



## ABSENCE REPORT FORM

**Name:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Event (Performance or Rehearsal) Missed:** \_\_\_\_\_ **Date of Event:** \_\_\_\_\_

*Absence Forms must be submitted 1 week prior to missing rehearsal and 4 weeks prior to a performance to be considered for excuse.*

**Please describe, in detail, the reasons for missing the above event:**

**Circle one:**

Are you submitting this conflict to Mr. Wilga in the appropriate amount of time for your absence?	YES	NO
Is the absence for a work conflict? (Absences due to work are not excused)	YES	NO
Is the absence for a school related event?	YES	NO
School related events only- Are you sharing time equally?	YES	NO

\*\*\*For excused absences to performances, you will be required to make-up the time missed through an alternative assignment.

Student Signature \_\_\_\_\_

Parent/Guardian Signature \_\_\_\_\_