

**Volusia-Flagler CoC Minutes of the Steering Committee**

**Date: June 26, 2015**

**Location: Volusia County Health Department, Daytona Beach**

**Members in Attendance:**  Anthony Wood  Bill Turner  Candice Wilkie  Joni Casillas  Ray Salazar  Shannon McLeish  Susan Clark

**Staff in Attendance:**  Jeff White, Executive Director  Michelle Wilson  Pam Andrews  Victoria Brown-Searle

**Public in Attendance:**  Matt Vanaman  Juliet Bullen- Dunbar  Edward Davis  Amanda Nixon  Fran Gordon  Marcella Yonkosky  Mark Geallis  Doyle Lewis  Anna Paulis  Tanna Gartside  Alan Rettig  Deana Baldwin  Emily Foster  Jon Susce

**Presiding:** Susan Clark, Chair

<b>Agenda Item</b>	<b>Discussion</b>	<b>Action Needed</b>	<b>Follow-up (by whom &amp; when)</b>
<b>1. Call to Order</b>	<ul style="list-style-type: none"> <li>Meeting called to order at approximately 1:04 PM. Susan Clark chaired meeting.</li> </ul>	<ul style="list-style-type: none"> <li>None</li> </ul>	<ul style="list-style-type: none"> <li>None</li> </ul>
<b>2. Prior Minutes</b>	<ul style="list-style-type: none"> <li>Susan Clark presented the April 24<sup>th</sup> meeting minutes for the Committee to review. Joni Casillas made a motion to approve the minutes. Bill Turner seconded. Motion was approved.</li> </ul>	<ul style="list-style-type: none"> <li>None</li> </ul>	<ul style="list-style-type: none"> <li>None</li> </ul>
<b>3. Collaborative Applicant Update</b>	<ul style="list-style-type: none"> <li>Windward: Jeff White updated the Committee on the HUD grant transfers. The transfer date is July 1, 2015. There are a few issues that are currently being addressed and resolved. SMA Behavioral Healthcare (SMA) does not want to assume the My Place Apartments grant as is. The apartments are HUD buildings on VFCCH owned land. The Coalition will assume the grant and will sub-contract to SMA. VFCCH will maintain the apartments and SMA will provide case management to the clients. There is</li> </ul>	<ul style="list-style-type: none"> <li>None</li> </ul>	<ul style="list-style-type: none"> <li>None</li> </ul>

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	<p>operating funds available to VFCCH to support the maintenance of the buildings. Some concerns were expressed. Mr. White addressed these concerns; VFCCH is responsible for the administration of the grant and the apartment operations. A housing Coordinator will be hired to run the program. SMA will provide the direct services and the case managers will get the support they need. In the future, an alternative agency can take over the My Place Apartments grant, if interested.</p> <p>Salvation Army (SA) is taking over three (3) programs from Windward: Sun Apts, Permanent Housing 10 and 2013 grant. There is a two (2) step process for them to move forward with the grants. The first step is the grants are sent the Salvation Army's state office in Tampa for review and approval. The second step is the grants are sent to the regional office in Atlanta, Georgia. The grants are currently being reviewed in Atlanta. Currently the leases are in the agency's name and sublette to the client. SA wants the lease in the client's name. It has been done in Texas, SA is researching it to see if it can work and for the exact wording of the contract. One (1) landlord wants the leases in the agency's name, if it doesn't happen, fifteen (15) people will be displaced. SA is currently working with headquarters and it sounds positive.</p> <p>Mr. White has reached out to SMA and The Neighborhood Center of West Volusia (NHCWV). Susan Clark has discussed this matter with her Board and in the event this</p>		

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	<p>does not work out with SA the NHCWV will step in. HUD supports both options. Joni Casillas is currently waiting for a response on the veterans grant.</p> <p>Fran Gordon reported on the CHOTO Housing. The housing will be split, Susan Clark will take the west portion and Ms. Gordon will take the east portion. There a few issues to be worked out, but they are being addressed and they won't lose the beds. The agencies are obligated to follow through with the leases until they end. The attendants will be given the opportunity to continue to stay in the housing, but the leases will change.</p> <ul style="list-style-type: none"> <li>• HMIS: The HMIS Committee made changes to the Coordinated Assessment Agreement and it is ready for the full board to review in August.</li> <li>• Grant Inventory Worksheet (GIW): HUD will update the GIW with the grants are finalized.</li> <li>• ESG Grant/County of Volusia: Jeff White attended the Volusia County Community Plan meeting on June 22<sup>nd</sup>. The purpose of the meeting was to discuss community needs and the county's consolidated plan process, and the proposed plan summary.</li> </ul>		
<b>4. Application Committee</b>	<ul style="list-style-type: none"> <li>• Increase Committee Members: Jeff White spoke to the Committee about increasing the number of members on the application Committee and asked for suggestions. There can be up to ten (10) members on the Committee.</li> </ul>	<ul style="list-style-type: none"> <li>• <b>None</b></li> </ul>	<ul style="list-style-type: none"> <li>• <b>None</b></li> </ul>

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	<p>Currently they are seven (7) participating Committee members. Mr. White made the following suggestions for potential members: Jim Cameron, Anthony Woods, Robin King, and Angela Briggs.</p> <ul style="list-style-type: none"> <li>• Conflict of Interest Statement: The logo and dates were changed on the statement and it is ready to be presented to the full Board in August.</li> <li>• Application Appeal: Changes were made to the document and Mr. White asked the Steering Committee for suggestion. None were made.</li> </ul>		
<p><b>5. Planning Committee</b></p>	<ul style="list-style-type: none"> <li>• Jeff White gave a report on the Planning Committee's progress. There was a small group of attendees at the meeting on June 16<sup>th</sup>. A discussion took place about the direction of the CoC, the importance of it, and what the Strategic Plan Priorities are. A survey was sent out to the CoC membership asking for them to list the Strategic Plan Priorities in order of importance. We have received twenty- seven (27) responses to-date. The Committee discussed the list of priorities.</li> </ul> <p>A discussion took place about HMIS relevance. Mr. White will reach out to Bill Fletcher and Rich Curley of the HMIS Committee to review the HMIS system.</p> <p>A website discussion took place. The website reconstruction is almost complete. There will be information about the CoC and HMIS.</p>	<ul style="list-style-type: none"> <li>• <b>None</b></li> </ul>	<ul style="list-style-type: none"> <li>• <b>None</b></li> </ul>

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	Mission Statement will be discussed and voted at the next CoC Board and Membership meeting.		
6. CoC Timeline for 2015	<ul style="list-style-type: none"> <li>• The CoC registration is due July 8<sup>th</sup>, it has been submitted. The NOFA should be released in about two (2) weeks. Once the NOFA is out, Mr. White will schedule meetings and trainings.</li> </ul>	• None	• None
8. Public Comments	<ul style="list-style-type: none"> <li>• Jon Susce spoke about Harvey Van Groth 's affordable housing. He renovates motels into low income housing. Government funding is not involved.</li> <li>• Big1380.com streams show. The show is every Tuesday from 6:00-7:00 p.m. on 1380. Next week Dr. Marbut will be on the show.</li> <li>• A 211 discussion took place. It was suggested to invite a representative of 211 to a CoC meeting. Jeff White will reach out to 211 and invite them.</li> <li>• Attendee reported on Chief Michael Chitwood's comment on the homeless population: "the homeless are like wild animals when you leave food out." He generalized the homeless as criminals.</li> </ul>	• None	• None
9. Adjourn	<ul style="list-style-type: none"> <li>• <b>Adjourn:</b> There being no further business, the meeting was adjourned at 3:05 PM</li> </ul>	• None	• None

Respectfully Submitted by: Victoria Brown-Searle, AmeriCorps VISTA

Approved by vote of the VFCoC meeting on \_\_\_\_\_

Susan Clark, Chair \_\_\_\_\_