



## Minutes of Mirfield Town Council Meeting

**Held on:** Tuesday 17<sup>th</sup> January 2017 at 7.30pm

**Held at:** St Mary's Community Centre, Church Lane, Mirfield

### **Councillors Present:**

S Guy (Chairman), M Burton, D Pinder, M Bolt, J Nottingham, K Sibbald, J Hirst, P Blakeley, K Sibbald

### **In Attendance:**

Clerk: Lisa Staggs  
Public: None  
Press: None

### **MTC189/2016 Chairman's Welcome and Remarks:**

The Chairman Cllr Guy welcomed Cllrs.

### **MTC190/2016 Public Question Time:**

None

### **MTC191/2016 Apologies For Absence**

Councillors to send apologies and reasons for absence to the clerk or chairman for approval

**Cllrs:** M Burton, J Taylor, M Ibberson, C Walker, S Benson, K Taylor, V Lees-Hamilton, P Tolson

### **MTC192/2016 Declaration of Interest**

Councillors to declare an interest, if applicable to any item on the agenda or not declared on the members register of pecuniary interests.

**None Declared. Cllr Bolt noted that at Kirklees if any Cllr is 2 months in arrears with Council Tax they could not vote on the setting of the precept. All Cllrs confirmed they were not in arrears with Council Tax.**

### **MTC193/2016 Confirmation of Minutes**

To approve minutes of the Annual Council meeting of 3<sup>rd</sup> January 2017 as a true and correct record including payments of Nil.

Cllr Bolt **Proposed** the minutes were a true and correct record Cllr Sibbald **Seconded** **Vote: All in favour**

### **MTC194/2016 Matters Arising From The Minutes:**

To receive information on the following ongoing issues and decide further action where necessary.

1. To receive an update on Defibrillators – Cllrs discuss the locations of the

defibrillators already purchased and the partnerships and affirm that MTC will match fund defibrillators with other groups.

2. To receive an update on Mirfield Public Toilets – Cllr Pinder reports that the Ladies toilets are now worse than the Mens, Clan Services reported the misuse of toilet rolls. Clerk to look at alternate dispensers. Cllrs discuss the asset transfer and condition of the toilets. Cllr Bolt **Proposed** MTC invites Jonathan Quarmby to a meeting to discuss the asset transfer and MTC options regarding the public toilets Cllr Pinder **Seconded Vote: All in favour**
3. To receive an update on Mirfield Memorial Park – Cllrs discuss the letter/email from Kirklees. Clerk reports that Fields In Trust have agreed to attend a meeting 7<sup>th</sup> March to discuss options. Clerk to confirm attendance with Fields In Trust at 7<sup>th</sup> March meeting.
4. To receive an update on Adoption of phone boxes – Cllr Blakeley reports that some of the phone boxes are on Kirklees land and may need planning permission for a change of use. He reports that he spoke with the recently established group who have not bothered to attend this council meeting and have not been bothered to contact Kirklees. Cllr Blakeley states due to the lack of interest from the group he is not prepared to take this further.
5. To receive an update on Neighbourhood Plan Designated Area – Cllr Bolt reports that the designated area has been agreed by Kirklees. He reports that the Neighbourhood Plan Group have progressed as is required and will continue to follow the 'Road Map' and report their progress back to MTC. He confirms that the group is on track but needs to keep on top of things in relation to Kirklees. Cllr Pinder **Proposed** MTC endorses the approach made by the group so far and welcomes the report that is being prepared Cllr Blakeley **Seconded Vote: All in favour**

**MTC195/2016**

**Finance:**

To approve the following accounts for payment

1. Clan Services Monthly Maintenance £425.00 - **Noted**

<b>JANUARY</b>		
<b>Payee</b>	<b>Description</b>	<b>Amount</b>
Clerk L Staggs	January Salary	£ 732.38
HMRC	January PAYE	£ 208.80
Go Daddy	1 Year domain renewal	£ 11.10
	1 Year Website Builder	£ 80.24
St Marys	January Room Hire	£ 40.00
Just Gardens	January Maintenance	£ 40.00
Clifton & Lightcliffe Band	Remembrance Parade	£ 400.00
Yorkshire Water	Public Toilets	£ 130.85
Ben Hardcastle	Balance Christmas Lights	£ 2795.00
Yorkshire Internal Audit	Mid Term Audit	£ 300.00
<b>TOTAL</b>		<b>£ 4738.37</b>

Cllr Bolt **Proposed** items 2-10 payment en block Cllr Sibbald **Seconded Vote: All in favour**

11. To receive a bank reconciliation to 31/12/16 – **Noted**
12. To receive a spend/income comparison with the adopted budget - **Noted**

**MTC196/2016**

**Grant Applications:**

1. To consider grant applications submitted: **None**
2. To receive updates from previously approved grants: **None**

**MTC197/2016**

**Planning**

1. To consider planning applications received from Kirklees Council.  
2016/94234 16 Beechwood Road – **Noted**  
2016/94225 24 Norman Road - **Noted**  
2016/94298 15 Park Drive - **Noted**  
2016/90012 Land 114 West Royd Avenue – **Noted**  
2016/90010 114 West Royd Avenue - **Noted**
2. To consider planning decision notifications from Kirklees Council:  
**No Comments/Noted**
3. To consider potential controversial applications: **None**

**MTC198/2016**

**Internal Matters**

To receive information on the following items and decide any action where necessary.

1. To note Provisional Tax Base & Grant Allocations - **Noted**
2. To discuss 2017/18 Budget – Cllrs are in receipt of a draft budget and recommendations prepared by the Clerk. Cllr Sibbald discusses increasing the budget so that MTC are not limited in what they can do for residents and offers an alternative to the Clerk’s recommendations. Cllr Bolt discusses accepting the Clerk’s recommendations of a base budget of £86,900.00 but in addition believes MTC need to build up reserves, especially election reserves to £16k, following the election and 2 by-elections the council had previously paid for, which were called by other parties, leaving the election fund empty which has not been built up sufficiently in the past 2 years. He states an election at the cost of the previous one would take half the council’s reserves. He believes that the budget should be increased so that MTC can help groups and projects within the town. In addition to the election reserves, a Regen reserve needs adding at £25k and a reserve fund of £40k needs including in the budget. Cllr Sibbald retracts his previous statement. Cllr Pinder **Proposed** to accept the Clerk’s recommendations on the base budget of £86,900 and increase the budget to £167,900.00 to include £16k Election reserves £25k Regen reserves & £40k Reserve fund Cllr Sibbald **Seconded Vote: All in favour**
3. To discuss 2017/18 Precept – After discussing the increase in budgets Cllr Pinder **Proposed** to increase the precept to £102,991.00 with CTR Grant of £8209.01 Total £111,200.01 to enable the council to help community projects and rebuild necessary reserves as discussed in the budget Cllr Sibbald **Seconded Vote: All in favour**

**MTC199/2016**

**Community**

To receive information on the following items and decide any action where necessary.

1. To discuss filming in and around Mirfield as per contact form – Cllr Bolt **Proposed** MTC endorse the project, extend an offer of help and wish them good luck Cllr Guy **Seconded Vote: All in favour**

**MTC200/2016**

**Correspondence**

To receive the following new items of correspondence and decide any action where necessary.

1. Friends of Mirfield Library Update – **Noted**
2. YLCA Training Seminars – **Noted**
3. YLCA Auditor Appointments for Smaller Authorities – **Noted**
4. Kirklees Introduction Pre Application Process - **Noted**

**MTC201/2016**

**Matters for Report and Information**

Members wishing to raise items under this heading should consult the Chairman prior to the meeting.

Cllr Guy reported a cheque presentation to Christ The King lunch club, Pilgrim Bandits & Zach Barrett at the Old Colonial on Saturday 21<sup>st</sup> by Mirfield Rifle Volunteers, incorporating Burns Night. Cllr Pinder reported an elderly WW2 veteran turned 95 on 20<sup>th</sup> January and passed on congratulations from MTC. Cllr Guy read the thank you letter from Trinity Methodist Tree Festival.

**MTC202/2016**

**The Date Of The Next Town Council Meeting:**

Date of next meeting **Tuesday 7<sup>th</sup> February 2017**

Time Meeting Closed.....**8.40pm**.....