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Request for Special City Council Meeting

Westmoreland, Kansas

Dated: May 12, 2016

To: Mark A. Goodenow
Mayor of Westmoreland

We, the undersigned, Council members of the City of Westmoreland, Kansas, hereby respectfully request you to call a Special Meeting of the Council for the object(s) and purpose(s) of:

Touring the following city owned properties:
Fire Department, Sewer lagoon ponds, water vault, swimming pool, water tower

This meeting will take place at 5:30pm on May 25, 2016
at above listed sites.

Signed: [Signature] Council member
Mark Jack

[Signature] Council member
Jim Moore

[Signature] Council member
Waide Purvis

[Signature] Council member
Jeff Rosell

[Signature] Council member
Jim Smith

Westmoreland City Council
Special Meeting Minutes
May 25, 2016

The Westmoreland City Council held a work session meeting on May 25, 2016 for the purpose of touring city properties.

Governing Body members present: Mayor, Mark Goodenow; Councilmembers, Jeff Rosell, Mark Jack, Jim Smith, Jim Moore and Waide Purvis.

City Staff present: Maintenance Supervisor, Robert Krohn; Pool Manager, Lindsay Elliott and City Clerk, Vicki Zentner.

There being a quorum present Mayor Goodenow called the meeting to order at 5:30 PM at the city swimming pool.

Pool:

Pool manager Elliott informed the council that a few lifeguard tubes would need to be purchased next year to replace the ones that were no longer safe for use.

The council toured the guard house and restrooms before moving on to the outside of the guard house and the pool itself.

Elliott showed the council the new lockers that were purchased by Nate Jilka for his Boy Scout Eagle project. Suggestions were made by councilmembers regarding an overhang to protect the lockers. Elliott also explained how the lockers will work with the keys and deposits.

The newly re-built shade structure over the seating at the baby pool area was viewed and the council stated their appreciation for the work by the maintenance staff.

Vault at RV Park:

Maintenance Supervisor Krohn gave those councilmembers that had not seen the vault for the pumping of water to the city's water tower a brief tour and explanation of how everything works.

RV Park Improvements:

The council walked the grounds of the RV Park and saw the new site signs that had been made recently by the maintenance staff as well as the two (2) new horseshoe pits for campers to use. Krohn pointed out to the councilmembers that there were several cedar trees that would need to be taken out in the RV Park and around the pool due to being taken over by disease.

Shelter at Dechairo Park:

Looking at the picnic shelter, the council felt that the concrete pad needed to be fixed as well as the roof. A coat of paint for the supports was also mentioned, however Krohn stated that they were treated lumber and perhaps sealant would be a better option.

Mayor Goodenow showed the council the area he had mentioned previously for a concrete slab for the Farmers Market vendors to set up their wares just to the north of the parking area for the Hand Dug Well. He said it would be nice to also eventually have some sort of overhead roof and permanent tables there for them as well.

City Water Tower:

Questions were asked about the capacity of the city's water tower and how long the city would be with water should a storm, such as the ice storm of 2007, should hit the city. Krohn stated that tower holds a maximum of 300,000 gallons and that the typical usage is 220,000 gallons. He stated that should a disaster happen, the city would have enough water for at least three (3) or four (4) days as long as it was consumed wisely.

City Shop:

Krohn showed the council the shop and stated that staff was running out of storage space for Christmas lights and equipment. He reminded the council that they had discussed the possibility of adding on to the existing storage, but that no decision had been made or voted upon. He stated that he would like to have all the city's equipment, Christmas decorations, salt/sand for the streets, etc., all in one place if at all possible.

Storage Garage behind City Hall:

Council was shown the storage garage behind City Hall. It was pointed out to the two (2) newest councilmembers that the sewer jetter machine was stored here as it needed to be in a heated building in the winter due to storing of water in the machine. This was a piece of equipment that Krohn stated would be nice to have at the city shop with all the other equipment. The garage was also storing the salt and sand as well as more Christmas decorations.

City Lagoons:

Krohn told the council that the city's three (3) lagoon ponds were functionally properly. He explained that the lagoon ponds had to be kept mowed as the circulation of the wind/breeze helped with the functioning of the ponds. The lagoon ponds sit on 14 acres of land.

Westmoreland/Seven Township Fire Department:

Chief Smith gave a tour of the fire department and explained the functions of each fire truck to the council.

After the tour, the councilmembers commented that the city facilities, as well as the city itself, were looking good. They thanked all staff members for the dedication and pride they showed for their positions with the city as well as for the residents.

There being no further facilities to tour, Councilmember Smith moved to adjourn the meeting. Councilmember Purvis seconded the motion. The motion passed five (5) ayes to zero (0) nays.

Mayor Goodenow declared the meeting adjourned at 8:22 PM.

Approved by the Governing Body on June 9, 2016.



Vicki B. Zenner

Vicki B. Zenner, City Clerk

Signed: *Mark A. Goodenow*

Mark A. Goodenow, Mayor