

LEGAL NOTICES

OFFICIAL PROCEEDINGS OF THE COUNTY BOARD LAKE COUNTY, MINNESOTA

Tuesday, July 27, 2021. Lake County Board of Commissioners' Chairperson Rich Sve called the meeting to order at 2:00 P.M. and led the recitation of the Pledge of Allegiance. County Board members present in the Lake County Service Center, Split Rock River Room, 616 Third Avenue, Two Harbors, Minnesota: District 1 Commissioner Peter "Pete" R. Walsh, District 2 Commissioner Derrick "Rick" L. Goutermont, District 3 Commissioner Richard "Rick" C. HogenSON, District 4 Commissioner Jeremy M. Hurd, and District 5 Commissioner Rich Sve. County Board member(s) Absent: None. Unless otherwise stated, all actions have been approved by unanimous yeas and nays.

Also present in the Lake County Service Center, Split Rock River Room, in Two Harbors, Minnesota: Lake County Administrator Matthew Huddleston, Clerk of the Board Laurel D. Buchanan, County Assessor Gregg Swartwoudt and staff members. Present by remote video communications: Lake County Health and Human Services (LCHHS) Director Lisa Hanson, Facilities Maintenance Manager Curt Backen, County Veterans Service Officer (CVSO) Brad Anderson, Highway Engineer Jason DiPiazza, County Auditor Linda Libal and several staff members from several Lake County departments.

MOTION HURD, SECOND GOUTERMONT: 01 —Approval of the Agenda, as amended.—Absent: None

LCHHS Director Lisa Hanson provided a COVID-19 update. In the United States, there have been more than 34.4 million confirmed cases and more than 608,000 deaths. As of July 22, 65.9% of the eligible U.S. population (age 12+) has received at least one dose of vaccine and 57.1% has completed the vaccine series. Demand for vaccinations is growing as cases continue to rise across the country and more businesses and organizations mandate vaccination.

At a state level, Minnesota has had 610,839 confirmed cases and 7,656 deaths. As of July 25, 66.7% of the eligible Minnesota population (age 12+) has received at least one dose of the vaccine, and 63.4% has completed the vaccine series. Cases continue to trend upward, but at a slower pace than previous waves. The Minnesota Department of Health (MDH) recently cautioned unvaccinated people that they are extremely vulnerable to the highly contagious delta strain. As of July 15, 99.9% of those vaccinated in the State of Minnesota have not contracted COVID. There are currently no recommendations for people who have already been fully vaccinated to receive another dose (booster) of any brand of COVID-19 vaccine.

Lake County has had 846 total confirmed COVID-19 cases. We have had eight new cases in the last week, up from four new cases in the previous week and zero the week before that. Lake County currently has six active cases. While we are seeing a modest increase in cases, the number of new cases currently remains far below the peak late last fall, when the county saw 60-110 new cases each week for several weeks. We have had no new hospitalizations since June 8. Our total remains at 38. We have had no new deaths since May 12. Our total remains at 20. As of July 25, 66.9% of the eligible population (age 12+) in Lake County has received at least one dose of the vaccine, and 64.8% have completed the vaccine series. Public Health is hosting walk-in vaccination clinics at the Two Harbors Service Center on Thursdays, July 29 and August 5 from 2:00-4:00 p.m. The single dose Johnson & Johnson vaccine will be administered. We vaccinated 17 people at the clinic last week, which exceeded our expectations based on our low uptake at previous clinics. Public Health and Lake View are planning a back-to-school Pfizer event, with the first dose clinic scheduled for August 11 and the second dose clinic scheduled for September 1. Both clinics will be held at Lake View from 4:30-7:30 p.m.

Lake County Board Chairperson Rich Sve announced that Minnesota Governor Tim Walz has officially proclaimed July 27 as "County Staff Appreciation Day" in recognition of all of the hard work, ingenuity, flexibility and dedication shown by Minnesota county employees during the COVID-19 pandemic. This well-deserved recognition is a testament to all that Minnesota county employees have done in order to continue service to citizens in the midst of a public health crisis. Board Chairperson Rich Sve read the State of Minnesota proclamation, signed by the Governor and attested to by the Secretary of State. Board Chairperson Rich Sve advised that the Lake County Board of Commissioners will be adopting a proclamation today, specific to our county, recognizing and celebrating our county staff.

Board Chairperson Rich Sve and each of the County Commissioners expressed gratitude to county staff for exemplary work, commitment to excellence, ingenuity, and adaptability. Commissioners were impressed with how the information technology was deployed to accommodate working from home. Commissioners recognize the challenges with operating during the closures brought on by the COVID-19 pandemic.

Lake County Assessor Gregg Swartwoudt provided a 2021 County Assessor's Department Report. Assessor Swartwoudt discussed the significant amount of staff time involved with review, research, and response on the appraisal that was received from the United States Forest Service (USFS) regarding appraisal of federal land in the Boundary Water Canoe Area (BWCA). This review began in 2019 and a new real estate appraisal was ordered. The Thy-Blatnik appraisal relates to how dollar amounts are calculated for the Payment-in-Lieu-of-Taxes (PILT) for the federal BWCA lands and is critical for the county budget.

MOTION WALSH, SECOND GOUTERMONT: 05 —Approve the probatory appointment of Ethan Stevens to Highway Maintenance Worker at the Step 4 rate of \$20.86 per hour effective August 16, 2021.—Absent: None

MOTION HURD, SECOND HOGENSON: 03 —Approve the probatory appointment of Ethan Stevens to Highway Maintenance Worker at the Step 4 rate of \$20.86 per hour effective August 16, 2021.—Absent: None

MOTION HURD, SECOND GOUTERMONT: 05 —Approve the probatory appointment of Ethan Stevens to Highway Maintenance Worker at the Step 4 rate of \$20.86 per hour effective August 16, 2021.—Absent: None

Assessor Swartwoudt advised that "Special Quintile Assessment 2021" project is updating cost tables with Computer-Assisted Mass Appraisal (CAMA) System assessment data. The Assessor's Office has a new annual subscription to Marshall & Swift's Residential Cost Explorer, the industry standard for new construction cost data. Assessor Swartwoudt also discussed requirements that counties have an abatement policy and a hardship policy. Hardship policy may allow for exceptions to the abatement policy. Assessor Swartwoudt reviewed the results of "Special Quintile 2019 and 2020" projects.

The County Assessor's Department Annual Report includes a map showing the County Commissioner Districts and the corresponding Appraiser(s) in the jurisdiction.

- Noah Mittlefehldt has direct assessment duties for the following areas: Stony River Township, Beaver Bay Township, City of Two Harbors and 1/3 of Fall Lake Township.
- Drew Imes has the following assigned areas: Unorganized Territory #1 (UT1), Unorganized Territory #2 (UT2), Crystal Bay Township, City of Beaver Bay and 1/3 of Fall Lake Township.
- Andy Fellows has the following assigned areas: City of Silver Bay, Silver Creek Township, and 1/3 of Fall Lake Township.

Lake County Administrator Matthew Huddleston provided an update on several items of county business. Administrator Huddleston reviewed that a public hearing was held in at the town hall in the Town of Fall Lake on Tuesday, July 20, 2021, to hear comments from residents about the proposed creation of a Solid Waste Management Service Area that would encompass all of Fall Lake Township and a portion of Stony River Township.

MOTION HOGENSON, SECOND WALSH: 02 —Approve the Consent Agenda as presented.

- Approve Board of Commissioners' meeting minutes of July 13, 2021.
- Approve Health and Human Services claims payments in the following amounts:
 - a. Administrative payments \$ 34,555.04
 - b. Region III Adult Behavioral Health Initiative payments \$ 96,558.91
- Accept Quote No. 9501 and authorize payment of \$13,303.43 to Duluth Lawn & Sport for the purchase of a Skidoo snowmobile for the Lake County Rescue Squad.
- Authorize payment to Sun Control of MN in the amount of \$10,594.00 (Invoice 37227) for license plates and graphics for the 2022 squad vehicles and for the Rescue Squad Boston Whaler graphics.

MOTION HOGENSON, SECOND WALSH: 02 —Approve the Consent Agenda as presented.

WHEREAS, Lake County staff serve as the cornerstone of this community, dedicating their time, skills, and expertise for the benefit of their neighbors; and

WHEREAS, Lake County staff went beyond expectations, taking on personal risks, to continue delivering essential services to the citizens of our county during the COVID-19 pandemic; and

WHEREAS, in addition to their regular duties, many Lake County staff were called upon and accepted new and challenging responsibilities during the pandemic such as expediting the distribution of thousands of dollars in economic recovery appropriations, empowering the survival of our local business community; successfully managing a deluge of mail-in ballots in an unprecedented federal election, and retooling local public health education outreach to flatten the curve; and

WHEREAS, although the state has turned the corner on the COVID-19 pandemic, Lake County staff continue their exemplary work, assisting with recovery through vaccination roll outs and preparing for the American Rescue Plan's multi-year recovery effort; and

WHEREAS, the work of Lake County staff over the past year and a half, throughout the public health emergency, have kept our community safer, healthier, and productive throughout months of unprecedented global transition; and

WHEREAS, AMC President Rich Sve and the Board of the Association of Minnesota Counties requested the Office of Governor Walz and Lt. Governor Flanagan to proclaim July 27, 2021 as County Staff Appreciation Day and their request was granted;

NOW, THEREFORE, we, the Lake County Board of Commissioners, proclaim July 27, 2021 as County Staff Appreciation Day and extend our thanks to the staff of our county and express deep gratitude for their commitment to excellence in public service during the COVID-19 pandemic.

MOTION HURD, SECOND GOUTERMONT: 13 —Adjourn Board meeting of the Lake County Board of Commissioners at 3:43 PM.—Absent: None

The Lake County Board of Commissioners will convene for the following meetings in the Lake County Service Center, Split Rock River Room, 616 Third Avenue, Two Harbors, Minnesota.

- Agenda meeting at 2:00 p.m. on Tuesday, August 3, 2021
- Budget meeting at 9:00 a.m. on Thursday, August 5, 2021
- Regular meeting at 2:00 p.m. on Tuesday, August 10, 2021

ATTEST:
Laurel D. Buchanan
Clerk of the Board
Rich Sve, Board Chairperson
Lake County Board of Commissioners

Northshore Journal: August 27, 2021

MOTION HURD, SECOND GOUTERMONT: 07 —Approve the recruitment for one full-time Human Services Technician.—Absent: None

MOTION WALSH, SECOND HURD: 08 —Approve the recruitment for one full-time Highway Maintenance Worker. Absent: None

MOTION HOGENSON, SECOND HOGENSON: 09 — Table the request for naming a road off of Highway 3 and request that the Sheriff's Office get a consensus for proposed road names. Absent: None

MOTION HOGENSON, SECOND HURD: 10 — Adopt the Resolution Ending the Declaration of a State of Emergency in Lake County, effective August 1, 2021. Absent: None

MOTION HOGENSON, SECOND HURD: 11 — Approve request from the Friends of the Edna G for a donation in the amount of \$500 to the videography project for Edna G's 125th Anniversary Celebration. Absent: None

MOTION HURD, SECOND GOUTERMONT: 12 — Adopt the Proclamation of County Staff Appreciation Day. Absent: None

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Motion by Woodruff and Pietila approving the agenda. Carried.

Appearance:
Mackenzie Hogfeldt, Lake County Soil & Water Conservation District, was present and addressed the Council requesting authorization for Lake County SWCD to make application for a Great Lakes Restoration Initiative grant application for invasive species removal and a native planting to control runoff along Agate Bay. He noted that the City does not have ownership of the entire project area proposed, and that he still needs to get approval from the DNR as owners of the remaining property. Councilor Erickson expressed her desire that if there were changes made to the proposal as part of the approval from the DNR, that the City be made aware of any such changes prior to the application being submitted.

Charter Commission:
Mayor Swanson reported that at their July 27 meeting, the Charter Commission discussed the process for reviewing the Charter and determined that they would engage the services of the League of MN Cities on questions.

Personnel Committee:
Vice President Glaser reported on recent meetings of the Personnel Committee where they discussed the Assistant Finance Director hiring process, authorized hiring temporary support for front office staff, the Part Time Patrol Officer hiring and the Public Works Director position.

Planning Commission:
Mayor Swanson reported on a meeting of the Planning Commission where they discussed long and short-term rentals and the need for housing in the community. The Community Development Planner was present and provided a project update for the group.

Utilities Committee:
President Redden reported that at their most recent meeting, the Utilities Committee discussed funding options for the Wastewater Treatment Plant Project and the Small Cities Development Program grant for water distribution.

Public Safety Committee:
Councilor Rennwald reported on the August 5 meeting of the Public Safety Committee noting that Police Chief HogenSON was present and reported on budget requests and reviewed the process necessary to deal with blight. Rennwald expressed appreciation for the Police Department's hard work.

Motion by Woodruff and Passe that the following consent agenda items:

- Approving minutes from the July 26, 2021 City Council meeting.
- RESOLUTION NO. 8-223-21 ALLOWING CLAIMS AGAINST THE CITY OF TWO HARBORS IN THE AMOUNT OF \$6,123,209.51.**
- Approving payroll for the second half of July, 2021, in the amount of \$259,064.96.
- A memorandum from Joe Rhein and Brian Guldán, Bolton & Menk, providing updates on engineering projects for the City.
- RESOLUTION NO. 8-224-21 APPOINTING JACKIE RENNWALD AS A MEMBER OF THE TREES & TRAILS COMMISSION.**
- A communication from Terry Guggenbuehl and Shelley Smith expressing appreciation to City crews for their prompt response and efficient work in clearing trees and restoring power following the recent storm.

RESOLUTION NO. 8-225-21 APPROVING PAY APPLICATION NO. 5, 6 & 7 AND AUTHORIZING PAYMENT TO PRIMETIME CONCRETE LLC FOR THE 2021 SIDEWALK PROJECT FOR AN AMOUNT OF \$44,625.

RESOLUTION NO. 8-226-21 APPROVING PAY APPLICATION NO. 6 TO LAKE COUNTY FOR THE 2021 - 2022 STREET IMPROVEMENT PROJECT FOR AN AMOUNT OF \$233,866.31.

RESOLUTION NO. 8-227-21 ACCEPTING THE PROPOSAL OF BZ ELECTRIC TO INSTALL NEW 50 AMP ELECTRICAL PEDESTALS AND WIRE TO SITES 67 THROUGH 102 AT THE CAMPGROUND, AT A COST OF \$23,000.

Approving the request of Chrissy Scandín for street closure on Friday August 13, for their Moonlight Music & Market event on First Avenue in the 600 block.

Approving the request of Jessica Carlson of the Moose Lodge, to be open on Sundays, September 12 and 26; October 3, 10, 17; November 7, and 21; and December 5 and 26, 2021.

Approving the request of Anderson-Clafy Post 109 for permission to sell alcoholic beverages in Van Hoven park during the Edna G's 125th Birthday Celebration.

RESOLUTION NO. 8-228-21 APPROVING THE APPLICATION AND PERMIT FOR A TEMPORARY ON-SALE LIQUOR LICENSE FOR ANDERSON-CLAFY POST 109 FOR THE EDNA G'S 125TH BIRTHDAY CELEBRATION, PENDING THE RECEIPT OF APPROPRIATE DOCUMENTS, APPROVAL OF THE CHIEF OF POLICE AND THE STATE OF MN.

RESOLUTION NO. 8-229-21 AUTHORIZING THE MAYOR, CITY CLERK AND ADMINISTRATOR TO EXECUTE AND DELIVER A SITE ACCESS AGREEMENT BETWEEN THE CITY OF TWO HARBORS AND THE ARROWHEAD REGIONAL DEVELOPMENT COMMISSION FOR PURPOSES OF CONDUCTING ENVIRONMENTAL INVESTIGATION ACTIVITIES IN CERTAIN DOWNTOWN WATERFRONT PROPERTY OWNED BY THE CITY.

15. Designating certain library materials as discarded equipment and authorizing its disposal.

RESOLUTION NO. 8-230-21 AUTHORIZING THE MAYOR, CITY CLERK AND ADMINISTRATOR TO EXECUTE AND DELIVER A GRANT AGREEMENT BETWEEN THE CITY OF TWO HARBORS AND THE STATE OF MINNESOTA, ACTING THROUGH THE DEPARTMENT OF EMPLOYMENT AND ECONOMIC DEVELOPMENT, BUSINESS AND COMMUNITY DEVELOPMENT DIVISION.

RESOLUTION NO. 8-231-21 ADOPTING A PROHIBITION OF EXCESSIVE FORCE POLICY.

RESOLUTION NO. 8-232-21 ADOPTING A RESIDENTIAL ANTI-DISPLACEMENT & RELOCATION ASSISTANCE PLAN FOR THE SMALL CITIES DEVELOPMENT PROGRAM.

RESOLUTION NO. 8-233-21 ADOPTING A FAIR HOUSING PLAN OF ACTION.

RESOLUTION NO. 8-234-21 ADOPTING A CITY OF TWO HARBORS SECTION 3 PLAN FOR THE SMALL CITIES DEVELOPMENT PROGRAM.

21. Authorizing the Mayor to execute the Certification of Drug Free Workplace for the Small Cities Development Program.

22. Authorizing the Mayor to execute the No Program Income Letter for the Small Cities Development Program.

RESOLUTION NO. 8-235-21 AUTHORIZING AN INCREASE IN BASE WAGE FOR TEMPORARY EMPLOYEES FROM \$10.08 PER HOUR TO \$12.50 PER HOUR RETROACTIVE FOR THE 2021 SUMMER SEASON.

RESOLUTION NO. 8-236-21 DECLARING THIRD AND FINAL READING OF ORDINANCE NO. 124, SECOND SERIES, AN ORDINANCE AMENDING AND RESTATING SECTION 4.01 BUILDING CODE ADOPTED, OF THE TWO HARBORS CODE OF ORDINANCES.

Approving the request of the Liquor Store Manager to attend the Minnesota Municipal Beverage Association Annual Conference.

Referring to the Personnel Committee, a policy for requiring masks in City facilities.

A memorandum from Miranda Pietila, Interim Administrator/ Finance Director, regarding Wastewater Treatment Plant Funding.

Receiving the Master Work Order Report for August 6, 2021.

Accepting, with regret, a communication from Mariah Blettner, Assistant Finance Director, providing notice of a change in the last date of her employment to August 20, 2021.

Authorizing a contingent offer of employment for the position of Assistant Finance Director.

be adopted as read. Carried by the following yeas: Woodruff, Glaser, Swanson, Passe, Erickson, Redden. 6. Abstain: Rennwald. 1.

New Business:
Motion by Rennwald and Swanson that a resolution be adopted accepting the proposal of Costley & Morris to provide City Attorney services for civil matters for the City of Two Harbors. Motion by Erickson and Woodruff to table the motion for New Business 1 with the expectation that we expedite the process and, to several councilor's points, that we put together a specific outline of expectations of what it is we would be voting on to be seen on that including, I believe, a contract cost. Carried.

Motion by Woodruff and Swanson that **RESOLUTION NO. 8-237-21 APPROVING THE ISSUANCE OF HEALTH CARE FACILITIES REVENUE BONDS (ST. LUKE'S HOSPITAL OF DULUTH OBLIGATED GROUP) BY THE DULUTH ECONOMIC DEVELOPMENT AUTHORITY TO REFINANCE A PROJECT LOCATED IN THE CITY** be adopted as read. Carried by a unanimous yeas vote of all members present on roll call.

Motion by Erickson and Glaser that **RESOLUTION NO. 8-238-21 AUTHORIZING LAKE COUNTY SOIL & WATER TO SUBMIT A GREAT LAKES RESTORATION INIATIVE GRANT APPLICATION** be adopted as read. Carried by a unanimous yeas vote of all members present on roll call.

Announcements:
Councilor Rennwald expressed appreciation to each member of the City Council and administrative staff member present at the meeting noting various skills and abilities.

Mayor Swanson expressed thanks to the City crews for clean-up efforts following the recent storm. He reminded everyone of the Edna G. celebration coming up August 28 and 29, expressed appreciation to Bolton & Menk for their work on the Street Improvement project and noted that he would like to see the City prepare a bonding request.

Motion by Woodruff and Rennwald that the meeting adjourn. Carried.

Ben Redden, City Council President
Patricia D. Nordean, City Clerk

Northshore Journal: August 27, 2021

NOTICE OF A PUBLIC HEARING ON A REQUEST FOR A VARIANCE FROM THE REQUIREMENTS OF THE LAND USE ORDINANCE OF LAKE COUNTY, MINNESOTA.

Notice is hereby given that the Lake County Board of Adjustment will conduct a public hearing on behalf of, and authorized by, the Lake County Board of Commissioners on **September 13, 2021 at 5:30 P.M.**, in the Law Enforcement Center of the Lake County Courthouse, 613 Third Avenue, Two Harbors, MN 55616 at which time interested parties shall have the opportunity to discuss the granting of the following request:

In accordance with Article 25 of Lake County Land Use Ordinance #12, this request, if approved, would allow for after-the-fact relief for the existing cabin and garage from the designated trout stream shoreline structure setback (Lake County Land Use Ordinance #12, Section 7.03) at 7309 Hwy 1, Finland, MN 55603 on the property described as Lot 2 Except S1/2 in Section 2, Township 57, Range 8, 19.49 acres, zoned shoreland R-1/Residential District, ten-acre minimum, Beaver Bay Township. PID: 26-5708-02070.

Michael and Rhonda Smith - V-21-015 dated this 27th day of August 2021.

Jon Fogelberg, Chairman, Lake County Board of Adjustment.

Northshore Journal: August 27, 2021

Public Notice

Amendment to Assumed Name Minnesota Statutes Chapter 333

The filing of an assumed name does not provide a user with exclusive rights to that name. The filing is required for consumer protection in order to enable consumers to be able to identify the true owner of a business.

ASSUMED NAME: **Back Forty Books**

PRINCIPAL PLACE OF BUSINESS: **625 7th Ave Two Harbors MN 55616**

NAMEHOLDER(S):
Name: **Randall L Lancaster**
Address: **232 3rd Ave Two Harbors MN 55616**
Name: **Kathryn J Lancaster**
Address: **232 3rd Ave Two Harbors MN 55616**

This certificate is an amendment of Certificate of Assumed Name File Number: **13644173**
Under the name: **Sweet Peas**

I, the undersigned, certify that I am signing this document as the person whose signature is required, or as agent of the person(s) whose signature would be required who has authorized me to sign this document on his/her behalf, or in both capacities. I further certify that I have completed all required fields, and that the information in this document is true and correct and in compliance with the applicable chapter of Minnesota Statutes. I understand that by signing this document I am subject to the penalties of perjury as set forth in Minnesota Statutes section 609.48 as if I had signed this document under oath.

SIGNED BY: **Randall L Lancaster**
DATE: **08-12-21**

PRINTED NAME AND TITLE:
randall l Lancaster owner

EMAIL FOR OFFICIAL NOTICES:
norshorekatie@gmail.com

Northshore Journal:
August 20 & 27, 2021

Public Notice

Certificate of Assumed Name Minnesota Statutes Chapter 333

The filing of an assumed name does not provide a user with exclusive rights to that name. The filing