

**College Greens Swim and Racquet Club & College Greens Swim Team Joint Meeting**  
**Monday, March 4, 2019 at 6:30 pm**  
**College Greens Cabana Clubhouse**

**Minutes**

1. Call to Order at 6:35  
CGSRC Board: Rudy Aldama, Audrey Bazos, Lolita Espindola, Jennifer Nelson, Ryan Petta, Brian Stoddard, Jeff Taylor, Elena Thrower  
Swim Team Committee: Michelle Allegher, Teresa Gordon, Dan Kilmer, Lindsey Koslowski, Shawn Nelson, Elizabeth Parks, Anthony Piccardo, Elena Thrower, Neil Winchell, Nicole Webber.  
Coach Denise Fortune also present.
2. Ryan Petta shared that Sparktakular is on June 29, 2019 which is the same day as a home swim meet. Ryan requested the Club be completely emptied of all families/equipment/personal items after the meet and before Sparktakular. Swim Team agreed that they would empty club and take point on making sure all items are removed.
3. Ryan Petta shared that side gates need to be open during swim meets in case evacuation is needed. Swim Team agreed that they would leave open.
4. Ryan Petta shared that the front tennis court is available for usage during swim meets (visiting team set up, vendors). Brian Stoddard added that Club is looking to install a gate to allow access from inside the club to the tennis court.
5. Re-key. Club rekeyed primary gates to club. Ryan Petta has keys for those individuals who need them.
6. New alarm system. Club will be changing the alarm system and will share any new access procedures when finished.
7. Credit card reader. Rudy Aldama shared that club is utilizing credit card reader for front desk and snack bar. Rudy will coordinate with Teresa Gordon and will find a place for it to live.
8. CGSRC employee handbook. Ryan Petta shared that Club is updating the employee handbook and will share with Swim Team when it is time for review. Handbook will cover all CGSRC employees which includes lifeguards and swim coaches.
9. Newsletter. Jennifer Nelson requested that swim team send their newsletter items to her by the 27<sup>th</sup> of each month.
10. Discussed joint fundraisers – corn hole tournament was a possibility and all agreed it was a good idea. Discussed possibly holding on May 19. Swim Team will follow up.

11. Lifeguard requirement. CGSRC current policy states, *“Lifeguards are required at events, private parties, and/or when pool is open for swimming. This includes CG Swim Team and other athletic events. (October 2018)”*

Jennifer Nelson shared that for Water Polo program, Board required Thom Shanley to be certified (he had cert required at Bella Vista High School) or to have a certified lifeguard as his assistant and to put up pool closed sign at every practice. In addition, USA Swim requires coaches to be certified in CPR/AED and to take a safety training for swim coaches.

Swim Team contacted other non-city/public clubs. Broadstone coach is CPR, first-aid, water safety certified; All Loomis coaches are CPR, first-aid, and water safety certified; and Park Terrace has half of coaches with lifeguard certification.

Coach Denise Fortune is open to getting CPR, AED, water safety certification if required by Club/law.

Ryan Petta will follow up on city ordinance requirements and Ryan Petta and Dan Kilmer will check with individual insurance policies. Club will share info with the swim team once requirements are researched and any policy changes are made.

12. Swim Meets. Swim Team will share list of meets and swim team events with the Club board members.
13. Next joint meeting will be August 19, 2019 at 6:30 pm.
  - a. Club board adjusting their meeting to August 12 to allow joint meeting after swim committee election.
14. Adjourn at 7:40 pm.