# **PRIVACY POLICY**

#### PLEASE TAKE NOTE

There are several links on this website to other web pages. Some of these are to pages *not* hosted by Lil'Lambs and COTL.

If you see a link like this, it is a link to an offsite web page. Prior to using an offsite link, please read our Privacy Policy. This Privacy Policy does not cover off-site web pages, so use them at your own risk.

The seller is ultimately responsible for making sure their items are not on the recall list.

## Introduction

Lil'Lambs Closet is a ministry of COTL, a United Methodist Congregation, in Canton, Ohio. COTL is pleased that you have chosen to visit our Lil'Lambs web site. We hope that you will be blessed in some special way each time that you visit. We invite you and your family to visit the full COTL website (you can click on the footer below for access), and participate in one or more of the worship, fellowship and outreach activities that are a part of the COTL experience. You are especially invited to join us in one of our regular Church services. The people of COTL that are a part of these activities described on our web site will enrich your life in many wonderful ways.

## COTL Looks Out For Maintaining Your Privacy

The people of COTL and the Lil'Lambs Closet ministry will always respect and protect your privacy. When you visit with us here, we will collect information that will be helpful to us in our outreach to you, and to the community as a whole. Included in this collection is aggregate information, which includes the nature of your computer operating system, your browsing patterns and certain other general statistical information about your computer use. Your personally identifiable information is also collected once you voluntarily provide it to us, and this can include your name, address, email address, and telephone number. We are providing you with specific information on this aspect of our web site's operation, as well as other features, in the paragraphs that follow so that you will be fully informed. Lil'Lambs also uses the services of an off-site service to assist in the administration of our consignment sales. This service, <a href="MySaleManager.net">MySaleManager.net</a>, is not covered under this privacy policy, and your use of their services is done at your own risk.

## The Two Types of Information That Lil'Lambs Collects

As described briefly above, the information that a visit to this web site will provide to Lil'Lambs falls into two categories; [1] aggregate information, and [2] personally identifiable information. As will be apparent, the aggregate information does not identify you, and helps us pattern our web site to best suit the majority of the users,

and thus makes our outreach to church members, and visitors alike, more helpful. The personally identifiable information is, as set forth above, the more detailed data that you voluntarily provide to us or the MySaleManager.net service. For example, should you decide to become a Lil'Lambs seller (consignor) or worker, you will be using the facilities of both the Lil'Lambs web site and the web site run by MySaleManager.net by registering on-line as a seller or worker. When you access a web page on the MySaleManager site, we'll advise you that you are leaving the Lil'Lambs site before you switch to their site. While you are on that site, any personal information you may provide them is the responsibility of MySaleManager.net and not the responsibility of Lil'Lambs ministry or COTL. On occasions, Lil'Lambs staff will electronically transfer that personal information to the Lil'Lambs computer; however, in no case will that information be kept on-line at the Lil'Lambs/COTL web server. There is no on-line transfer of funds associated with the Lil'Lambs web site. Certain personal information such as to name, address, membership, email address and similar personal data, will become part of the Lil'Lambs records. None of this personal information will be maintained on the Lil'Lambs/COTL website; however, it will be stored on the MySaleManager.net website. Other than the use by MySaleManager.net for its consignment administrative data processing, Lil'Lambs does not share with third parties any personally identifiable information that we have collected. This information is used solely to provide service and information to you. We may disclose aggregate information to responsible parties for such uses as compiling church statistics and outreach purposes. Lil'Lambs may be required to disclose personally identifiable information when required to comply with relevant laws or legal proceedings, but this will be done only with your express permission, or to comply with an enforceable legal subpoena, court order or administrative order. Lil'Lambs will at all times abide by federal and state laws and regulations with regard to all information collected from our web site.

#### Cookies and Their Use Relative to Our Web Site

Cookies are placed on your computer so that information about you can be accessed though feedback from your computer. With respect to our web site, these bits of computer code can be used to collect primarily aggregate information so that we can better customize the content to your preferences. Lil'Lambs does not use cookies to obtain aggregate or personally identifiable information before or after you log off from our web site. Lil'Lambs is unaware of any use of cookies by MySaleManager.net.

#### Links to Other Sites and Security

Lil'Lambs provides links to MySaleManager.net as part of the Lil'Lambs consignment sale administration, and to other sites for your convenience. These sites may, in some manner, resemble Lil'Lambs' site (logo, fonts, colors), so caution should be used. When considering any activity related to these linked sites, keep in mind that these third parties are not bound by Lil'Lamb's Privacy Policy and are not protected by its security systems. Lil'Lambs disclaims responsibility for any actions with regard to these third parties, and does not express an opinion as to the

efficacy of their privacy policies or their security systems. You should closely review the MySaleManager.net Security Notice in its home page, and decide for yourself if you agree before proceeding.

Lil'Lambs may also provide links to various missions ministry sites for your information. You do not have to visit these sites to be a seller or worker for Lil'Lambs. As far as LLC knows, none of these sites require personal information for you to evaluate their respective missions; however, in the event such information is required, you are encouraged to also review closely their Privacy Policy before proceeding.

#### Data From Children

The Lil'Lambs web site is not directed to children, and we will not request or accept personally identifiable information from any person that we know is under the age of 13. In the event that an under age child without our knowledge provides us with information, then we will delete this information, in accordance with our established change policy, set forth below.

# Changes to the Information and Privacy Policy

We will honor at any time your reasonable request to update, correct, delete or opt out completely with respect to any personally identifiable information. Accordingly, to the extent your request does not compromise our Privacy Policy, we will provide the information to you for any of these purposes, and provide you with confirmation that the change has been made in accordance with our best efforts. With respect to the Privacy Policy itself, Lil'Lambs reserves the right to change it from time to time.

In order to keep current as to the Policy, it is the user's obligation to check on a regular basis. Any substantial changes will be posted on this web site at least 30 days prior to implementation for comments. In the event that changes are made, only new information collected after the implementation date will be subject to those revisions.

#### Your Consent and Questions/Comments

By the act of using this web site, you consent to our collection and use of information in accordance with this Privacy Policy. In the event you do not agree with some, or all, of the terms, please (1) refrain from visiting our web site (2) providing any personally identifiable information, and/or (3) participating in the Lil'Lambs ministry as a seller or worker.