

# **SHEPHERD ECONOMIC DEVELOPMENT CORPORATION**

## **BOARD OF DIRECTORS**

### **REGULAR MEETING**

28 N. Liberty, Shepherd, Texas 77371  
Shepherd EDC July 1, 2019 at 6:00 P. M.

#### **OFFICIAL MINUTES: Regular Called Meeting**

**Members Present:** Joe Williamson, Charles Minton, Jody Cronin, Freddy Ramos, Sherry Roberts, Rick Hartley

**Members Absent:** Roy Pippin,

**Others Present:** Debra Hagler, Betty Russo,

#### **CALLED TO ORDER/INVOCATION/PLEDGE**

Joe Williamson called the meeting to order. Sherry Roberts said the prayer and the pledges were stated.

#### **APPROVE MINUTES OF PREVIOUS MEETINGS**

Charles Minton made a motion to approve the minutes as presented. Rick Hartley seconded and the motion passed with a unanimous vote.

#### **APPROVAL MONTHLY PAYMENT OF BILLS**

Sherry Roberts made a motion to pay the bills. Jody Cronin seconded and the motion passed with a unanimous vote.

#### **CITIZEN PRESENTATIONS:** None

#### **OLD BUSINESS:**

##### **Discuss and take action necessary to set qualifications, job duties and to hire an EDC Administrative Assistant.**

Jody Cronin made a motion to form a small group and draft a job description. Sherry Roberts seconded and the motion passed with a unanimous vote. The board determined the group would consist of Rick Hartley, Jody Cronin and Sherry Roberts. Discussion was held that the title of this employee needs to reflect professional status. This employee would need to give attention to current businesses and network with them. The two main challenges that the board foresees is finding a person with the background or experience and setting a salary and determining number of hours.

##### **Discuss and take action to finalize the Performance Agreement with the Shepherd ISD by seeing if the school met the terms of the agreement and in order for the EDC to meet their terms by paying the SISD \$20,000.00.**

Sherry Roberts made a motion to pay them. Charles Minton seconded and the motion passed with Rick Hartley abstaining from the vote. Superintendent Rick Hartley provided documentation and made a presentation stating that the school met the terms of the performance agreement.

#### **NEW BUSINESS:**

##### **Discuss and take action regarding the decision to pay up to \$4000.00 to have Welcome to Shepherd painted on the Elevated Storage Tank and the quote is \$4584.00.**

Jody Cronin made a motion to pay the addition fee to get the logo painted on the elevated tank. Sherry Roberts seconded and the motion passed with a unanimous vote.

**ADJOURN**

Charles Minton made a motion to adjourn. Jody Cronin seconded and the motion passed unanimously.

Approved by: \_\_\_\_\_  
Joe Williamson, EDC President

\*Prepared by Debra Hagler