

## **Holleybrooke Home Owners Association, Inc**

Board of Directors

Minutes January 19th, 2024

The meeting held at the Snow Branch of the RCC Library Spotsylvania, VA was called to order at 7:00pm by Eric Lowe.

**Board members present:** President Nicole Ryan-Freeman, Vice President Eric Lowe, Secretary Thomas Arndt, Director Gary Johnson, Treasurer Sean Gilliam.

Trisha Childress from Signature Properties

Eric Lowe introduced the board members to the homeowners in attendance.

### **Approval of minutes**

The minutes for the January 30th 2024 meeting were previously reviewed by all board directors. Sean Gilliam made a motion to approve the minutes with a second by Gary Johnson.

### **Financial Report**

Eric Lowe introduced Trisha Childress from Signature Properties. She presented the 2023 financial report with help from Sean Gilliam.

### **Marquee Signs**

For the next topic, Eric brought up that the board is researching the possibility of replacing the marquee signs. This is still in the beginning of the planning stages. Potentially both marquees could be replaced with digital signs or replacing with new ones. A resident asked if we had new digital signs and a driver crashed into it again, would it be more expensive to fix? Sean explained that our insurance covered the repairs and subrogated the drivers insurance.

### **Spring Event**

Nicole Ryan-Freeman and Mrs. Brothers shared ideas about a spring gathering for adult senior residents. She suggested attaching a flier with a pool packet mailer to garner interest or a marquee board message. Eric Lower suggested that Mrs. Brothers draft an initial letter to the adult seniors to present at the next meeting.

### **Member Questions**

Eric Lowe asked if any members present had anything to ask or discuss. A resident asked if her husband could be on the HOA board if he was a resident only but not on their home's deed. Sean Gilliam and Trisha Childress answered that the husband would need to be added to the deed to be recognized as an owner by the association.

A member asked about board appointments. Eric Lowe responded that we had worked out board appointments, positions and responsibilities during the executive session, and he introduced the board members along with their titles and responsibilities.

Gary Johnson made a motion to adjourn the meeting with a second by Eric Lowe. The meeting was adjourned at 7:30pm.