**Unity Area Regional Recycling Center**

95 Leonard Rd Phone: (207)568-3117

Thorndike, ME 04986 Fax: (207)568-3319

E-mail: uarrc@uninets.net www.uarrc.org

Machine or Equipment Type:

Location: ID #

Date Procedure Created Verified By\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date Verified\_\_\_\_\_\_\_\_\_\_

1. Notify all affected employees in the area:
2. Proper Shutdown Procedure:
3. Blocking of Potential Mechanical Energy

|  |  |  |
| --- | --- | --- |
| Hazard | Equipment Needed | Placement Safety Devices |
|  |   |  |
|  |  |  |

1. Isolation of Power Sources:

|  |  |  |  |
| --- | --- | --- | --- |
| Energy Type | Isolating Device | Location | Procedure |
|  |  |  |  |
|  |  |  |  |

1. Bleeding of Potential Energy

|  |  |  |
| --- | --- | --- |
| Energy | Bleed Down Points | Procedure |
|  |  |  |
|  |  |  |

1. Verification Test

|  |  |  |
| --- | --- | --- |
| Lockout to Verify | Controls to try: | Process to verify Lockout  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |

**All controls must be returned to the “Off” position after the “Verification Test”**