

APPROVED

Arrowbear Park County Water District

Regular Meeting

November 15, 2018

6:30 PM

The regular meeting of the Board of Directors of Arrowbear Park County Water District was held November 15, 2018, at the District office, 2365 Fir Drive, Arrowbear Lake, California.

Directors in attendance:

President Terisa Bonito
Vice President Mark Bunyea
Director Sheila Wymer
Director Pat Oberlies
Director Rick Weber

Directors who were absent:

None

Also present were the following:

General Manager Norman Huff
Secretary Caroline Rimmer
Field Supervisor Paul Miller
Chief James Ozias

Visitors who were present:

Ouida Rendelman
Michelle (no last name provided)

Open Session

President Bonito called the meeting to order. Michelle, led the recitation of the Pledge of Allegiance. President Bonito certified the posting of the agenda. President Bonito performed a roll call, all Directors were present.

Approval of Consent Agenda:

Director Weber made a motion to accept the consent agenda, second was by Director Wymer. After a brief discussion regarding the expenses and budget for the month of October, the consent agenda was approved. Motion passed by unanimous vote.

Public Comments:

Ouida Rendelman asked why Michelle's last name was not listed on the minutes and why the minutes did not reflect Vice President Bunyea's late arrival to the meeting.

Staff Reports:

- A) Supervisor Miller reported a total of 18 maintenance issues for the month of October. There were 6 customer requests to turn off/on water, 2 District initiated shut-offs, 1 District equipment repair, 13 meters replaced, 1 meter read/re-read, 1 main repair, 5 service line repairs, 2 customer inquiries requiring investigation, and 0 sewer issues/repairs. There were also 7 new owners, 2 liens filed, 1 lien released, 72 shut-off notices, 13 non-payment shut-offs, and 10 turn-ons after water shut-off. Supervisor Miller reported that the paving was completed on the streets for the pipeline project. Supervisor Miller also reported that the technicians were working on sewer repairs and hydrant snow pole installations. Director Wymer asked about the location for parking the new F-150, the status of the material stalls, and the warehouse addition status.

- B) Chief Ozias reported on the Fire Department calls for the month of October. There were a total of 19 calls, 17 were in-District and 2 were out-of-District. Chief Ozias reported on his attendance at the MAS meeting held Tuesday, November 13, 2018, that controlled burns will be started in the spring, that the Fire Fighter's Association was giving away free firewood for a family or families in need, Helping Hands was going to deliver Thanksgiving dinners on November 20, 2018, and that there was a new volunteer hired named David Leaf. Chief Ozias also reported that Santa would be at the Fire Department on December 6, 2018.
- C) General Manager Huff reported to the Board that the auditors were still working on the audit for FY 2017/2018 and that the District had complied with the water system permit action item of a submission of operations procedures for the treatment plant for the State Water Resources Control Board.

President Bonito excused any individuals who were not required for the balance of the meeting.

Discussion / Action Items:

- A) General Manager Huff / Chief Ozias
 - 1. There was a discussion with a motion to approve the Fire Department policy #2010 Firefighter Code of Conduct. Motion made by Director Wymer, seconded by Vice President Bunyea, and passed by unanimous vote.
- B) Board
 - 1. There was a discussion with a motion to keep the 2019 Health Care Benefit premium ceilings at the 2018 amounts. Motion made by Director Weber, seconded by President Bonito, and passed by majority vote. Ayes: President Bonito, Vice President Bunyea, and Director Weber, Nays: None, Abstain: Director Oberlies and Director Wymer.
 - 2. There was a discussion but no motion was made to add an additional job classification above Field Operations Supervisor.

Announcements:

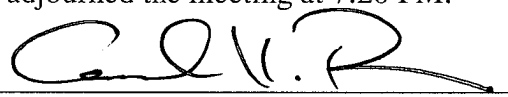
- A) President Bonito announced that she will be retiring from her regular position at First Foundation Bank in June 2019. She requested information on the Board attendance policy regarding the number of meetings she would be allowed to miss, and wants to have the Board look what the District's options are, because she will most likely miss up to 5 board meetings next year due to travelling. President Bonito asked for this issue to be placed on a future agenda for discussion.
- B) Vice President explained his being late to the meeting on October 18, 2018.
- C) Staff reminded the Board of the Board/Employee potluck at 5:30 PM at the District office on December 20, 2018.

The next board meeting will be December 20, 2018 at 6:30 PM.

Adjournment of Open Meeting

There being no further business, President Bonito adjourned the meeting at 7:20 PM.


Terisa Bonito, President


Caroline V. Rimmer, Secretary