

TO: ALL ASSOCIATION OWNERS

FROM: Accounting Department

REF: Automatic Maintenance Payment

Kentucky Realty Corporation is now offering automatic maintenance fee payments direct from your bank. This is strictly on volunteer basis and will take just a few minutes for you to fill out form and return to our office. The service should be activated by your next maintenance fee payment.

This will:

1. eliminate the 45 cent postage each month
2. eliminate the cost of the envelope
3. eliminate any service charges for late payments
4. gives you the satisfaction of knowing your maintenance fee is going to be paid on time if you forget, are ill or out of town.
5. allows you to contact the office at any time and have the automatic payment process held or canceled without any charge.

The management office is happy to offer this service to you. If you are unsure of how the process works or the information needed to start this payment, please call our office for further details.

**AUTHORIZATION FOR AUTOMATIC PAYMENT**

I authorize Kentucky Realty Corporation and the financial institution named below to initiate entries to my checking / savings accounts. This authority will remain in effect until I notify you in writing to cancel it in such time as to afford the financial institution a reasonable opportunity to act on it. I can stop payment of any entry by notifying my financial institution (3) days before my account is charged. I can have the amount of an erroneous charge immediately credited to my account up to (15) days following issuance of my financial institution statement or (60) days after posting, whichever occurs first.

NAME OF FINANCIAL INSTITUTION \_\_\_\_\_

Address of financial institution \_\_\_\_\_  
Street City State Zip

Signature \_\_\_\_\_ Name \_\_\_\_\_  
(Please print)

NAME OF COMPLEX \_\_\_\_\_ UNIT # \_\_\_\_\_

Checking Account Number \_\_\_\_\_

Savings Account Number if funds are drawn against saving account \_\_\_\_\_

Financial Institution Routing Number \_\_\_\_\_  
(between these symbols : : on the bottom left side of your check)

**A VOIDED CHECK MUST ACCOMPANY THIS FORM**

On \_\_\_\_\_ I authorized Kentucky Realty Corporation to initiate  
Month

electronic entries to my checking / savings account and agreed to the terms on the authorization for payment of my monthly maintenance fee dues.