# Request For Architectural Change

*No building, fence, wall or free standing mailbox shall be erected, placed or altered on any lot in the Subdivision until the plans and specifications have been approved in writing by the "Architectural Committee". For each building, the required plans and specifications shall be submitted in duplicate and include a site plan, floor plan, exterior elevations, drainage and grading plans, exterior materials and color scheme. In the event the Architectural Committee fails to approve or disapprove plans and specifications submitted to it as herein required within 10 days after submission, or in the event no suit to enjoin the erection of the building or structure or the making of an alteration has been commenced prior to the 60<sup>th</sup> day following completion thereof, approval of the Architectural Committee shall not be required and this request shall be deemed to have been fully complied with.*

The purpose of this form is to assist you in preparing your request to the committee. You may check the appropriate boxes and attach supporting documentation. The written request should then be forwarded to the Architectural Committee. The coordinator of the Architectural Committee will process it and return a signed approval form back to the requestor within ten (10) days.

Lot of the Requested Change:_____Block of the Requested Change:_____
Address of Requested Change:_____
Person Requesting Change:_____
Name of Primary Contractor:_____
Type of Change: __Landscaping    __Painting __Fence __Remodel/Addition
                __Other_____
Location(s) of change: __Front of House __Side of House __Back of House __Front Yard __Back Yard
                __Other_____
Description of Requested Change:_____
_____
_____
_____

Architectural Committee recommendations and rules must be adhered to. In the event the homeowner does not keep up with the plans set forth in this waiver the architectural committee may revoke this waiver at their discretion if the project detracts from the overall beauty or causes disruption or destruction to the subdivision.

Approval subject to the following conditions:_____
_____
_____
_____
_____

__I am requesting a waiver in the current Restrictive Covenants. I have attached a full explanation as to the justification for the waiver.
__I have read and understand the covenants and believe that my request conforms to the existing requirements and am making this request for permission to proceed with the change.

Submitted By:_____ Date:_____

Approved By:_____ Date:_____