

QUENCH MOBILE BAR TERMS AND CONDITIONS

PLEASE READ THESE FOLLOWING TERMS AND CONDITIONS. BY PAYING YOUR BOOKING FEE, YOU ARE AGREEING TO ENSURE THAT BOTH YOURSELVES, AND YOUR GUESTS ABIDE BY THEM.

All events incur a £700.00 minimum spend unless the following criteria are met:

<u>Option 1</u>	<u>Option 2</u>	<u>Option 3</u>
a) Minimum of 100 people	a) Minimum of 150 people	a) Minimum of 200 people
b) Minimum 6 hour + service	b) Minimum 5 hour + service	b) Minimum 4 hour + service

We operate within a 50 mile radius of Melton Mowbray, and charge an additional £1 per mile traveling cost, if you are outside of this area. We the company (Quench) may waiver this additional cost, dependant on numbers.

You (the customer) must pay the agreed booking, before your date is confirmed. This payment is non-refundable, unless in the very unlikely event that we the company (Quench) are unable to fulfil this commitment, when a full refund will be made. If you (the customer) cancel your event, the booking fee is non-refundable, plus any additional expenses such as the license fee or pre-ordered drinks. An additional £200 cancellation fee for loss of income will also be charged, if cancelled within 28 days of booking.

A Temporary Events Notice (TEN) must be in place, and must be in our possession a minimum of 21 days prior to the event. This document is legally enforced, and its contents must be adhered to. We the company (Quench) can apply for this license on your behalf, at an additional cost. If in the unlikely event the council refuses this license, you will be unable to sell alcohol at your event. Your deposit will be refunded, less any expenses.

We the company (Quench) must be the sole supplier of drinks and glassware at your event, unless agreed in advance. It is not permitted for any person to consume any additional drinks of their own during the event, as we generate our income by selling our drinks. If we see anyone consuming their own drinks without prior permission, whether it be you (the customer) or your guests, the minimum spend will be enforced, to prevent any loss of income.

You (the customer) may provide a maximum of 1 Welcome Drink, 1 Toast Drink and ½ a bottle of Wine per person. If you exceed this amount of free alcohol without prior permission, a minimum spend will be enforced. You may also provide Water for the tables and Tea/Coffee after your meal. We the company (Quench) can provide all of these drink options if desired, but if you choose to provide them yourselves, you must advise us of your intentions, in advance. Glass hire and a service charge will be applied where necessary.

QUENCH MOBILE BAR REQUIREMENTS

THE FOLLOWING REQUIREMENTS MUST BE MET, IN ORDER FOR US TO PROVIDE YOU WITH A SUCESSFUL BAR:

Bar Size

We can provide various set-ups depending on your requirements, ranging from 6ft – 16ft. Please keep us updated on numbers attending, to ensure we provide the correct bar for you. Ensure you have sufficient floor space, for that said bar at your event. (I.e. 6ft x 11ft for a 10ft bar)

Electric Supply

We require a 5GW supply, from a minimum double standard plug socket. For outdoor events, if this cannot be provided we have a generator we can use, at a small supplement.

Access

We require access to site, a minimum of two hours before and one hour afterwards. We require parking for two vehicles, and easy access to the van, for re-stocking during the event.

Glassware

Real Glasses will be used for indoor events, where easy to access, washing up facilities are available. Pre-ordered Welcome/Toast Drinks etc. will always be served in Real Glasses, irrelevant of the venue. Plastic Glasses will be used for all outdoor events or events with inadequate washing up facilities. We always use quality plastic glasses! For some events the type of venue may dictate the type of glasses used, this is out of our control.

License

A Temporary Events Notice must be in place, for all events with live entertainment and where alcohol is being sold. This must be applied for a minimum of 3 weeks before the event. This can be applied for either by you, ourselves, or the venue. We are happy to take this hassle away from you, and apply for it on your behalf. A copy of the license must be given to ourselves, a minimum of 10 working days prior to the event date.

Credit Cards

Please tell your guests that there will be a pay bar, and that card payments can be taken as long as the venue has coverage from a Mobile Phone Network. Please check and advice!

Staff Food

Our staff work long hard hours to provide you with a successful bar situation, therefore we would appreciate the offer of some food during this time, whenever possible.

Thank you

The Management