

Town of Union Vale  
Regular Town Board Meeting  
January 18, 2018  
7:30 PM

AGENDA

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1. Call to Order
2. Approve the Minutes – January 4<sup>th</sup>, 2017
3. Town Supervisor’s Report
  - 3.1 Financial Report
  - 3.2 Town Fee Schedule – confirm plan for review and approval
  - 3.3 Progress on Audits
  - 3.4 Outline plan to proceed on document creation/updates:  
“Policy, Manual & Plan documents that need to be created or updated consistent with NY State Comptroller’s Guidelines”:
    - Escrow Policy (new)
    - Financial Control Policy including Credit Card Policy (new)
    - Procurement Policy (updated)
    - Emergency Preparedness Plan for town (new)
    - Employee Handbook (updated)
    - Internet Policy (new)
  - 3.5 Recycling Center
4. Board Member comments
5. Town Highway Superintendent Report
  - 5.1 Highway 284 Agreement
6. Town Clerk
  - 6.1 December Receipts
  - 6.2 Tax Collector
7. Board, Committee, Commission & Council Reports
8. Departmental Reports
9. Old Business / New Business / Other updates
  10. 1 Official Undertaking Amounts
  - 10.2 Association of Town Annual Meeting - Attendees
  - 10.3 Saturday Morning Hours, 9-12, February 1- June 30
  - 10.4 Health Insurance Premiums for Retirees
  - 10.5 Alternates for ZBA and Ethics Board
  - 10.5 Cold War Veterans Exemption (Discussion/Schedule Public Hearing)
10. Public Comment
11. Resolutions
  - a. None
12. Approve budget adjustments, warrants, pay bills
13. Next Board Meeting:
  - a. Board Work Session – February 1
  - b. Official Town Board Monthly Meeting – February 15 @ 7:30