**REGULAR MEETING**

JUNE 25, 2020

# The Board of Trustees held the Regular Meeting of June 25, 2020 at

#  the Village Municipal Building, 167 North Main Street, Liberty New York.

Mayor Ronald Stabak opened the meeting with the Pledge of Allegiance.

#

**PRESENT:** Mayor Ronald Stabak,Deputy Mayor/Trustee Robert Mir, Trustee Joan Stoddard, Trustee Daniel Wright and Trustee Victoria Ferguson. Also Present: Gary Silver, Attorney for the Village and Judy Zurawski, Clerk/Treasurer.

**ALSO** David Ohman, Jill Weyer (Sullivan County Land Bank), Jim Gordon and

**PRESENT:** Police Chief Scott Kinne.

**APPROVAL** Motion by Trustee Wright, seconded by Trustee Stoddard and unanimously

**OF** carried approving the following minutes:

**MINUTES:**

 REGULAR MEETING - May 21, 2020

Motion by Trustee Wright, seconded by Trustee Stoddard and unanimously

carried approving the following minutes:

 PUBLIC HEARING – May 21, 2020 Re: CDBG 2020 Grant with the following correction:

 Trustee Stoddard was late dialing into the meeting, not absent.

Motion by Trustee Stoddard, seconded by Trustee Ferguson and unanimously

carried approving the following minutes:

 EMERGENCY MEETING - June 4, 2020

**CORRES-** Mayor Stabak said the following correspondence has been received

**PONDENCE**:and anyone can request copies by calling or email.

 Incoming

* E-Mails from NYCOM Re: Advocacy Updates
* E-Mail Newsletter from Delaware Engineering Re: Being Grant Ready 6.15.20

**PUBLIC** Mayor Stabak opened the meeting to comments from the Public.

**INPUT:**

There were no comments from the Public

**ATTORNEY** Attorney Silver said his comments are all related to agenda items.

**COMMENTS:**

**TREAS.** Treasurer Zurawski said she is still working on the May 31, 2020 closeout of

**REPORT:** the fiscal year.

Treasurer Zurawski reported to the Board that she has received a Consent Judgement Notice of Settlement for reduction of assessments at Liberty Luxury (School Bell Townhouses). The reduction is 1,015,025 in assessments which equates to $23,345.56 that will not be collectable in this fiscal year.

**TABLED UPDATE ON ENGINEERING PROJECTS - D. OHMAN/DELAWARE**

**BUSINESS:ENGINEERING:**

David Ohman of Delaware Engineering reported on the following:

1. **WWTP Upgrade**
* NYSEFC Clean Water State Revolving Fund (CWSRF) **Project #C3-5352-02-00**
* Project Financing
	+ We have been working with Judy and Keough Consulting, and EFC finance department to submit disbursement request, EEO Quarterly Reports, and other related paperwork.
* Professional Services Contract for Design through Construction:
* Design Phase:
* Continuing to Prepare design drawings and specs
* Communicating with equipment supplier and manufacturer’s representative regarding upgrade equipment
* Coordinating with MWBE Subcontractors
* Communicating with Village staff on project issues
* MWBE Subcontracts and Related Work:
* NYSESD/NYSEFC approved Delaware MWBE utilization plan and waiver request on October 28, 2019
* Work on Municipal Solutions, Inc. (MSI), a WBE who assists with MWBE compliance services, is complete.
* Surveying – Topographic and Boundary for Septage

 receiving area

* Complete
* Topographic survey was provided on 12/27/19
* Boundary survey was provided on 01/27/20
* Delaware has executed a sub-consultant services agreement amendment for additional services with Rasmussen Land Surveyors, PLLC to perform boundary survey of limits Village parcels (WWTP and adjacent) and off adjoining NYS Route 17, in the amount of $1,800. Subcontract Services Agreement amendment for additional services will be submitted to EFC for disbursement.
* Geotech Evaluations
* Subcontracted with Atlantic Testing (WBE) to do one boring and Geotech evaluation for the new septage receiving facility.
* Onsite work completed; Geotech report pending.
* Special Inspections and Construction phase materials testing
* Delaware will work to complete preparation and execution of remaining subcontracts with WBE firm Atlantic Testing for Special Inspections and Construction phase materials testing once design is complete and the extent of their services are more defined.
* Schedule
* Continuing with work
* Revised schedules were provided for Phase 1 and 2
* Removed items related to enhanced sludge processing and associated work
* Engineering Report Amendment
* Delaware prepared an amendment to the currently approved Engineering Report to add the enhanced sludge processing and associated changes, with septage receiving but not including FOG (grease) equipment.
	+ Submitted to NYSEFC for review and approval on February 7, 2020.
	+ Increased project cost to $12.6M as discussed at previous meetings.
	+ Nearly the same projected rate impact as the original $7.6M project Village agreed to move ahead in 2017 (since a WIIA grant for the original project and 0% financing is now in place).
	+ The Village agreed to not adjust the financing until after bidding (e.g., bond resolution, modification of PFA, etc.)
	+ Amendment not approved by NYSDEC due to change in course of action – see below
* Project Course Change
* Based on April 23, 2020 call with NYSEFC (Tim Burns and Harry Nelson), they suggest that the Village proceed with the Enhanced Sludge handling as its own project – Separate it from the original scope of work and treat it as new project.
	+ This allows the Village to apply for a WIIA Grant (25%) for the Enhanced Sludge Handling/Septage Receiving work
	+ The design on the original/base project will continue independent of this Enhanced Sludge Handling Work.
	+ Current estimated project cost is $5M – however, we may pull other sludge related work (e.g. belt press replacement, sludge building upgrades) into this work as well since it is all related to sludge. This would increase this by about $3M or more but would come out of the original project.
	+ Going with Phase 1 (base contract) and Phase 2 (sludge) contract will allow some work to proceed while Village applied for more grant funding.
	+ It will require:
		- For the current Project – Phase 1:
* Revising and resubmitting the approved Engineering Report to remove sludge related work as possible to allow other work to proceed.
	+ - * Ultimately revising the Project Finance Agreement
		- For the sludge project – Phase 2
			* Before May 1 – put in a new Project Listing (PLUS) from the project so that we get on the NYSEFC project list as a distinct new project
			* If the Board agrees, we will get this filled out and up before May 1 – we will put $9M as the new project cost since we will likely move dewatering work from the current project into this one – this can be revised next year once we have more detail.
			* Preparing a new Engineering Report
			* Doing SEQR again
			* Do a new Board Resolution
			* Prepare a new NYSEFC funding application for a WIIA grant
		- This two-phase approach will allow work to move forward on upgrades to non-sludge related work while we seek more funding.
		- It will add more engineering and soft costs as we now have to do two projects rather than one, redo some steps – but if successful, will secure 0% for both contracts and more grant money than if we did it as one project.
		- There may also be stimulus money coming out that may allow the Village to receive more than typical grants
* At the April 23, 2020 meeting the Village resolved to authorize Delaware Engineering to proceed to prepare documents necessary to separate the WWTP upgrade into two projects and seek additional funding for the enhanced sludge/septage and related improvements. This will include, but not be limited to preparation of and submission to NYSDEC of a new PLUS listing form, preparing a new Engineering Report, conducting SEQR activities, conducting design, bid/award and construction phase services to implement the Phase 2 project, as to be defined in a new professional services contract. Also revising the current Engineering Report and related items to remove the items to be covered under the second phase project.
* Update on Work Related to the Project Course Change
* Proceeding with design of original project and preparing revised engineering reports for the Base Project and the sludge/septage add on.
* Also working on Professional Services Contract Changes – Plan to get those to the Village very soon.
* Going with Phase 1 (base contract) and Phase 2 (sludge) contract will allow some work to proceed while Village applies for more grant funding.
* It will require:
* For the current project – Phase 1:
* Revising and resubmitting the approved Engineering Report to remove sludge related work as possible to allow other work to proceed. IN PROGRESS
* Ultimately revising the Project Finance Agreement
* For the sludge project – Phase 2 – Schedule Provided
* Before May 1 – put in a new Project Listing (PLUS) from the project so that we get on the NYSEFC project list as a distinct new project.
* At the April 23, 2020 meeting, the Board agreed; we filled out the forms and $9M as the new project cost since we will likely move dewatering work from the current project into this one – this can be revised next year once we have more detail. DONE.
* Preparing a new Engineering Report. IN PROGRESS
* Doing SEQR again UNDERWAY, BOARD ACTION TONIGHT – see below
* Do a new Bond Resolution for the Phase 2 project (at August Board Meeting)
* Prepare a new NYSEFC funding application for a WIIA grant anticipate needing all this done before typical end of need done by September 2020 deadline.

 SEQR

* To be safe, the original/base project was a Type 2 Action since the scope involves upgrading existing facilities within existing structures. However, since we are now building a new setpage receiving building, and electric building and performing a coordinated review on an Unlisted Action for the entire upgrade.
* To accomplish this at today’s meeting, the Village needs to:
* Declare itself lead agency
* Review draft Part 1 (attached), advise of any desired changes, and is acceptable as provided – or with note changes – authorize the Mayor to endorse the signature page.
* The Part 1 Long Environmental Assessment Form (LEAF) has been prepared for the entire upgrade including the additional enhanced sludge processing and septage receiving facilities. This is necessary to avoid “project segmentation” – that is, all work is taking place on the same site at nearly the same time so look at the full impact of the entire project, rather than just looking at the additional enhances sludge processing the septage receiving facilities as a separate project.
* First step:
* Recommend that the Village Board resolve to:

Declare the Village as SEQR lead agency for a coordinated review utilizing a Long Assessment Form (LEAF) for the WWTP Upgrade – Phase 2 associated with additional enhanced sludge processing and septage receiving facilities.

* Second Step:
* Review Long Form Environmental Assessment Form (LEAF)
* Any comments or changes requested?
* If O.K. as submitted or with changes noted:
* Recommend that the Village Board resolve to authorize the Mayor to endorse the Part 1 Long Environmental Assessment Form (LEAF) for the WWTP Upgrade as prepared by Delaware Engineering and discussed at today’s meeting, with no changes or with changes as noted.
* Third Step:
* Mayor endorses signature page (two copies – one to Judy and one to Delaware).
* Judy please scan and forward to our Oneonta office Robert Chiappisi on June 26 so that he can get the mailing out with the signed page.
* Next Steps:
* Delaware will then send out with the SEQR package, on June 26, to the potentially interested parties for 30-day comment period. Requesting all comments back by July 28.
* SEQR Part 2 and 3 would be drafted and then reviewed by the Village at the August meeting.
* Professional Services Contract Amendment
	+ At the February meeting the Village Board resolved to authorize the Mayor to execute Delaware Engineering’s professional services contract Amendment No. 1 (dated February 18, 2020), associated with recent changes to add enhanced sludge processing, septage receiving and related changes, in the amount of $254,000.
	+ An executed copy was forwarded up to NYSDEC on March 6, 2020 along with an updated Utilization plan. This has not been approved since the two projects are being divided up now.
	+ New contract will be needed to address Phase 2 work as well as an amendment to the current NYSEFC approved contract – working on those now and will be provided to the Village soon.

2. Lily Pond Road Bridge/Waterline

* Continue discussions with SCDPW to keep the line on the bridge and come up with a mutually agreeable plan forward and generate an agreement.
* Previous agreement from 2006 puts all cost to remove and replace/reinstall on the Village
* 2006 permit and special conditions agreement is available.
* Mayor Ron, Ken Hessinger and I met with Roman and Bob Trotta at SCDPW on February 26, 2020. Key points from the meeting:
* Timing – design fall 2020, May 2021 start bridge work; done by winter – 4 -5 months
* Plan to build with County personnel and some subcontractors
* Plan to out new abutments behind the existing and replace in current location.
* No space to provide a temporary bridge so traffic will be rerouted up Colley Road and around via Flynn Road.
* Want Village water main out of the way by May 2021
* Village will need to do water line work themselves – do a set of plans and specs for one general contract for demolition of exiting, temporary and permanent back in the bridge work
* Should do design work this summer and work out all the details with county then but if not before year end so that we can have on-site work start March/April 2021.
* Jeff Francisco (from our office) met on site with Ken and Howard Osterhoudt (contractor) and came up with a plan for the design and construction of temporary and permanent.
* Includes putting a new temporary water line support upstream of the bridge.
* Now need to get a budget cost estimate for the construction as well as the design/engineering for temporary and permanent work – we can work with Ken and Howard on this.
* May need to get easement(s) to accommodate this? (need to look at the tax maps to see where property lines are and if County ROW is shown)
* We need to have SCDPW permit like in 2006
* Water line work with NYSDEC could piggyback with their joint permit application
* Lily Pond Water Plant currently gets tractor trailer chemical deliveries every 1 to 2 months
* May not be able to get those big trucks to the plant via the alternative routes
* Ken to check with chemical companies to see if they can deliver with smaller trucks
* We have Geotech report and County’s site survey
* Will likely need more site surveying some for topo and for producing temporary easements.
* Next steps:
* Confirm scope of county work and their timeline and provide concept aerial plan to County and review our concept with the county (sent email with conceptual aerial to Roman at SCDPW on 6-24-20)
* Confirm ROWs and easements available and/or needed
* Develop project cost estimate and timeline
* Agree with Village on path forward for design (agree upon scope and cost) and timing for bidding/construction.
1. **Rail Trail Area Culvert Drainage/Blockage**
* Board held a public hearing at the May 21, 2020 meeting announcing the Village’s intent to submit the OCR application.
* We will put together the Engineering Report for the application at no cost to the Village.
* Deadline for submissions not yet announced.
* We put together and submitted a NYSEFC Clean Water State Revolving Fund (CWSRF) project listing form so that the project can be put on the NYSEFC multiyear list at this time.
* this checks one of OCR’s boxes to improve our project score
* will allow for us to update this in the future and apply for CWSRF funding
* We will work with Judy to get this done.
* Does not commit the Village to do anything now.
* Background
* 2019 CFA Awards were announced 12/19/19. The project was not selected for award.
* This issue is not going to be resolved without some financial assistance.
* Board has agreed at recent past meetings to the desire to resubmit the application for the next round of CFA’s
* Exit interview/call with Mark Blauer and Delaware, the Mayor and Judy, with NYS OCR Charlie Phillion held on March 18
* The process is competitive and statewide and funds are limited
* Key points mentioned/to consider to improve the application:
* We have no consent order or notice of violation so no help on that front; letters of support from NYSDEC are not of much value
* Village could propose to put some money or value in the form of in-kind services.
* Perhaps the Village consider adding $20,000 to the project cost and include that the Village will provide up to $20,000 in local match with the intent that those will be in kind services (e.g. D.P.W. could possibly do some site work, clearing, short haul of spoil, etc.
* This project should be brought to the attention of our local person on the Regional Economic Development Council so that they can weigh in on it during the project evaluation process.
* Need to focus on affordability and impact to rate payers if the Village were to find this themselves; CDBG prefers to be the funding source of last resort and to mitigate major impacts.
* We know that once WWTP upgrade is complete, rates may go up; but we can only use what rates are in place at the time of the application; so unless rates are raised before July 2020 the current rates will be used in the analysis.
* OCR asked if Village has applied to USDA RD or NYSEFC CWSRF and we said no since they require a lot of upfront cost for application, it delays the project and the project need is <$1 M such that those program grant potential would be less than the possible $750,000 grant from OCR.
* Charlie suggested we get this project on the NYSEFC CWSRF Intended Use Plan List.
* Demonstrate that if the project is awarded you are ready to go forward and can be completed in 2 years.
* Charlie talked about the Engineering Report needing to follow the USDA RD outline which is much more extensive than what OCR has previously accepted.
* More Background info:
* Delaware prepared the Engineering Report - at no cost to the Village.
* OCR CDBG Grant application package submitted by Mark Blauer on July 22, 2019 in advance of the July 26 submission deadline.
* Planned work includes: Furnish and Install new culvert
* Install New Headwall, Wing-Walls, and Improve Culvert Approach
* Furnish and Install Bank armoring Rip-Rap Stone Downstream of the Culvert (including 3’ Buried Below the Stream Bed)
* Furnish and Install 8” Replacement Sewer Pipe (inside Existing Culvert, Plus Transitions at Both Ends) – Approximately 150LF
* Fill in Existing Culvert (Sand, Flowable Fill or Other)
* Furnish and Install New Riser Section for Existing 4’ Diameter Manhole Upstream of Culvert)
* Other required work:
* Relocate Existing NYSEG Utility Pole
* Furnish, Install and Remove Temporary Construction Access
* Temporarily Remove, Store, and Replace Existing Guide Rail Posts to Allow Access During Construction
* Clearance, Brushing and Grubbing of Rail Trail for Construction Access
* Furnish and Install ≈100 LF x 30’ Vertical of Steel sheeting on each Side of the Culvert, and Remove after construction is complete.
* Provide and Maintain Bypass Pumping Facilities (1 Week)
* We will also work on a NYSEFC Clean Water State Revolving Fund (CWSRF) project listing form so that the project can be put on the NYSEFC multiyear list at this time.
* This will allow for us to update this in the future and apply for CWSRF funding
* We will work with Judy to get this done
* Does not commit the Village to do anything now

4. **Sullivan Renaissance Community Impact Grant Application**

* Grant Application package forwarded to the Board by Mayor Ron on April 22 for the $400,000 project
* Scope complements the on-going theatre restoration work and provides nearby upgraded parking and access to the theatre and core Village area:
* St. John Street sidewalks
* Municipal parking lot upgrades
* Budget $400,000 with a $50,000 Village local share ($ and/or in-kind services)
* Grant application to be submitted prior to May 1.
* Vicky received comments on June 22 from Allison G. Cappella, Esq. Community Development Program Manager, Sullivan Renaissance.
* The new Community Impact Grant review timeline deadline is July 10, 2020 at 5:00 p.m. Finalized grants can be e-mails to Allison directly or dropped off at the CVI building.
* Helen is working with Vicky to address their comments.

5. **DPW Garage Site Remediation**

* No change since last month
* Sampling report March 2020 results; higher number in VW-8 closer to the well
* Last June 2019, levels were higher too, then went down in September and December 2019.
* December 2019 sampling results received similar to September 2019
* VOC levels in Well VW-8 remain less than 2 ppb; good news!

 Observations of the laboratory analytical results are as follows:

* MTBE was not detected in any of the sampled monitoring wells at concentrations greater than the laboratory reporting limit. At monitoring wells MW-19, VW-6 and VW-7. These monitoring wells are located between the Village Garage and the production well and indicate that VOC’s have not reached the production well.
* VOC concentrations increased significantly at monitoring well VW-8. Seven (7) VOC compounds were recorded above the drinking water standard. Monitoring wells VW-8 is located approximately 320 feet north of the production water well,
* Total VOC concentrations decreased slightly at monitoring well MW-22A. The VOC concentration is the lowest since at least June 2016.
* Total VOC concentration has remained relatively unchanged at monitoring wells MW-22B. None of the compounds detected at monitoring well MW-28 were at concentrations greater than drinking water standards.
* Six (6) VOC compounds were recorded above the drinking water standard at MW-22A. Monitoring wells MW-22A and MW-22B are located approximately 10 to 15 feet south of the remedial excavations that were performed in November 2016 and approximately 380 feet north of the production water well. When compared to historic values, the concentrations of these wells have been steadily decreasing.
* Sent email to NYSDEC and Aztech on February 20 requesting an update on cost for remediation and an estimate for quarterly sampling work; no response.
* Based on March 2020 sampling; still seeing values near garage indicating contamination remains
* NYSDEC will keep going with quarterly monitoring until all results show compliance with water quality standards for a year or more (no real end in sight).
* At February 2020 meeting, the Village decided to seek DASNY SAM grant assistance for conducting a sampling plan site investigation to better identify remaining contamination under, up gradient and near the DPW garage.

* We will work on this
* Use $125,000 as a target cost
* DPW Garage Relocation
* If sampling does not show that the contamination is principally under the garage, the most time efficient process to get rid of remaining contamination under the garage would likely be to demolish the garage to provide direct access for cleanup followed by about one year of sampling to confirm it is cleaned up
* This would require relocation of the DPW garage and associated items (salt storage, etc.) to a new facility – possibly on Willow Lane by the current cold storage and fueling station.
* We would work with the Village to seek funding to assist with this work if this is the desired plan
1. Tiger’s Den Monitoring Well Decommissioning
* No change from last month
* We haven’t received a response from the DEC about the proposed monitoring well decommissioning. They may have lost interest in it for now? We’ll let you know if they get us answers.
* More Background:
	+ NYSDEC has asked Aztech Environmental (AE) to look at the monitoring wells at the Tigers Den site and make a recommendation about which monitoring wells (for site contamination) to decommission.
	+ A few of the wells are in the area between the Tiger’s Den site and the Village’s production well. The NYSDEC wanted AE to reach out to the Village and ask if the Village would like to have a few of these monitoring wells not decommissioned in case the Village may want to use them in the future.
	+ The subject monitoring wells we are considering are MW-13s, MW-13D, MW-14 and MV-17. The well locations are depicted on a map.
* Questions asked by Delaware
	+ If you don’t decommission these wells, would the Village have access to them? And if so, for how long?
	+ Would the village assume any liability because they are still open?
	+ Would the Village be responsible for closing them out?
* AE believes that it is likely the wells will be decommissioned if the Village determines they don’t have a need. AE emailed Keith Browne and Brian Weeks at the DEC to get affirmative answers to your questions. AE let Delaware/the Village know what they say.
* Does Village want to request that NYSDEC keep the wells (don’t decommission now) for possible future use by the Village?
* If we decide to pump at higher rates, would it may be prudent to monitor these wells to see if they are contributing? They would be down gradient of the well.

7. **Elm Street Well and Lead and Copper Compliance**

* No change from last month
* Have $100,000 SAM grant for well improvements
* At this time the Village is not planning to pursue a WIIA grant (60% possible) for this work and wants to seek SAM grants for the DPW garage site remediation
* The Village plans to apply the $100,000 towards electrical improvements and a possible new generator
* We conducted a site visit in May and are developing a work and cost spreadsheet with possible upgrades; Village decided to go with Option 1 - **upgrade the electrical service estimated to = $136,000.**
* **Judy submitted the cost summary to DASNY in October**
* DASNY requesting more information about the change in scope and cost from the Village; we prepared a response to the DASNY questions and provided to Judy on November 8 and a follow-up on January 15, 2020.
* Judy will follow-up with DASNY to see what else needs to be done before the Village can proceed with the design work.
1. **NYSDOH Water System Inspection/Cross Connection Control Program**
* No Change from last month
	+ Have a draft of the CCCP- hard copy submitted today to the Village (Mayor, Trustees, Judy, Ken, Gary Silver) for review.
	+ Background below:
	+ November 14, 2018 NYSDOH letter summarizes October 19, 2018 inspection and requested that the Village develop a Cross Connection Control Program
	+ We worked with the Village to develop a response/proposed plan – which was submitted to NYSDOH Monticello Office on March 6.
	+ Glenn Illing – NYSDOH responded via email on March 6 accepting the proposed plan.
	+ The letter is available for review
	+ Upcoming Action Items
* Delaware to refine the draft CCCP document and submit the draft to the Village for review. Invoice work under General Services Agreement.

**CONSIDER PROPERTY TAX AGREEMENT WITH LAND BANK**

**RESOL. #** Motion by Trustee Ferguson, seconded by Trustee Stoddard and unanimously

**13-2020:** carried approving Resolution #13-2020.

 WHEREAS, the Village Board of the Village of Liberty approves the Property Tax Agreement with the Sullivan County Land Bank Corporation dated June 25, 2020;

 WHEREAS, the Land Bank previously acquired from the Village and the County of Sullivan certain parcels that had been foreclosed upon;

WHEREAS, this agreement deals with the gap taxes that accrue between the foreclosure at the County and the transfer to the Sullivan County Land Bank.

WHEREAS, in this agreement the Land Bank shall pay to the Village $16,542.69, which is the total amount of the Village real property taxes levied against the parcels listed below that were not wiped out by the tax foreclosure proceedings.

 104.-2-22.1 5 Marion Avenue $2,822.27

 104.-2-22.2 Marion Avenue $ 160.02

 102.-7-8.1 North Delaware Ave Ext $ 160.02

 102.-7-8.10 North Delaware Ave Ext $ 301.75

 105.-4-10 24 Mager Avenue $2,487.28

 114.-2-16 94 Webster Avenue $1,957.83

 114.-4-7 15 Jordan Avenue $1582.91

 112.-3-7 20 Orchard Street $2,358.32

 104.-8-13 124 Lincoln Place $1,508.15

 108.-9-5 91 Chestnut Street $3,204.14

WHEREAS, the Village agrees and hereby does waive all interest and penalties accrued on the above listed parcels;

NOW, THEREFORE BE IT RESOLVED, the Board authorizes Mayor Stabak to execute said agreement.

**DISCUSSION OF VILLAGE CODE – CHAPTER 35/SANITATION**

The Board of Trustees reviewed the local law that it continued to be worked on by Trustee Ferguson and Attorney Silver.

Trustee Ferguson discussed one concern of the D.P.W. Supervisor, which is the pickup of C & D materials. The next step is to follow up with the County of Sullivan to see what their restrictions are on garbage pickup.

Attorney Silver said he will continue to update the proposed local law.

**DISCUSSION – NYSEG LED LIGHTING**

Mayor Stabak discussed the NYSEG Conversion Program for LED lighting. He said he has been working with the NYSEG representative to obtain all the information on their program.

He reported on the following:

* Currently they are only replacing street lights – no parking lots. Parking lots may possibly be done in about one year.
* The annual savings of $48,352 is expected to have a payback of approximately four months
* The best installation start date will be November/December
* There is no difference in the brightness of the 3000K or 4000K – just the color projected. The 3000K gives more yellow light and the 4000K gives more white/blue light. The representative said the yellow hues (3000K) are the most popular. The Town of Rockland has the 3000K and the Town of Deposit has the 4000K.
* The Village can have NYSEG chose the manufactures equivalent for each light or we can choose the wattages ourselves.
* NYSEG will continue to operate and maintain the lights.
* If we are interested in the conversion we will have to submit a letter on Village Letterhead and indicate our preference of 3000K or 4000K, as well as letting NYSEG chose the manufactures equivalent for the lights or our choice of wattage.

 The Board had questions on the following:

* The twelve (12) streetlights that the Village owes on Mill Street (State Route 52) – will NYSEG continue to maintain the bulbs on these lights?
* What is the time frame that the Village will be looking at for installation?
* Regarding installation of the LED bulbs/panels when will payment be expected? All at once? Or over a certain time frame?
* Are the LED lights bulbs or panels?

 The Mayor said he would get answers to everything and we will table the matter until the next meeting.

**NEW CONSIDER TAXI LICENSES FOR FISCAL YEAR 2020/21**

**BUSINESS:**

 **RESOL.#** Motion by Trustee Stoddard, seconded by Trustee Ferguson and unanimously  **14-2020:** carried approving Resolution #14-2020.

WHEREAS, the applications for taxicab licenses (also known as Taxicab permits, such terms being intended to describe the license or permit described as a taxicab permit in the definitions provision in Article 1, Section 75-1 of Chapter 75 of the Village Code), having been submitted by the attached taxi company’s pursuant to the Village Code, such as Sections 75-1 75-1.1, and 75-2 of the Village of Liberty Village Code; and

WHEREAS, the Village Code provides that the existing taxicab permits expire annually on May 31; and

WHEREAS, all permits for taxicab licenses are due to expire June 25, 2020;

WHEREAS, two taxi licenses and six medical taxi licenses for permits have been reviewed by the Village of Liberty Police and are now pending before the Village Board; now therefore be it

RESOLVED, that the Village Board of the Village of Liberty hereby issues taxicab permits (also known as a Taxicab license) for the annexed applicants (said taxicab license not to be confused with the taxicab driver’s license issued under Article II of Chapter 75 of the Village Code); and be it further

RESOLVED, that for reference purposes, the eight licenses/permits are for:

Community Transportation - 2 Taxi Licenses

AmeriCare Transportation - 6 Medical Licenses

 **CONSIDER GOING OUT TO BID FOR WWTP CHEMICALS FOR**

 **2020/2021 FISCAL YEAR**

 Motion by Trustee Stoddard, seconded by Trustee Ferguson and unanimously carried to go out to bid for Waste Water Treatment Chemicals for the period of August 1, 2020 thru July 31, 2021.

 The bid opening will be Tuesday, July 21, 2020 at 11:00 a.m.

 **CONSIDER GOING OUT TO BID FOR WATER CHEMICALS FOR THE 2020/2021 FISCAL YEAR**

Motion by Trustee Stoddard, seconded by Trustee Ferguson and unanimously carried to go out to bid for Water Chemicals for the period of August 1, 2020 to July 31, 2021.

The bid opening will be Tuesday, July 21, 2020 at 11:30 a.m.

**CONSIDER GOING OUT TO BID FOR FLOW METERS FOR THE WWTP**

**FOR THE 2020/2021 FISCAL YEAR**

 Motion by Trustee Stoddard, seconded by Trustee Ferguson and unanimously carried to go out to bid for Flow Meter Calibration at the Waste Water Treatment Plant for the period of August 1, 2020 to July 31, 2021.

 The bid opening will be Tuesday, July 21, 2019 at 11:15 a.m.

**CONSIDER GOING OUT TO BID FOR UV LAMPS – WWTP FOR 2020/21 FISCAL YEAR**

Motion by Trustee Stoddard, seconded by Trustee Ferguson and unanimously carried to go out to bid to provide 60 Trojan UV bulbs for the Waste Water Treatment Plant for the period of August 1, 2020 to July 31, 2021.

The bid opening will be Tuesday, July 21, 2020 at 11:20 a.m.

**CONSIDER EXTENDING REPURCHASE PERIOD FOR DELINQUENT PROPERTY TAXES UNTIL AUGUST 30, 2020**

**RESOL. #** Motion by Trustee Stoddard, seconded by Trustee Wright and unanimously

**15-2020** carried approving Resolution #15-2020.

WHEREAS, the County of Sullivan has extended the repurchase period for delinquent property taxes until August 30, 2020;

WHEREAS, the County Auction will be held in October 2020;

WHEREAS, the Village of Liberty Board of Trustees will follow the County and offer the same repurchase period;

NOW, THEREFORE, BE IT RESOLVED that the repurchase period for the Village of Liberty will end August 30, 2020.

 **CONSIDER ALLOWING CENSUS TRAINING IN THE BOARD ROOM**

 Mayor Stabak discussed the request and the fact that if we were offering them a room we would have insurance requirements.

 The Board thought the Senior Citizen Center would probably be a better fit for their needs.

 Clerk/Treasurer Zurawski said that she would check with them to see if they still, in fact, do need space or if they have secured training rooms already.

 **CONSIDER GOING OUT TO BID WITH TOWN OF LIBERTY FOR FUEL OIL, GASOLINE AND DIESEL FUEL**

**RESOL. #** Motion by Trustee Stoddard, seconded by Trustee Ferguson and

**16-2020:** unanimously carried approving Resolution #16-2020

 WHEREAS**,** the Board of Trustees of the Village of Liberty approves the joint fuel bid with the Town of Liberty;

 WHEREAS**,** this bid is for fuel oil, gasoline; and diesel fuel;

 WHEREAS,the bid will cover the period of September 1, 2020 through August 31, 2021 and there will be a $100 participation charge.

 NOW, THEREFORE, BE IT RESOLVEDthat the Village of Liberty Board of Trustees authorizes participation in the Joint Municipal Fuel Bid.

 **CONSIDER MEETING DATES FOR JULY/AUGUST**

 The Board set the following meeting dates:

 Thursday, July 9th @ 8:15 a.m. - Department Head Meeting

 Thursday, July 16th @ 7:00 p.m. - Regular Meeting

 Thursday, August 6th @ 8:15 a.m. - Department Head Meeting

 Thursday, August 20th @ 7:00 p.m. - Regular Meeting

 **CONSIDER SOCIAL MEDIA POLICY**

 This matter will be tabled until the policy can be modified to fit the Village Employees other than the Police Department.

 **WASTEWATER TREATMENT PLANT UPGRADE – SEQR/SEPTAGE RECEIVING**

**RES. #** Motion by Trustee Stoddard, seconded by Trustee Wright and unanimously

**17-2000:** carried approving Resolution #17-2000.

 WHEREAS, the Village Board of Trustees approve performing a coordinated review on an Unlisted Action for the entire Waste Water Treatment Plant Upgrade;

 WHEREAS, this Unlisted Action is a Plant Upgrade is due to the fact that the Village is building a new septage receiving building and electric building as

 well as preforming more site work to allow for construction;

 WHEREAS, the Part 1 Long Environmental Assessment Form (LEAF) has been prepared for the entire upgrade including the additional enhanced sludge processing and septage receiving facilities;

 WHEREAS, the Village Board declares the Village as SEQR Lead Agency for a coordinated review utilizing a Long Form Assessment Form (LEAF) for this WWTP Upgrade;

 NOW, THEREFORE, BE IT RESOLVED, that the Village Board authorizes Mayor Stabak to endorse the Part 1 Long Environmental Assessment Form (LEAF) for the WWTP Upgrade as prepared by Delaware Engineering.

**PUBLIC** Mayor Stabak opened the meeting to comments from the Public.

**COMMENT:**

Police Chief discussed the purchase of a new LIVE SCAN, which he has in his budget for $10,000. He explained the one they currently have is an older model that cannot be serviced anymore. He said the purchase price of a new one is $23,000, the Village has obtained a grant for $10,000 and if it is purchased before June 30th they will receive a $3,000 discount.

The Board agreed with the purchase, which is within the amount approved in the budget.

**CONSIDER PURCHASE OF LIVE SCAN FOR POLICE DEPARTMENT**

Motion by Trustee Wright, seconded by Trustee Stoddard and unanimously

carried to purchase a new LIVE SCAN for the Police Department in the amount of $20,000. This equipment will be paid for with $10,000 grant funds and $10,000 as a budgeted item.

Public Comment Continued….

Jim Gordon (Lake Street) told the Board he has been keeping up with his new tax installment and feels good that he was able to stay in his house.

**TRUSTEE** Mayor Stabak opened the meeting to comments from the Board.

**COMMENTS:**

Mayor Stabak said that pay raises can be denied, even if contractual, due to the pandemic.

Trustee Mir said he was glad to see everyone and get back to normal.

 Trustee Stoddard discussed the disposable wipe problem at the Waste Water Treatment Plant.

Trustee Wright – No comment

Trustee Ferguson said she would prepare a notice about the disposable wipes that could be put in the next round of water bills.

**APPROVAL** **POST AUDIT VOUCHERS**

**OF BILLS**

**FOR PYMT:** Motion by Trustee Stoddard, seconded by Trustee Ferguson and unanimously carried approving Post Audit Voucher #26-937 to Voucher #26-943 in the amount of $380,728.18

 BILLS FOR PAYMENT

 Motion by Trustee Stoddard, seconded by Trustee Ferguson and unanimously carried approving Voucher #2 to Voucher #83 in the amount of $214,735.96.

**EXECUTIVE** Motion by Trustee Stoddard, seconded by Trustee Wright and unanimously

**SESSION**: carried to go into Executive Session at 9:15 discuss a personnel matters in the

 Police Department and Code Enforcement Office.

 Motion by Trustee Stoddard, seconded by Trustee Wright and unanimously carried to come out of Executive Session at 9:45 p.m.

 **CONSIDER PAYOUT OF ACCRUED COMP TIME – POLICE CHIEF SCOTT** **KINNE – EMPLOYEE #178**

 Motion by Trustee Wright, seconded by Trustee Stoddard and unanimously carried approving the payout of accrued compensation time to Police Chief Kinne over the next nineteen pay periods (6/26/20 – 3/31/21) in an amount of $909.57 per pay period.

**ADJOURN:** Motion by Trustee Stoddard, seconded by Trustee Mir and unanimously carried to adjourn the meeting.

 **THE MEETING WAS ADJOURNED AT 9:46 P.M.**

 **RESPECTFULLY SUBMITTED,**

 **JUDY H. ZURAWSKI**

 **CLERK-TREASURER**

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