Wisconsin Association Licensed Practical Nurses

Fall Board of Directors Meeting Minutes

Saturday, October 31, 2015

CALL TO ORDER:

The Wisconsin Association of Licensed Practical Nurses Fall Board of Directors meeting was called to order by President JoAnn Shaw at 9:07am on Saturday, October 31, 2015 at the Wintergreen Resort & Convention Center, Wisconsin Dells, Wisconsin.

ROLL CALL:

Mary Morris, Recording Secretary conducted the roll call.

Officers Present:

 President, JoAnn Shaw

 Vice President, Eileen Collins

 Recording Secretary, Mary Morris

 Treasurer, Sharon Buckson

 Past President, Carolyn Kaiser, (excused)

Division Presidents present:

 Chippewa Valley, Bonnie Schindler (excused)

 Milwaukee, Rita Dietsche (representing)

 North Eastern, June Bahr (representing)

 Rock River, Florence Falk

 Waukesha, Annette Hooker

 West Central, Joanie Matchy (representing – arrived at 10:13)

 Wisconsin River Valley, Karen Kofka

QUORUM: Quorum declared by President JoAnn Shaw.

Secretary’s Report: Mary Morris

1. Motion was made to accept the pre-convention board minutes from May 3rd, 2015. Motion was made and accepted.
2. Corrections made to the post-convention minutes. Motion made to accept the post convention minutes from May 4th, 2015. Motion made and approved.

Recommendations:

1. The executive Committee recommends that the 2016 WALPN Convention materials to be sent by postal mail to all members by the first week in March by the State Office. Rationale: to stimulate more attendance at convention.

JoAnn stated the Executive Committee recommended that we try – still have a fair amount of members and some people that are not use to computers, don’t check there computer (e-mail), some people don’t have computers. The amount of money to send out the agenda, call to convention, and registration would cost around $30.00 to $40.00. It may stimulate 10 more people to attend. The profits would be much better, at the last convention made all most $800.00. So if we send out the information it may prompt more people to attend.

Motion was made and seconded to send out a mailing to all current members regarding the 2016 Convention. Motion carried.

1. Executive Board recommends WALPN spend $75.00 for a year – this ends on December 31, 2015. Kalista Consulting Services said if we wanted to continue, need to do another $75.00 for January 1, 2016 to December 31, 2016. Received a job offer by means of the web site (everyone received a copy of this information – flyer). JoAnn received several phone calls, e-mails that were all forwarded to her (which are always answered).

Motion was made and seconded to pay $75.00 to continue for another year to have the website. Motion carried and approved.

1. The Executive Committee recommends that we contract Kalista Consulting Services to another 6 month period (January 1, 2016 to June 30, 2016).

Rationale: If we did it for a whole year by contract we’re obligated to pay them for the entire time even if we would dissolve. That is why we are doing it by 6 month increments and Kalista Consulting Services is OK with this. Kalista Consulting Services is OK and does not want an increase in pay.

Motion was put on the table to renew Kalista Consulting Services to contract for another 6 months at $250.00 a month (January 1, 2016 to June 30, 2016). Motion carried and approved.

President’s Report: JoAnn Shaw

1. NALPN website to be upgraded: NALPN Education Foundation to have separate page to have clear visible information. Web Master – send articles to NALPN Att: Caitlin for newsletter to be done quarterly.
2. Re-branding to be complete by end of 2015 by RNM Marketing Consultants from Oklahoma (1 year contract w/NALPN)
3. Plaza debt will be resolved by end of 2015.
4. Interested states to become chapter states: Oklahoma, Texas, Virginia, New York, Georgia, & (?)Iowa: NALPN putting together a quick reference for states to join us chapter state.
5. NALPN encourages NALPN members to get involved in community outreach projects such as American Heart Association, Diabetic Association, Stop Smoking, Cancer, Domestic Violence Centers, Homeless Shelter, etc., and then send articles to the national newsletter regarding your projects.
6. NALPN Convention October 4th – 7th, 2016 @ the IP Casino & Resort in Biloxi, Mississippi. Theme is “Let’s Get Certified.” Room rate $89.00/night. CEU’s: ELNEC certification (end of life), Mental Health First Aid certification, Gerontology certification. Early bird registration by September 1st, 2016 is $225.00 members, $325.00 non-members, $50.00 PN students. After September 1st, 2016 rates are $295.00 members, $395.00 non-members.
7. NALPN will be known as National Association of LPN’s after close of convention 2015.
8. NALPN proposal to ask NALPN Education Foundation for donation to 2016 convention.
9. NALPN 2017 convention to be held in Louisiana (possibly New Orleans, La Fayette, or Baton Rouge)
10. NALPN Bylaws will be re-done over the next year.
11. E-mail sent to Iowa PN Educator Barbara Adlam re: save the date for WALPN Convention 2016
12. Job offer via WALPN office

Vice President’s / Education / WCN / Convention 2016 Reports: Eileen Collins

Eileen mentioned how the speakers were very good at the previous convention (2015 convention). The room was perfect for the group. The area worked out really well. Had enough room between the bazaar tables (baskets – a fair amount was made from the baskets). All most $800.00 was made from this event.

For the 2016 Convention wasn’t sure if we would have another convention. I have a new neighbor that I have been speaking to that has a pit bull mix boxer and she introduced her as a service dog. Inquired from her if she does public speaking. Following the October meeting will touch base with her.

When setting up for the speakers – have the meeting early and the speakers to follow (10:00am to 12:00pm for the speakers). The speakers can drive-in that morning. Eileen stated she will get more information from Rachel about speaking in and about PTSD (posttraumatic stress disorder). PTSD is heard every day in the news. Rachel will also speak about the purpose of a service dog for PTSD.

WCN is meeting next month in Madison. There have been three phone conferences. It has been redundant because talking about everyone being at least a BSN. There is no place really in a discussion where an LPN fits in. There was a question from JoAnn if they ever speak about this issue or why it’s not being discussed. The comment was that it comes back to saying that we were not discussed in the IOM Report. Questioned the person that wrote the paper (Michael) as to why LPNs are not considered in this. He stated that so many courses are not certified, that is why they were not considered in the survey. There was a thought that schools had to be certified. Eileen went and asked the instructor that was there if there school was certified. The instructor stated that they were certified in that school but did not pay for certification. A comment was made in thinking that it was a prerequisite for taking boards that you had to be a graduate from a certified school. They are certified by their state but not sure if it is a national thing. They will cover (or pay) for the RN course.

Along time ago when JoAnn was on the board for WCN when it first started she brought back information and we were giving $100.00 (to WCN) every year and wondered if it was still being done. It was done last year. JoAnn said maybe we should not financially support them. If we dissolve we will lose our board position. The only reason we are on there is because our WALPN is a board seat.

 JoAnn suggested if you know for a fact if someone is hiring LPN’s at this time or over the last few months, to put in a little blurb to our State Office; so that it can be published into the newsletter that will be coming out in the middle of November. Just e-mail to the State Office (walpnorg@gmail.com). Need to share information on website ([www.walpn.org](http://www.walpn.org)) about facilities looking for LPN’s.

Revisions: Nothing was received for revisions. JoAnn asked: Do we have the words National Federation in our by-laws? It was stated we do have a Revision Committee and that the committee should get together. These revisions are editing the revisions which the committee can do. Within the by-laws it probably states National Federation which needs to be changed to National Association. A copy of the changes will be given at the May meeting (editing changes).

1. Convention review of 2015
2. Convention 2016 updates
3. WCN

Treasurers / Finance Report: Sharon Buckson

Copies of the finance report were sent to everyone. Sharon is going to pull money out of the bank because she is getting charged $2.00 for getting a piece of paper. Information is not being brought up on the computer. The balance has to be a certain amount in order to be not charged. Will check with other banks as to what their policy is concerning as to how much needs to be in the account (as to be not charged). JoAnn recommended for Sharon to do what she felt was best (for the organization).

Past President’s / Legislative / Membership / Publicity: Carolyn Kaiser

Not present for the meeting/no report given at this time.

Old Business:

1. Pictures can be added to WALPN, just e-mail to walpnorg@gmail.com
2. Visit WALPN website [www.walpn.org](http://www.walpn.org), & add testimonial
3. Put WALPN in subject matter when sending e-mails to members
4. Compose letter to go out to WALPN members regarding supporting the organization by attendance @ convention.

New Business:

It was brought up as to how long the organization can continue with having the State Office (doing it in 6 month increments). Every 6 months we will evaluate as to how we stand. If we dissolve we have to look at turning the money over to the National Association. We want to spend it before handing money over (don’t want to dissolve the organization). Don’t know at this time if we will have the answer (will have to evaluate every 6 months).

Adjournment:

The meeting adjourned at 11:00am

Mary Morris

Recording Secretary

APPROVED \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_