REGULAR MEETING

**March 7, 2019**

**Aurora, Minnesota**

***The Regular Meeting of the Town of White was called to order by Chairman Skelton at 5:00 P.M., on Thursday, March 7, 2019, in the City/Town Government Center.***

**ROLL CALL:**

Present: Supervisors-Anttila, Kippley, Skelton; Clerk-Knaus; Treasurer-Gross; Foreman-Hinsz; Attorney – Kearney

 Absent:

Also Present: Lance Fondie

1. **APPROVAL OF AGENDA**

 **IT WAS MOVED BY ANTTILA, SUPPORTED BY SKELTON TO APPROVE THE AGENDA. UNANIMOUSLY CARRIED**

1. **APPROVAL OF MINUTES**

**IT WAS MOVED BY KIPPLEY, SUPPORTED BY ANTTILA APPROVING THE MINUTES OF THE REGULAR MEETING ON FEBRUARY 7, 2019; BOARD OF AUDIT MEETING HELD ON FEBRUARY 7, 2019; SPECIAL MEETING ON FEBRUARY 13, 2019; AND TWO SPECIAL MEETINGS ON FEBRUARY 27TH, 2019. UNANIMOUSLY CARRIED**

**3. THE TREASURER’S REPORT FOR THE MONTH OF FEBRUARY 2019, LISTED RECEIPTS IN THE AMOUNT OF $169,834.40 AS READ BY TREASURER GROSS:**

|  |  |
| --- | --- |
| 2018 Taconite Production Tax2018 Town Road Aid2018 4th Qtr Capital Charges (Aurora)Propane ReimbursementsGarbage Bag Revenue | 131,836.0031,099.852,317.901,166.891,752.00 |
| LLCC RentRefuse RevenueCemetery RevenueTwin Lakes Pavilion RentalTOW Petty CashInterest Earned | 420.00436.38449.00150.00128.9977.39 |
| **TOTAL** | **$169,834.40** |

 **IT WAS MOVED BY SKELTON, SUPPORTED BY ANTTILA TO ACCEPT THE TREASURER’S REPORT FOR THE MONTH OF FEBRUARY 2019 RECEIPTS AS READ. UNANIMOUSLY CARRIED**

**4. CITIZENS/GUESTS**: None

**5. UNFINISHED BUSINESS:**

5.1 PMSG/LLCC Usage Agreement – Agreement was signed. Clerk will send Kearney a copy. LMCIT should be notified on contents of the building.

5.2 Joint Water Project Update – A meeting is scheduled for March; Mike Larson & Gary Cerkevenik are meeting with the US Army Corps to secure additional funding.

5.3 Gardendale Project – Project remains on the PPL list. No action taken.

 **IT WAS MOVED BY SKELTON, SUPPORTED BY KIPPLEY TO TABLE TO NEXT MONTH. UNANIMOUSLY CARRIED**

5.4 Army Corps of engineers Section 569 Program – Knaus completed the required capabilities assessment form and the self certification sheet as requested and provided copies to the Board along with a Project Timeline.

 **IT WAS MOVED BY SKELTON, SUPPORTED BY KIPPLEY TO ADOPT THE PROJECT TIMELINE. UNANIMOUSLY CARRIED**

 **IT WAS MOVED BY SKELTON, SUPPORTED BY KIPPLEY TO TABLE TO NEXT MONTH. UNANIMOUSLY CARRIED**

5.5 Road Resurfacing Discussion – Tabled from last month. No action taken. Will stay on agenda. Engineering will be completed when the Section 569 Program engineering is completed.

 **IT WAS MOVED BY SKELTON, SUPPORTED BY ANTTILA TO TABLE TO NEXT MONTH. UNANIMOUSLY CARRIED**

5.6 Recreation/Youth Activities Coordinator Position – Skelton updated the Board. The Recreation Committee is looking for financial commitment from each of the entities to move forward with the position which will be employed by Mesabi East Schools. Meetings will continue to fine tune the three year agreement. The agreement was shared with the Board for review. Skelton indicated it will cost us more money with lifeguard salaries and equipment upgrades. It is a great concept but needs more dialog. Kippley supports but will want data over the three year period. Anttila supports the position.

 **IT WAS MOVED BY KIPPLEY, SUPPORTED BY ANTTILA DEDICATING UP TO $10,000.00 TOWARDS THE JOINT RECREATION DIRECTOR/YOUTH ACTIVITIES POSITION ON AN ANNUAL BASIS FOR UP TO THREE YEARS. UNANIMOUSLY CARRIED**

5.7 National Night Out/Health Fair –Planning continues for the August 6, 2019 event at the Loon Lake Community Center.

 **IT WAS MOVED BY SKELTON, SUPPORTED BY KIPPLEY TO TABLE TO NEXT MONTH. UNANIMOUSLY CARRIED**

5.8 Snowplowing Damage Claim – Claim was denied by LMCIT due to the waiver of liability clause in the snowplowing agreement. The Board discussed and agreed the waiver needs to be revised and more clear. Knaus will work with LMCIT on revising waiver for next year. Board previously approved paying for the cost of fixing the damaged property. A copy of the contract with the contractor was reviewed.

 **IT WAS MOVED BY SKELTON, SUPPORTED BY ANTTILA TO TABLE TO NEXT MONTH. UNANIMOUSLY CARRIED**

5.9 LLCC/Twin Lakes Cancellation Policy – Knaus is working on a draft to present to the Board.

 **IT WAS MOVED BY KIPPLEY, SUPPORTED BY ANTTILA TO TABLE TO NEXT MONTH. UNANIMOUSLY CARRIED**

5.10 KB Plumbing & Heating Estimate for LLCC - Anttila still needs to meet with contractor.

 **IT WAS MOVED BY ANTTILA, SUPPORTED BY KIPPLEY TO TABLE TO NEXT MONTH. UNANIMOUSLY CARRIED**

**6. NEW BUSINESS:**

6.1 Greg Hinsz Retirement – Board thanked Hinsz for his years of service to the Township.

 **IT WAS MOVED BY KIPPLEY, SUPPORTED BY SKELTON ACCEPTING THE RETIREMENT NOTICE OF GREG HINSZ EFFECTIVE LAST DAY WORKED OF APRIL 30, 2019. UNANIMOUSLY CARRIED**

 **IT WAS MOVED BY ANTTILA, SUPPORTED BY KIPPLEY TO PURCHASE A RETIREMENT GIFT FOR HINSZ THROUGH THE EMPLOYEE RECOGNITION POLICY. UNANIMOUSLY CARRIED**

6.2 Equipment Operator/Foreman Vacancy

 **IT WAS MOVED BY KIPPLEY, SUPPORTED BY ANTTILA TO TO POST AND ADVERTISE EXTERNALLY FOR A FULL-TIME EQUIPMENT OPERATOR POSITION. UNANIMOUSLY CARRIED**

 **IT WAS MOVED BY SKELTON, SUPPORTED BY ANTTILA TO SEND A LETTER TO ALL INTERNAL PUBLIC WORKS EMPLOYEES INVITING THEM TO APPLY FOR THE APPOINTED POSITION OF FOREMAN IF THEY ARE INTERESTED IN THE POSITION NOW OR IN THE FUTURE BY SUBMITTING A LETTER OF INTEREST ADDRESSING THEIR QUALIFICATIONS AND WHAT THEY WILL BRING TO THE POSITION. UNANIMOUSLY CARRIED**

6.3 General Maintenance Worker Increase in Hours – Polansky is scheduled to work 30 hours per week which is fulltime per the bargaining agreement. She receives full-time benefits like all other employees. There is a need for her to assist public works, serve as back-up at the LLCC, and will require additional hours for cleaning the Pavilion during the summer months. Skelton with Anttila’s support indicated she could also perform mowing duties in the summer.

 **IT WAS MOVED BY SKELTON, SUPPORTED BY ANTTILA APPROVING ROXANE POLANSKY TO WORK ADDITIONAL HOURS BEYOND HER REGULAR THIRTY UP TO AND INCLUDING FOURTY HOURS PER WEEK AS NEEDED TO COVER THE TWIN LAKES PAVILION CLEANING, SERVE AS BACK-UP TO LLCC CARETAKER, AND TO ASSIST PUBLIC WORKS AS NEEDED. UNANIMOUSLY CARRIED**

6.4 Back-up Emergency Generator for Public Works – Skelton spoke with Chad Skelton as St. Louis County and the County is willing to work with the Township to purchase a generator that will provide back up to the Fire Hall, Public Works, and the gas pumps.

6.5 Snowplowing Private Driveways – Skelton shared St. Louis County’s plan to phase out private plowing of driveways. Knaus distributed a notice from State Auditor about Township’s authority on plowing roads. We need to follow our policy of inspections of driveways each year. Skelton would like to adopt the same type of schedule for the Township. The number of applications each year has declined. Kippley indicated residents are plowing across Township Roads and County Roads which is a violation of St. Louis County. Skelton indicated the County Board of Commissioners is hiring a blight officer which this would fall under. The St. Louis County proposed policy indicates (1) no new applicant regisration for private driveways as of the 2019-2020 season, (2) non-homestead customers will be notified that after the 2019/2020 season the Township will no longer provide services, (3) current homestead customers continue as per contract/agreement into the foreseeable future, (4) homestaed contracts permitted one (1) future transfer to a spouse and/or partner living at the contracted property, (5) to assist in the transition, Township will compile a list of snowplowing service providers, (6) continued compliance efforts for width, height and overhang by following our procedure on inspections.

 **IT WAS MOVED BY SKELTON, SUPPORTED BY ANTTILA TO CREATE A PHASE OUT OF SNOWPLOWING PRIVATE DRIVEWAYS BY ADOPTING ITEMS ONE THROUGH SIX OF THE ST. LOUIS COUNTY POLICY FOR THE TOWNSHIP EFFECTIVE FOR THE 2019/2020 SEASON WITH NOTIFICATION TO CUSTOMERS. UNANIMOUSLY CARRIED**

6.6 Direct Deposit for Employees/Office Software Upgrade – Direct Deposit is desired by the Board for all employees. We have a sample contract from Northern State Bank of Aurora and enrollment forms. It will save personnel time as well as costs of printing checks. Use of our current software allows for direct deposit (CTAS). Research is needed for how the Township will authorize payment instead of signing checks with three signatures.

 **IT WAS MOVED BY SKELTON, SUPPORTED BY ANTTILA TO MOVE FORWARD WITH DIRECT DEPOSIT RESEARCH. UNANIMOUSLY CARRIED**

 **IT WAS MOVED BY SKELTON, SUPPORTED BY KIPPLEY TO TABLE TO NEXT MONTH. UNANIMOUSLY CARRIED**

6.7 New Computers & Back-up Server for Office - Currently our data is not backed up automatically by a server. It is done manually with a flash drive. The Township needs to invest in technolgy to secure our files/data in a more efficient way. Office computers are almost ten years old.

 **IT WAS MOVED BY SKELTON, SUPPORTED BY ANTTILA TO TABLE TO NEXT MONTH. UNANIMOUSLY CARRIED**

6.8 Office Remodel – Customer Window for security purposes should be installed; Board supports new furntiure, technology, and work stations as needed for the Office. Knaus distributed a spreadsheet outlining costs for both office remodel and technology upgrades. Security is an issue. Skelton directed Knaus to send a letter to the City of Aurora requesting a meeting to discuss building security and any upgrades needed for the City/Town Hall.

 **IT WAS MOVED BY SKELTON, SUPPORTED BY KIPPLEY DIRECTING TOWN MANAGER TO RESEARCH COSTS AND SERVICES BY SOLICITING CONTRACTORS FOR ESTIMATES ON NEW COMPUTERS, SERVER, SOFTWARE, FURNTURE, AND OFFICE REMODEL. UNANIMOUSLY CARRIED**

6.9 Town Staff Meeting – Skelton would like to have a Strategic Planning Session with all employees once new employees are hired and in place.

 **IT WAS MOVED BY SKELTON, SUPPORTED BY KIPPLEY TO TABLE TO NEXT MONTH. UNANIMOUSLY CARRIED**

6.10 Iron Range Broadband Resolution 2019-002

 **IT WAS MOVED BY SKELTON, SUPPORTED BY KIPPLEY ADOPTING RESOLUTION 2019-002 IRON RANGE BROADBAND. UNANIMOUSLY CARRIED**

6.11 LBAE MEETING

 **IT WAS MOVED BY SKELTON, SUPPORTED BY KIPPLEY TO SCHEDULE THE 2019 LOCAL BOARD OF APPEAL & EQUALIZATION MEETING FOR WEDNESDAY, APRIL 24, 2019 AT 1:00 PM AT THE CITY/TOWN GOVERNMENT CENTER. UNANIMOUSLY CARRIED**

6.12 LMCIT ADA Compliance Review – Knaus updated Board on ADA compliance review held on February 21., 2019. Facilities need a ADA review. Forms and documentation were distributed. This is a lot of work. Board directed Knaus to check back with LMCIT and find out if they do this as a service and at what cost.

 **IT WAS MOVED BY SKELTON, SUPPORTED BY KIPPLEY TO TABLE TO NEXT MONTH. UNANIMOUSLY CARRIED**

**7. MINUTES:**

7.1 East Range Joint Powers Board January 2019 minutes

7.2 Northspan February 2019 Monthly Consultant Report

7.3 East Range Joint Powers Board Strategic Plan 2-26-19

7.4 SLCAT January 2019 minutes

7.5 East Range Sportsmen’s & Conservation Club January 2019 minutes

7.6 East Range CAP January 2019 minutes & updated member list

 **IT WAS MOVED BY KIPPLEY, SUPPORTED BY ANTTILA TO FILE ALL MINUTES. UNANIMOUSLY CARRIED**

**8. REPORTS:**

Clerk Knaus

1.) Annual Meeting has been posted and advertised – Tuesday, March 12, 2019

2.) Attended East Range Childcare meeting on February 5, 2019 at Essentia Health

3.) Attended CAP meeting on February 14, 2019

4.) Jon and I met with Mayor Weikum and Administrator Jeff Jacobson at Biwabik City Hall to discuss the annexation calculation payment for 2018. We are in agreement of the calculations and they have been sent to the 3rd party accountant for review. A meeting in the future will be scheduled for the Biwabik Council & Town Board to discuss future projects.

5.) Supervisor Anttila and I tried to attend Lobby Days on February 20, 2019. Due to weather, the bus turned around in Hinckley.

6.) The PERA Annual Exclusion Report was submitted by February 28, 2019

7.) The PVFD Fire State Aid report was submitted

8.) Amanda appointed Jess Forsline as her Deputy Treasurer. Thanks to Jess for filling in during the transition!

9.) I will be attending the annual MCFOA Conference March 18-22, 2019

10.) Auditors will be here week of March 25, 2019

11.) Signature cards are ready at Northern State Bank and will be mailed from First National Bank of Gilbert

**IT WAS MOVED BY ANTTILA, SUPPORTED BY KIPPLEY TO ACCEPT AND FILE THE CLERK’S REPORT. UNANIMOULSY CARRIED**

**Updates not previously discussed:**

Anttila

 Thanks to crew for all their hard work for Laskiainen! It was a very successful event! He will meet with KC on plumbing for the LLCC.

 Kippley

 Attended the Tri-City Ambulance meeting.

 Skelton

 Met with Mayor Weikum and Jeff Jacobson with Clerk Knaus. It was a good meeting. Voyageur’s Retreat resident continue to pressure the City of Biwabik for change. We will continue to meet with the City of Biwabik as needed to review projects and the agreement.

**9. CORRESPONDENCE:**

1. Minnesota Rural Water membership letter 2/5/19

2. Northern Natural Gas Maps & Correspondence 2/8/19

3. St. Louis County Classification of State Tax Forfeited Land Notice 2/6/19

4. St. Louis County 2018 Permits Issued Notice 2/8/19

5. St. Louis County Conditional Use Permit Application 2/15/19

6. MAT Clerk & Treasurer’s Bond Certificate for 2019

**IT WAS MOVED BY SKELTON, SUPPORTED BY ANTTILA TO FILE ALL CORRESPONDENCE RECEIVED. UNANIMOUSLY CARRIED**

**10. TRAINING REQUESTS & MEETING NOTICES**:

* Board/Knaus/Gross/Foreman – 2019 MAT Spring Short Course

**IT WAS MOVED BY SKELTON, SUPPORTED BY KIPPLEY APPROVING THE BOARD, CLERK, & TREASURER TO ATTEND THE SPRING SHORT COURSE TRAINING SESSIONS WITH PAID EXPENSES. UNANIMOUSLY CARRIED**

* Gross – Clerk’s Institute May 6-10, 2019

**IT WAS MOVED BY SKELTON, SUPPORTED BY KIPPLEY APPROVING GROSS TO ATTEND THE CLERK’S INSTITUTE WITH PAID EXPENSES. UNANIMOUSLY CARRIED**

* Public Works/Board – BNSF Railroad Emergency Training – 4/15/19, Virginia, MN

**IT WAS MOVED BY SKELTON, SUPPORTED BY KIPPLEY FOR PUBLIC WORKS & BOARD MEMBERS TO ATTEND THE RAILROAD EMERGENCY TRAINING WITH PAID EXPENSES. UNANIMOUSLY CARRIED**

**11. APPROVAL OF BILLS AND PAYROLL FOR THE MONTH OF FEBRUARY 2019**

|  |  |  |  |
| --- | --- | --- | --- |
| **Check#** | **Vendor** | **Description** |  **Total**  |
| CC02-04-19 | Cardmember Service | Office Supplies, Robillard Retirement |  $ 380.99  |
| 31629 | Praxair Distribution Inc | Inv 87469702 |  $ 126.71  |
| 31630 | Northern Engine & Supply, Inc. | Hose & Fittings |  $ 69.24  |
| ST01-19 | MN Dept of Revenue - Sales Tax | Jan 19 Sales Tax Payment |  $ 1,283.00  |
| 31631 | MCFOA | \*\*\*VOID$30.00\*\*\*Region Training | $ -  |
| 31632 | L & M Supply, Inc. | Snow Scoop, Can |  $ 137.47  |
| 31633 | St. Louis County Auditor-PW | Jan 18 Fuel |  $ 6,453.97  |
| 62660 | Payroll Period Ending 02/09/2019 | Regular Payroll Ending 02/09/2019 |  $ 1,464.90  |
| 62661 | Payroll Period Ending 02/09/2019 | Regular Payroll Ending 02/09/2019 |  $ 804.00  |
| 62662 | Payroll Period Ending 02/09/2019 | Regular Payroll Ending 02/09/2019 |  $ 1,514.98  |
| 62663 | Payroll Period Ending 02/09/2019 | Regular Payroll Ending 02/09/2019 |  $ 142.76  |
| 62664 | Payroll Period Ending 02/09/2019 | Regular Payroll Ending 02/09/2019 |  $ 1,734.85  |
| 62665 | Payroll Period Ending 02/09/2019 | Regular Payroll Ending 02/09/2019 |  $ 2,380.98  |
| 62666 | Payroll Period Ending 02/09/2019 | Regular Payroll Ending 02/09/2019 |  $ 2,100.44  |
| 62667 | Payroll Period Ending 02/09/2019 | Regular Payroll Ending 02/09/2019 |  $ 2,084.36  |
| 62668 | Payroll Period Ending 02/09/2019 | Regular Payroll Ending 02/09/2019 |  $ 821.08  |
| D02-13-19 | Empower | Def Comp & Roth EE Ded Pay 02/13/19 |  $ 364.06  |
| F02-13-19 | E.F.T.P.S. | Employee Withholding Pay 02/13/19  |  $ 4,545.60  |
| M02-13-19 | MN Department of Revenue | Employee Withholding Pay 02/13/2019 |  $ 858.50  |
| P02-13-19 | P.E.R.A. | Retirement Deductions 02/13/19 check |  $ 2,627.36  |
| 31634 | Town of White Petty Cash Fund | Postage, Mtg Cupcakes |  $ 128.99  |
| 62669 | Payroll Period Ending 02/23/2019 | Regular Payroll Period Ending 02/23/19 |  $ 1,563.04  |
| 62670 | Payroll Period Ending 02/23/2019 | Regular Payroll Period Ending 02/23/19 |  $ 471.54  |
| 62671 | Payroll Period Ending 02/23/2019 | Regular Payroll Period Ending 02/23/19 |  $ 1,491.15  |
| 62672 | Payroll Period Ending 02/23/2019 | Regular Payroll Period Ending 02/23/19 |  $ 142.76  |
| 62673 | Payroll Period Ending 02/23/2019 | Regular Payroll Period Ending 02/23/19 |  $ 1,645.61  |
| 62674 | Payroll Period Ending 02/23/2019 | Regular Payroll Period Ending 02/23/19 |  $ 1,953.48  |
| 62675 | Payroll Period Ending 02/23/2019 | Regular Payroll Period Ending 02/23/19 |  $ 1,426.14  |
| 62676 | Payroll Period Ending 02/23/2019 | Regular Payroll Period Ending 02/23/19 |  $ 2,588.52  |
| 62677 | Payroll Period Ending 02/23/2019 | Regular Payroll Period Ending 02/23/19 |  $ 2,108.41  |
| 62678 | Payroll Period Ending 02/23/2019 | Regular Payroll Period Ending 02/23/19 |  $ 797.91  |
| D02-27-19 | Empower | Def Comp & Roth EE Ded Pay 02/27/19 |  $ 364.93  |
| F02-27-19 | E.F.T.P.S. | Employee Withholding Pay 02/27/19  |  $ 5,046.60  |
| M02-27-19 | MN Department of Revenue | Employee Withholding Pay 02/27/2019 |  $ 960.59  |
| P02-27-19 | P.E.R.A. | Retirement Deductions 02/27/19 check |  $ 2,882.60  |
| 31635 | APG Media of MN | Advertising |  $ 223.80  |
| 31636 | Arrow Auto Glass & Supply | Window Glazing Truck #8 |  $ 420.05  |
| 31637 | Carquest Aurora | Supplies & Parts |  $ 564.46  |
| 31638 | Coldspring Memorial | Brunfelt, Christopherson, Saarela Niche |  $ 729.00  |
| 31639 | Como Oil & Propane | PW Propane 02/11/19, 02/25/19 |  $ 2,800.73  |
| 31640 | Couri & Ruppe, P.L.L.P. | Annexation, JWP |  $ 350.00  |
| 31641 | Culligan | Solar Salt Delivery |  $ 45.00  |
| 31642 | DSC Communications | Radio Repair Truck #8 |  $ 559.60  |
| 31643 | East Dhu Rivers Sawmill | Lumber |  $ 213.32  |
| 31644 | East Range Shopper | Meeting Notices |  $ 198.15  |
| 31645 | Eveleth Floral Co. & Greenhouse | Tom Rantala Family |  $ 61.95  |
| 31646 | Excel Business Systems | Copier Contract |  $ 135.17  |
| 31647 | Frontier | Telephone & Internet Service |  $ 691.78  |
| 31648 | FSSolutions | Drug/Alcohol Testing |  $ 302.20  |
| 31649 | I.U.O.E. Local 49 Fringe Benefits | Group Health Insurance - April 19 |  $ 8,680.00  |
| 31650 | Lake Country Power | Electric Service |  $ 5,179.00  |
| 31651 | Little Falls Machine, Inc. | Plow Truck Parts |  $ 4,659.22  |
| 31652 | Lawson Products | Shop Supplies INV 9306508454, 9306448494, 9306522671 |  $ 778.98  |
| 31653 | McCoy Construction & Forestry  | 2018 Grader |  $ 68.47  |
| 31654 | Minnesota Power | Electric Service |  $ 282.84  |
| 31655 | Madison National Life Ins Co, Inc | LTD/STD Insurance |  $ 280.14  |
| 31656 | Aurora, City of | Elevator Town Hall |  $ 40.00  |
| 31657 | Northern Engine & Supply, Inc. | Hose & Fittings |  $ 267.82  |
| 31658 | Nuss Truck & Equipment | Parts |  $ 1,965.28  |
| 31659 | Niemi, Clark | Travel Expenses |  $ 310.92  |
| 31660 | Pace Analytical Services, Inc. | Water Testing Services 1912003871 |  $ 53.50  |
| 31661 | PB Distributing Inc.-Phil's Garage | Annual Fire Door Drop Tests |  $ 338.25  |
| 31662 | Pomp's Tire Service, Inc. | Tires |  $ 230.86  |
| 31663 | P.E.R.A. Monthly | Service Charge |  $ 10.00  |
| 31664 | Range Office Supply & Equipment | Office Supplies |  $ 266.28  |
| 31665 | Skubic Bros. International | Parts |  $ 268.30  |
| 31666 | Virginia, City of | Regional Safety Group Meeting & Training Annual Membership |  $ 470.22  |
| 31667 | Verizon | Cell Phone |  $ 32.43  |
| 31668 | Colosimo, Patchin, & Kearney | Legal Retainer |  $ 415.00  |
| 31669 | MCFOA | MCFOA Membership |  $ 45.00  |
| 31670 | Hoyt Lakes, City of | Ambulance Agreement |  $ 700.00  |
| 31671 | Niemi, Clark | Overtime Meals - Feb 19 |  $ 68.00  |
| 31672 | Knaus, Jodi | Overtime Meal |  $ 34.00  |
| 31673 | IIMC | Dues 2019 |  $ 170.00  |
| 31674 | Central Pension Fund | Retirement Contributions |  $ 2,623.20  |
| 31675 | XZ8966930 | HCSP Reimbursement |  $ 192.00  |
| 31676 | XZ2234345 | HCSP Reimbursement |  $ 1,996.29  |
| 31677 | XZ6344990 | HSCP Reimbursement |  $ 416.67  |
| 31678 | XZ6272397 | HCSP Reimbursement |  $ 416.67  |
| 31679 | XZ7617518 | Health Care Medical Reimbursement |  $ 559.67  |
| 31680 | Tomahawk Ford | Refuse Collection Feb 19 |  $ 11,206.95  |
| 31681 | Essentia Health | D & A testing |  $ 343.00  |
| 31682 | Town of White Petty Cash Fund | Postage, Retirement Party |  $ 183.99  |
| 62679 | Payroll Period Ending 02/28/2019 | Monthly Payroll Ending 02/28/19 |  $ 358.24  |
| 62680 | Payroll Period Ending 02/28/2019 | Monthly Payroll Ending 02/28/19 |  $ 238.49  |
| 62681 | Payroll Period Ending 02/28/2019 | Monthly Payroll Ending 02/28/19 |  $ 193.16  |
| 62682 | Payroll Period Ending 02/28/2019 | Monthly Payroll Ending 02/28/19 |  $ 397.59  |
| 62683 | MN NCPERS | Employee Deductions |  $ 32.00  |
| 62684 | I.U.O.E. Local 49 | Union Dues Deductions Feb 19 |  $ 245.00  |
| 62685 | Minnesota Life Insurance | Life Insurance - Mar 19 |  $ 153.00  |
| 62686 | Colonial Life | Feb 2019 Employee Deductions |  $ 367.42  |
| F02-28-19 | E.F.T.P.S. Monthly | Employee Withholding |  $ 139.51  |
| M02-28-19 | MN Department of Revenue Monthly | Employee Withholding |  $ 57.99  |
| P02-28-19 | P.E.R.A. Monthly | Retirement Deductions |  $ 151.51  |
|  |  | **TOTAL** |  **$ 106,649.59**  |

**IT WAS MOVED BY KIPPLEY, SUPPORTED BY ANTTILA TO APPROVE ALL BILLS AND PAYROLL FOR THE MONTH OF FEBRUARY 2019 IN THE AMOUNT OF $106,649.59 AS PRESENTED. UNANIMOUSLY CARRIED**

**12. ANNOUNCEMENTS:** Next Regular Meeting: Thursday, April 4, 2019 5:00 PM @ City/Town Government Center; Joint Recreation Meeting: Wednesday, March 13, 2019 3:00 PM @ Hoyt Lakes City Hall; Regional Safety Training: Thursday, March 21, 2019 9:00 AM @ Virginia for Public Works Employees only; Annual Town Meeting: Tuesday, March 12, 2019 6:00 PM @ Loon Lake Community Center; Joint Water Project Meeting with SEH/Biwabik: Thursday, March 14, 2019 10:00 AM, Biwabik, MN; Joint Water Project Meeting with SEH: Thursday, March 28, 2019 10:00 AM @ City/Town Government Center; LBAE Special Meeting: Wednesday, April 24, 2019 1:00 PM @ City/Town Government Center; Tri-City Ambulance Meeting: Thursday, March 21, 2019 5:30 PM @ Hoyt Lakes Emergency Services Building;

**13. ADJOURNMENT**

 **IT WAS MOVED BY SKELTON, SUPPORTED BY ANTTILA TO ADJOURN THE REGULAR MEETING AT 7:11 P.M. UNANIMOUSLY CARRIED**

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**Jodi L. Knaus, Clerk Jon Skelton, Chairman**