



**Region 3 Fall Forum
September 24, 2017
Crown Plaza Hotel
1301 Wyandotte Street
Kansas City, MO
HOST: CHAPTER 5**

Our Purpose: *We improve people's quality of life through infrastructure development.*

Mission: *We empower professionals by elevating ethics, learning, and a standard of excellence within the global infrastructure real estate community.*

Core Values:

- **Integrity:** *We are role models that embody the highest standard of ethical practice.*
- **Excellence:** *We constantly improve our products, our services and ourselves.*
- **Flexibility:** *We embrace our continually changing environment to adapt to the needs of our stakeholders.*
- **Collaboration:** *We engage our members, partners and other stakeholders to build a shared body of knowledge and experience.*
- **Leadership:** *We shape our future through courage, clarity and transparency.*

1) Call to Order..... Penny Rolf, SR/WA, Region Chair

2) RWIEF Update..... Brett Farner, SR/WA

- Craig Poorker, SR/WA, R/W-NAC and Brett Farner are the Region 3 representatives
- Fall RWIEF meeting – Held Minneapolis, MN Sept. 21-23
- Portland Monday Night event – Pioneer Square, Portland (\$60)
 - Family friendly – Lower rates for kids
- Golf Tournament details for Portland will be coming soon
- \$175,000 has been spent recently for class updating

3) Housekeeping and Forum Events Review.....Claudia Vines, SR/WA

- a. Sunday night recap – Very successful event

4) Roll Call/Introduction of guests/first time attendees

.....**Dan Leshner, SR/WA, Region Vice Chair**

- Ch. 5 – Natalie Meighan SR/WA, Claudia Vines SR/WA
- Ch. 20 – Mindy Leadholm SR/WA & Andy Girga
- Ch. 37 – Alex Sammet RWA, Teresa McClure
- Ch. 41 – Jay Walton, Brittany Oglesby
- Ch. 72 – Raymond Barchenger SR/WA, R/W-RAC & Meghan Bratvold Sr/WA
- Ch. 78 – Joel Walker & Stacey Kroeger SR/WA, R/W-RAC
- 53 members in attendance
- Guests – Tim Drennan, Lisa Harrison SR/WA, Fred Easton SR/WA

5) Approval of Region Caucus MinutesDan Leshner

2018 Region 3 Caucus Minutes sent out July 16th, 2018

- o No Changes to the minutes.

Motion to approve: Stacey Kroeger SR/WA, R/W-RAC
Second: Roger Osthoff

6) Treasurer’s Report.....Dan Leshner

Region Taxes submitted July 13th, 2018 – Approved by HQ

Fiscal Year Ending Balances:

- Checking - \$2,593.36
- YP - \$3,719.36
- Savings - \$3,704.01

Current Balances:

- Checking - \$2,893.36
- YP - \$3,719.36
- Savings - \$3,754.20

Motion to approve: Teresa McClure
Second: Carrol McCracken SR/WA

7) IGC Meeting Report.....Penny Rolf

Background: The International Governing Council met Saturday, September 15, 2108 in Long Beach, CA.

- o Budget – The IGC reviewed the budget in detail and all items that are 10% or \$10k over budget IGC will need to approve.
- o Fix IRWA Email – A letter was sent on behalf of the IGC informing “fix IRWA” that the concerns raised in the letter are going to be looked at and communicated back.
- o Governance Programs review – Task force is going to be setup (16 members) including a Region representative (Carrol McCracken). The task force will look at the governance models that have been drafted and will make a recommendation on next steps.
- o Education Task Force – A task force of 5 members and a staff representative will be formed to look at the current education model (CLIMB) and review to see if the model needs to be changed.
- o Bylaws – Task force will be setup to review the Bylaws.
- o Canada Course 235 – Will now be a part of the SR/WA accreditation program.

Roberts Rules of Order – Handout provided

International Organization Chart – Handout provided

IRWA Contact information Sheet – Handout provided

Chip vs Honorarium Program –

An analysis was conducted comparing the two programs. Chip is the new program that was implemented to get consistent compliance throughout Chapters. The Honorarium program is the older program that incentivized online class participation. The analysis shows that there is a substantially lower amount of money that Chapters are receiving under the new program. Looking for feedback from Chapters to pass forward to HQ.

8) New membership process.....Penny Rolf

How can we engage new members more effectively -

- o Mail out Certificates and Pins with welcome letter
- o Personal phone call
- o Invite to upcoming meetings (in welcome letter as well)
- o Membership chair pass information to Education Chair
- o PDC Chair follows up with info on career paths
 - o Work on consistent packet within chapters
- o Region Vice Chair assist education chairs

9) Young Professionals Update.....Nikkiy Bestgen

- o Looking for more region membership and support
- o YP's are working with HQ on the upcoming Portland conference and will be holding some exciting events during the conference
- o YP's were represented at the recent IGC meeting in September and they value being a part of the discussion
 - o YPG looking to become a voting member with a voice moving forward
- o YP presentations will be rolled out to all Regions.
- o Scholarship – No Edmonton scholarships, but there will be ones for Portland.

10) Region Vice Chair Report.....Dan Lesher

Background: Region Vice Chairs met September 15, 2018 Long Beach, CA.

- o Meeting/discussion with other Vice Chairs
- o Communication is key –
 - o *Conference calls with Chapters – Ed. Chair, PDC, President*
- o Setting goals
 - o *Realistic/achievable*
 - o *Providing a service to our members*
- o What obstacles do we have?
 - o *Course coordinators*
 - o *Low attendance*
- o Tracking classes throughout the Region – Establishing a 3 year look ahead so that the Region can get on the same page,

11) Secretary/Treasurer – Candidate Presentations.....Penny Rolf

Carrol McCracken SR/WA spoke regarding his interest in representing the Region in the open region Secretary/Treasurer position.

12) Election of Secretary/Treasurer.....Michelle Macmillan, ARWP (INEC)

Background: Due to the transition of Jake Farrell to the IEC, Penny Rolf and Dan Leshner moved up to Chair/Vice Chair Positions, leaving the Secretary/Treasurer position vacant.

Motion to approve Carrol McCracken as Secretary/Treasurer 2018/19– Stacey Kroeger
Second – Roger Osthoff

Carrol McCracken was unanimously approved to fill the Region 3 Secretary/Treasurer position.

13) Governance Discussion.....Penny Rolf

Governance Review -
History-

- o Discussion originated at the Alaska conference – Facilitated by Glenn Tecker
- o Phoenix – Discussion continued
- o San Antonio – Draft models were identified
- o Edmonton – The models were presented to the IGC and it was felt that there was not enough discussion entering that meeting.

Discussion by Lisa Harrison -

- o Initial Governance discussions were started back in 2006 during the development of the last strategic plan.
- o The goal of the discussion was to look at how to tweak the governance model to accommodate the international membership.
- o Advisory Council (Past presidents) are a part of the current governance model. They hold a significant amount of historical perspective in the association. Is it right to have this continue to have the Advisory Council?

Discussion by Jake Farrell –

- o There are strong feelings on this topic within the IRWA and IGC and Jake feels that it would be in the best interest of the association to stop the review and take it up another time.

Discussion by Penny Rolf –

- o Discussion took place at each table to discuss the process and the thoughts surrounding the governance review.
- o The goal of the discussion was to come up with a nomination to represent Region 3 as a member of the Governance task force.

Brett Farner was nominated as a representative for Region 3. Brett declined the nomination due to his commitments to the RWIEF.

Carrol McCracken was nominated and confirmed as the Region 3 representative on the Governance Advisory task Force.

14) Honoring Past Presidents.....Penny Rolf

- o A plaque was presented to LouAnn Dollar, SR/WA as past Region 3 President from 2015-2017.
- o A plaque was presented to Jake Farrell, SR/WA as past Region 3 President from 2017-2018.

On behalf of Region 3 we thank LouAnn and Jake for their outstanding contributions to the Region.

15) Chapter Updates

- o Ch. 5 – Fall forum success
- o Ch. 20 –
 - o 60th anniversary meeting was a success.
 - o Upcoming college outreach meeting
 - o lots of classes scheduled
 - o 2020 update.
- o Ch. 37 – New website, and newsletter starting up, sponsorship program working well, 8 new members, Nov. 1st meeting St. Louis Blues. YP group growing
- o Ch. 41 – Spring forum
- o Ch. 72 – Meghan is the new VP. Very spread out. 45th anniversary last spring. The chapter is on the upswing. New website
- o Ch. 78 – Looking to give back to members. Looking to pay for up to 10 people to go to the international conference.

16) Upcoming Meetings.....Penny Rolf

- a. **Spring Forum – Chapter 41** – The Chapter will review what they are planning and will determine if it would be appropriate to charge the members that signup.
- b. **Fall Forum – Ch. 37**

Motion to close the meeting – Roger Osthoff
Second – Stacey Kroeger