. Issott if this changeover would make a difference in the amount of noise complaints that were being generated by the activities at Merritt Island Airport. Mr. Issott responded that Pan Am used more flight simulation and they would not be using helicopters, so the noise volume should go down. Mr. Stalrit asked Mr. Issott if Space Coast Aviation had any internal noise procedures. Mr. Issott stated that they did, but he felt a lot of the complaints were not from their aircraft. Mr. Issott also explained that his staff received many nasty phone calls and threats. Discussion continued.

Mr. Issott suggested that the Airport Authority could post suggested public procedures at the end of the runway. Mr. Issott turned the floor over to the Director

of Flight Operations at Space Coast Aviation/Pan Am, Mr. Brent Morellis. Mr. Morellis explained their internal noise procedures to the Board, stating that he also had a three page report available that stated how the Newfound Harbor neighborhood could be avoided. Discussion continued.

Dr. Hosley stated that he felt the Airport Authority needed to communicate with the public that Brevard County could be an aviation center and that it would generate good things. In addition, Dr. Hosley stated that it may be a good idea to promote safe operations by publishing a sign at the end of the runway, but the recommendation on the sign would need to be consistent. Discussion continued.

Mr. Sansom asked Mr. Powell to get the word out to the public. Mr. Powell stated that the five year sub-lease for Pan Am would be brought to the Board at the next Regular Board meeting for approval. Discussion continued.

Mr. Issott concluded his presentation.

Consent Agenda

Item A – Approval of the Titusville-Cocoa Airport Authority Minutes:

1. February 21, 2013 – Regular Meeting

Item B – A Resolution Approving an FDOT Supplemental Grant for the Security System Improvements at All Airports

Mr. Sansom called for a motion to approve the Consent Agenda. Ms. Clifford made a motion to approve the Consent Agenda as presented. Mr. Stalrit seconded. Mr. Sansom called the question. There were no objections. Motion passed.

Old Business – None

New Business

Item A – Discussion by Mr. Brian Pendleton of Recent Invoiced Costs by Airport Engineering Company and Contractors Regarding Current Projects

Mr. Powell turned the floor over to Mr. Pendleton.

Mr. Pendleton presented Invoice Number 13033 in the amount of \$5,400 and Invoice Number 13034 in the amount of \$1,020, both from Airport Engineering Company, which were for the Taxiway 'B' Rehabilitation Project at Space Coast Regional Airport.

Mr. Pendleton presented Invoice Number 13027 in the amount of \$2,544 from Airport Engineering Company and Pay Request Number 1 in the amount of

\$38,139.27 from Wolen, LLC, which were for the AWOS Installation Project at Space Coast Regional Airport.

Mr. Pendleton presented Invoice Number 13035 in the amount of \$3,300 from Airport Engineering Company, which was for the T-Hangar Taxi Lane Rehabilitation Project at Space Coast Regional Airport.

Mr. Stalrit made a motion to approve the invoices. Ms. Patch seconded. Mr. Sansom called the question. There were no objections. Motion passed.

Item B – Discussion by Mr. Brian Russell of Recent Invoiced Costs by Michael Baker Jr., Inc. and Contractors Regarding Current Projects

Mr. Sansom turned the floor over to Mr. Russell.

Mr. Russell presented Invoice Number 8 in the amount of \$40,300.60 from LPA/Baker and Pay Request Number 9 in the amount of \$239,050.77 from Arnco Construction, which were for the ARFF Facility Construction Project at Space Coast Regional Airport.

Mr. Russell presented Invoice Number 5 in the amount of \$8,317.74 from LPA/Baker, which was for the ARFF Vehicle Procurement at Space Coast Regional Airport. Mr. Powell stated that the delivery of the vehicle was projected to be in July.

Mr. Russell presented Invoice Number 6 in the amount of \$3,463.46 from LPA/Baker, which was for the Security System Improvements at all airports. Discussion continued.

Mr. Sansom called for a motion to approve the invoices. Mr. Carswell made the motion. Mr. Stalrit seconded. Mr. Sansom called the question. There were no objections. Motion passed.

Item C – Discussion by Mr. Michael D. Powell of Recent Invoiced Costs by Karl Thorne Trucking and Land Clearing, Inc. for the Land Clearing Project at Space Coast Regional Airport

Mr. Powell gave a brief update on the project. Mr. Powell presented Invoice Number 49801 in the amount of \$400 and Invoice Number 49800 in the amount of \$20,098.45, both from Karl Thorne Trucking, which were for the West Side Land Clearing Project at Space Coast Regional Airport.

Mr. Sansom called for a motion to approve the invoices. Ms. Clifford made the motion. Dr. Hosley seconded. Mr. Sansom called the question. There were no objections. Motion passed.

Information Section**CEO Report**

Mr. Powell reported that two buildings at Space Coast Regional Airport just became available and that they could serve as temporary space for BCC. Mr. Powell stated that another institute of higher education may be interested in locating to Space Coast Regional Airport as well.

Mr. Powell reported that Staff was spending a lot of time trying to deal with the potential closing of the tower at Space Coast Regional Airport and that they would need to figure out what the operating costs of the tower would be. Mr. Powell stated that he had reached out to FDOT to see if the State of Florida could possibly take over the tower program from the FAA. Discussion continued.

The Board discussed options and possibilities that could be looked at in the event that the Airport Authority would have to operate the tower.

Mr. Sansom stated that the closure of the tower would have more of an impact on commercial operators. Discussion continued.

Mr. Pickles stated that the Board would need to make a decision and should hold a special meeting, stating that since the tower was slated to be shut down on April 7th it would be a good idea to have that meeting before any action was taken. Mr. Sansom suggested having the meeting on April 5th. Discussion continued.

Mr. Powell concluded his report.

Attorney Report

Mr. Pickles stated that he had sent the permitting agreement to the County and that the Airport Authority Board members may need to contact the County Commissioners to push them along.

Mr. Pickles stated that the KB Homes case was moving forward.

Mr. Pickles concluded his report.

Check Register & Budget to Actual

Mr. Powell stated that financials had been provided and nothing was out of line.

Administration & Project Reports

Mr. Powell stated that updates had been provided.

Authority Members Report

Ms. Clifford asked which buildings at Space Coast Regional Airport had been vacated. Mr. Powell responded that Airscan had vacated a couple of their buildings and they were both in good condition.

Mr. Stalrit announced that the North span of NASA Causeway was going to be closed for a couple of months due to construction. Discussion ensued.

Dr. Hosley asked if there was an update on Rocketcrafters. Mr. Sansom asked if they were still moving in on April 1st. Mr. Powell stated that they were.

Dr. Hosley discussed unmanned vehicles and stated that there was an initiative to bring a conference to Florida. Discussion ensued.

Mr. Sansom stated that things were moving along with the Spaceport Territory Bill and the Airport Authority was getting a lot of support. Mr. Sansom added that the Industrial Park and the County's property were all incorporated into the bill now, in addition to the City of Titusville being in full support. Discussion continued.

Mr. Powell announced that today was media day for the VAC Airshow and asked the Board members to please attend if they could.

Public & Tenants Report

Ms. Laura Canady from the City of Titusville SEDC stated that she and Mr. Powell had been working with several companies regarding them locating to the Titusville area. Ms. Canady stated that the competition between Florida and Texas was fierce, but this area had an advantage because of its close proximity to major outlets. Ms. Canady added that the companies wanted to be here, but Texas was putting up a big fight. Discussion continued.

Adjournment

Mr. Sansom adjourned the meeting at 10:23 a.m.

JERRY SANSOM, CHAIRMAN

VERONICA CLIFFORD, SECRETARY