

**INDIAN LAKE OHIO
VILLAGE OF RUSSELLS POINT
BOARD OF PUBLIC AFFAIRS MEETING**

MINUTES: May 11, 2021

The meeting was rescheduled to Tuesday, May 11, 2021

Ms. Libby Stidam called the meeting to order at 5:00 p.m.

Roll Call: Ms. Pat Cochenour, present; Ms. Libby Stidam, present; Ms. Mary Herring, present

Recorder: Mr. Jeff Weidner, Fiscal Officer

Guests: Mr. Greg Iiams, Council Member
Mr. Tim Reese, Maintenance Supervisor
Mr. Dale Albert, Contracted Licensed Operator
Mr. Dan Tynan, Kenton

Minutes: April 26, 2021 Meeting

Ms. Pat Cochenour made a motion to approve the minutes of April 26, 2021 as written.

Ms. Mary Herring the motion.

The Vote: Ms. Pat Cochenour, yea; Ms. Libby Stidam, yea; Ms. Mary Herring, yea.

The motion passed: 3 yeas – 0 nays

Vouchers: *Ms. Libby Stidam made a motion to approve the bills that were paid for the board.*

Ms. Mary Herring the motion.

The Vote: Ms. Pat Cochenour, yea; Ms. Libby Stidam, yea; Ms. Mary Herring, yea.

The motion passed: 3 yeas – 0 nays

REPORTS:

A. April Water Loss Reports

The April water loss report was presented to the board showing a loss of 1.8%.

ADJUSTMENTS:

A. Mike Little, Acct. 3707, 232 Sunnyside, -\$4.48 penalty

Shirley Sparks, Acct. 4581, 133 Cleremont, -\$8.49 penalty

Both payments were received before penalties were applied but was not removed from the listing.

B. Michael Wagner, Acct. 4051, 227 Park, -\$50.00 shut off fee

Property owner, Joy Tavenner paid the bill for tenant and payment was applied to the owner's account.

Payment was transferred to correct "active" account and the shut off fee was removed.

Ms. Pat Cochenour made a motion to approve of the account adjustments listed above.

Ms. Libby Stidam the motion.

The Vote: Ms. Pat Cochenour, yea; Ms. Libby Stidam, yea; Ms. Mary Herring, yea.

The motion passed: 3 yeas – 0 nays

RESOLUTIONS: None

CITIZEN'S COMMENTS: None

OLD BUSINESS:

A. Meter Reading Equipment Purchase

The replacement meter reading equipment has been received and is in use.

B. Well #4 Repair

Mr. Albert reported that the new pump has not been replaced yet. He is waiting on G.H. Bierly.

C. Air Tank Purchase

The replacement tank has been ordered from Fire Safety but it has not been received yet.

D. Hydrant Purchase

Mr. Albert has not placed the order with EJ Prescott, he is getting another quote from Core & Main.

E. Operator of Record

The Board presented Mr. Dan Tynan with an offer of employment for the position of Water Superintendent/Operator of Record with a starting date of May 17, 2021. Mr. Tynan agreed to the terms offered. Mr. Albert will temporarily remain as the operator of record until Mr. Tynan has received his official license from the EPA. Once the paperwork is filed with the EPA to transfer the operator of record to Mr. Tynan, Mr. Albert will continue as a backup operator for the village and will continue to come in as normal to work with Mr. Tynan until further notice.

F. Payment Portal

Mr. Weidner reported that the new payment portal was available to customers starting May 1, 2021. Since then there have been sixty-nine (69) users of which sixty-two (62) have set themselves up on automatic payments, and twelve (12) customers have opted in to E-billing.

NEW BUSINESS: None

Ms. Pat Cochenour moved to adjourn the meeting. Ms. Mary Herring seconded the motion.

The Vote: Ms. Pat Cochenour, yea; Ms. Libby Stidam, yea; Ms. Mary Herring, yea

The motion passed: 3 yeas – 0 nays

The meeting was adjourned at 5:40 p.m.

Next Meeting Date: **Monday, May 24, 2021 at 5:00 p.m.**

Jeff Weidner, Fiscal Officer

BPA Chairperson Libby Stidam

Date Accepted _____