



IMPERIAL COUNTY
DEPARTMENT OF SOCIAL SERVICES

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June 28, 2019

Dear Imperial Valley Continuum of Care Council (IVCCC) Executive Board Members:

The following is a summary of the Homeless Emergency Aid Program (HEAP) Request for Proposal (RFP) process, projects submitted and recommendations of the Scoring and Ranking Committee.

On June 5, 2019, the IVCCC Executive Board gave direction to the Administrative Entity to have all proposals evaluated, including the six (6) proposals that were originally rejected for exceeding the allowable ten (10) page limit. In addition, direction was given that all irregularities be waived for all HEAP proposals.

Due to scheduling conflicts, the original Scoring and Ranking Committee members were not able to regroup. Therefore, on June 13, 2019, two (2) of the original Scoring and Ranking Committee members and one (1) new member regrouped to review and score the initially disqualified proposals and rank them among those previously scored. The new member reviewed all thirteen (13) proposals. The scores given by the original members of the Scoring and Ranking Committee who were no longer participating were dispensed. The new scores were recalculated based on existing scores provided by the three (3) Scoring and Ranking Committee members.

The total funding available for HEAP proposals is \$4,616,441.00, a breakdown of the recommended funding appropriation by the IVCCC Executive Board is attached (**Attachment A**). Thirteen (13) proposals, which included twenty-two (22) projects, were submitted for review. The proposals included different activities; a synopsis of the proposed projects is attached (**Attachment B**). A combined total of \$17,447,115.77 in funding was requested via the proposals.

During the second evaluation, and after the scoring and ranking of the proposals was completed, it was conceded that eight (8) projects would not be recommended for funding due to limited funds available. This included four (4) capital improvement projects and four (4) homeless prevention/targeted services activities. However, the Scoring and Ranking Committee encourages agencies not being funded at this time to continue to apply for funding through other opportunities that may become available in the future.

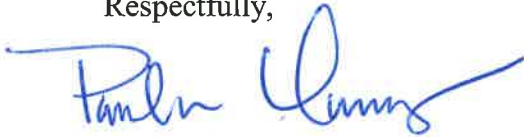
In total, there were fourteen (14) projects that the committee recommended for funding; 13 were partially funded and 1 was fully funded (**Attachment C**). In addition, the committee recommended that the funding appropriation be modified. The committee recommended that \$715,985 be appropriated to services and \$84,015 be appropriated to other services (**Attachment A**).

The following options are available to the IVCCC Executive Board:

1. Adopt the recommendations of the scoring and ranking committee.
- 2.) Adopt different funding recommendations.
- 3) Reject all HEAP applications and re-issue the RFP.

Following to the IVCCC funding award recommendations, the Administrative Entity will apprise the Imperial County Board of supervisors of the recommendations of the IVCCC Executive Board. The County of Imperial is the grantee of the HEAP award, therefore any award recommendations by the IVCCC Executive Board and any standard agreements will require further approval by Imperial County Board of Supervisors.

Respectfully,



Paula Llanas
Assistant Director