

APPROVED

Arrowbear Park County Water District

Regular Meeting
February 16, 2023
6:30 PM

The regular meeting of the Board of Directors of Arrowbear Park County Water District was held February 16, 2023, at the District office located at 2365 Fir Drive, Arrowbear Lake, California.

Directors in attendance:

President Terisa Bonito
Vice-President Mark Bunyea
Director Seth Burt
Director Paul Miller
Director Sheila Wymer

Directors who were absent:

None

Also present were the following:

Chief Lindley
Secretary Rimmer
Field Operations Supervisor Weber

Visitors present:

Craig Carpenter
Logan Stinson
Tim Fernandez

Open Session

President Bonito called the meeting to order. Director Wymer led the recitation of the Pledge of Allegiance. President Bonito certified the posting of the agenda. President Bonito performed a roll call, Directors that were present: Directors Wymer, Miller, Bonito, Bunyea, and Burt. Directors that were absent: None

Approval of Consent Agenda:

Director Wymer made a motion to accept the consent agenda, second was by Director Miller. Motion passed by unanimous vote.

Ayes: Wymer, Miller, Bonito, Bunyea, and Burt
Nays: None
Abstain: None
Absent: None.

Public Comments:

There were no public comments.

Staff Reports:

- A) Field Operations Supervisor Weber gave a field operations report on the monthly repairs and routine services performed in January. Field Operations Supervisor Weber also introduced the new Utility Workers Logan Stinson and Tim Fernandez.
- B) Chief Lindley reported on the Fire Department calls for the month of January. There were a total of 27 calls, 21 were in the District, and 6 were out of the District. Chief Lindley also reported that 3 new volunteers were coming on board.
- C) General Manager Huff reported on the District's satisfaction with the new hires, that the Auditors were at the District office for the previous 2 weeks, and presented the Board with a potential new boardroom layouts as requested.

President Bonito excused any individuals who were not required for the balance of the meeting.

Discussion / Action Items:

A) Fire Department

1. There was a discussion regarding the second and final reading of Ordinance 2023-2-16 adopting the 2022 California Fire Code with amendments. Motion was made by Director Miller, seconded by Director Wymer, and approved by a unanimous vote.
Ayes: Wymer, Miller, Bonito, Bunyea, and Burt
Nays: None
Abstain: None
Absent: None
2. The Mutual Assistance Agreement with Running Springs Fire Department was put on hold until the next regularly scheduled Board meeting.

B) General Manager Huff

1. General Manager Huff presented the 2022 SSMP Audit. There was a discussion with a Motion made by Director Miller to accept the 2022 SSMP Audit as performed by General Manager Huff, seconded by Director Burt, and approved by a unanimous vote.
Ayes: Wymer, Miller, Bunyea, Burt, and Bonito
Nays: None
Abstain: None
Absent: None
2. There was a discussion regarding approving the additions, revisions, and amendments to the Employee Handbook as prescribed by the District's Legal Counsel and amend the relevant District Policies: 2010, 2040, 2050, 2190, and 2220 to comply with changes to current employment laws. Motion to approve the additions, revisions, and amendments was made by Director Miller, seconded by Director Burt, and approved by a unanimous vote.
Ayes: Wymer, Miller, Bunyea, Bonito, Burt, and Bonito
Nays: None
Abstain: None
Absent: None

C) Board

1. President Bonito assigned the Directors to their respective Committees for 2023. Motion to accept the assignments was made by Director Miller, seconded by Director Wymer, and approved by a unanimous vote.
Ayes: Wymer, Miller, Bunyea, Burt, and Bonito
Nays: None
Abstain: None
Absent: None
2. There was a discussion with no nominations for an APCWD Board Member(s) to be a candidate for the CSDA Board of Director (Seat C).
3. There was a discussion with no nominations for an APCWD Board Member(s) to be a candidate for the SDRMA Board of Directors (3 seats were up for election):

4. There was a discussion with a motion to approve Resolution 2023-2-16A, annually authorizing the District investment in LAIF with the current signatories authorized on the account. Motion to approve Resolution 2023-2-16A was made by Director Wymer, seconded by Director Miller, and approved by a unanimous vote.
Ayes: Wymer, Miller, Bunyea, Burt, and Bonito
Nays: None
Abstain: None
Absent: None
5. There was a discussion with a motion to approve Resolution 2023-2-16B, the annual District investment policy review. Motion to approve Resolution 2023-2-16B was made by Director Wymer, seconded by Director Miller, and approved by a unanimous vote.
Ayes: Burt, Bunyea, Bonito, Miller, and Wymer
Nays: None
Abstain: None
Absent: None
6. The adoption of a policy allowing Board Member to use remote participation was put on hold until the next regularly scheduled Board meeting.
7. The adoption of a policy providing a live stream/broadcast of Board Meetings was put on hold until the next regularly scheduled Board meeting.
8. There was a discussion regarding amending Policy 5010, the time and frequency of Regular Board Meetings and authorization to call a meeting to conduct District business of a time-sensitive nature. The Board took no action to amend Policy 5010.
9. There was a discussion regarding affirming the regular Board Meeting frequency, days, and times for 2023. The Board opted to keep their meetings monthly and at 6:30 PM, taking place on the third Thursday of each month. Motion to affirm the regular Board Meeting frequency, days, and times was made by Director Wymer, seconded by Vice President Bunyea, and approved by a unanimous vote.
Ayes: Wymer, Miller, Bonito, Bunyea, and Burt
Nays: None
Abstain: None
Absent: None


Announcements:

- A) The President had no announcements.
- B) Vice President Bunyea wanted two agenda items for discussion at the next regularly scheduled Board meeting: 1. A survey for employees. 2. A discussion regarding electronic water meters.
- C) Staff set April 27, 2023 at 1:00 PM as the date for the Annual Master Plan Meeting.


The next Regular Board Meeting will be March 16, 2023, at 6:30 PM.

Adjournment of Open Meeting

There being no further business, President Bonito adjourned the meeting at 8:43 PM.



Terisa Bonito, President



Caroline V. Rimmer, Secretary