

Approved Minutes

EVERETT TOWNSHIP

BOARD MEETING

October 15, 2019

1. **Call to Order:** Supervisor Judy Maike called the meeting to order at 1:00 pm
2. **Roll call:** Board Members Present: Supervisor Maike, Treasurer Fleming (10 minutes late), Clerk Chaffee, Trustee Chaffee, and Trustee Long. Board Member Absent: none. Also in attendance – Jeffrey Craigmyle, Transfer Station; Jim Maike, County Commissioner/Planning Commission; Officer Hunter Niederer, Newaygo County Sheriff’s Office; Matt Holland, Gabridge & Gabridge(at 2 p.m.).
3. **Pledge of Allegiance**
4. **Agenda Approval:** Motion by Trustee Chaffee with support by Trustee Long to approve the agenda as presented. Ayes all. Motion passed.
5. **Approval of Board Minutes of 8/20/19, 9/16/19, 9/20/19, & 9/25/19** - Motion by Trustee Chaffee with support by Trustee Long to approve all of the minutes as presented. Ayes all. So passed.
6. **Public Comment:** The Board invited Officer Hunter Niederer to introduce himself. Officer Niederer updated the Board about current changes at the NCSO.
7. **Bills & Financials:**
 - A. **Treasurer’s Financial Report:** \$366,646.01 total in the general checking account and \$212,947.56 in the tax account for a total in Bank Accounts of \$579,593.57 as of 9/30/19. The Treasurer balances perfectly with the bank statement balance and the Clerk’s books.
 - B. **Clerk Presents Township Bills:** The Clerk presented bill payments totaling \$103,494.21 (ck #11317 – 11341 & E387 – E393). Trustee Long made the motion to pay the Township’s bills as presented, supported by Supervisor Maike. Ayes all, motion passed.
 - C. **Budget Review:** Reports distributed and reviewed. October is 59% of our fiscal year. Clerk Chaffee presented the Board with Budget Resolutions 2019-18 & 2019-19 to adjust expenditures as previously budgeted up to date with actual expenditures. Supervisor Judy Maike made the motion to adopt both resolutions and was supported by Trustee Richard Long. Roll Call Vote: Ayes all. Both Resolutions were declared adopted as presented.
8. **Unfinished Business:**
 - A. **Propane Provider** – We need to decide which provider will likely give us the best service and the best price before winter hits. Tabled until November for more research.
9. **New Business:**
 - A. **Audit Reports Distributed** – Auditor Matt Holland from Gabridge & Gabridge presented his report for the biannual audit just completed for period ending 3/31/2019. The Township received no extraordinary negative findings.
10. **Officer’s Reports**
 - a. **Zoning Official/Planning Co/ZBA** – Update by Trustee Chaffee regarding the scheduled ZBA Hearing for November 5. We also heard from both Trustee Chaffee and Planning Commission Chairman Maike regarding the property commonly known as the old Duke’s Resort.
 - b. **County Commissioner** – Commissioner Maike updated the Board on the budget passed for Newaygo County and how well Administrator Chris Wren is doing. Topics including the

“Dragon Trail”, the new Verizon tower going up by Sandy Beach, and compliments on newly paved 24th street were covered.

- c. **Transfer Station** – Attendant Craigmyle reported that business is good.
- d. **Supervisor** – Supervisor Maiké asked the Board to have Newsletter items to her soon. She reported that she did attend the recent Road Commission meeting – and the Board has received compliments from residents for their support to keep all roads public. We are looking into improvements to the Transfer Station to keep ice from forming on the parking lot side of the building as it runs from the roof – we may be able to get a grant to complete that upgrade.
- e. **Clerk** – Clerk Chaffee continues to look into updated phone systems.
- f. **Treasurer** – none.
- g. **Trustees** – Trustee Chaffee would like to see more local trails in Everett Township, especially those open to horses. We will ask that an invitation to meet and discuss the topic be added to the Township Website. Trustee Long updated the Board on Fire Board topics.

11. Public Comment: none

12. Adjournment: at 2:45 pm.

Respectfully submitted by Clerk Pam Chaffee