

**Approved Minutes**  
EVERETT TOWNSHIP  
SPECIAL BUDGET MEETING  
March 13, 2017

1. **Call to Order.** Supervisor Judy Maike called the meeting to order at 1:35
2. **Roll call:** Judy Maike, Supervisor; Brandy Fleming, Treasurer; Curt Chaffee, Trustee; Richard Long, Trustee; Pamela Chaffee, Clerk.
3. **Pledge of Allegiance**
4. **Public Comment:** None present.
5. **Old Business:** Trustee Richard Long said members of the Fire Board have asked him to have our township submit our new L4029. Clerk Pam Chaffee copied the L4029 from July 2016 for them as there is not another due until July 2017. Trustee Richard Long will submit the 2016 copy to the Fire Board.
6. **Current Budget:** The Township has been billed for \$5515 from Newaygo County for tax administration and postage. Treasurer Brandy Fleming told us that the amount should be expensed almost entirely to the Treasurer's budget for tax collection. Next we discussed Frain & Associates request for an increase to the amount they charge for assessing services to \$11 per parcel. Supervisor Judy Maike agreed to ask Matt Frain to accept a compromise amount of \$10.50 per parcel. The Clerk will have needed budget resolutions ready for the next regular Board Meeting on March 21, 2017.
7. **New Budget:** Clerk Pam Chaffee has requested clarification from the Department of Treasury, Gabridge & Gabridge Auditors, and a Pontem Software specialist on the correct way to complete a budget which would identify fund balances from prior years. She told the Board that it appears that we will be able to "budget" the expense of prior year funds for a specific cause (such as long term debt retirement ei: fire barn). The board went through the proposed 2017-18 budget one last time before deciding to have our Public Hearing on March 28<sup>th</sup> and run the appropriate ad in the Fremont Times Indicator.
8. **Public Comment:** None present.
9. **Adjournment:** The meeting was adjourned at 3 pm

Respectfully submitted by Clerk Pamela Chaffee on 3/19/2017