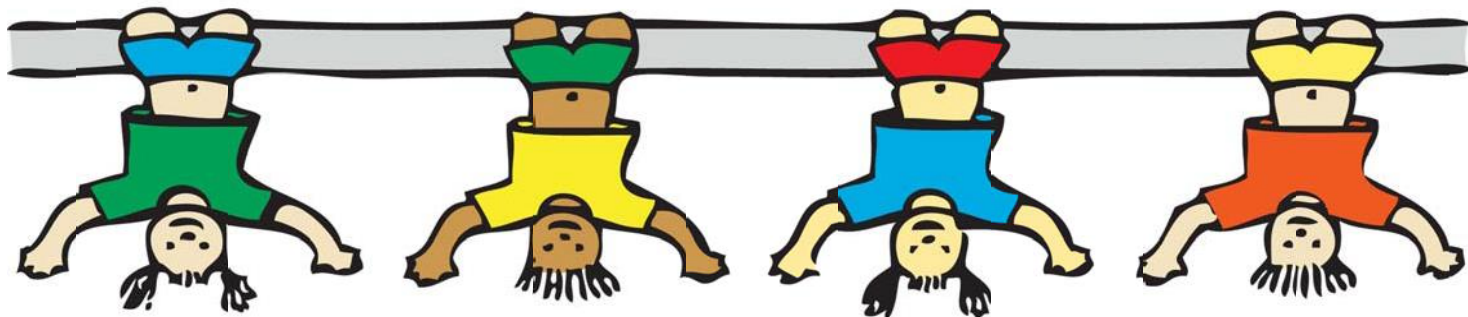


Glenbrook Community Preschool Three-Year-Old Program Information



Program Information

- Program provides a stimulating learning environment based on child-directed, play-based learning
- Program supports each child's individual social, intellectual and emotional growth
- All classes are taught by experienced teachers trained specifically in early childhood education, and supported by accredited teaching assistants
- Registration is on a first-come, first-served basis
- Classes have a ratio of six children to one adult and a maximum of twelve students per class
- Snacks are provided (Glenbrook Community Preschool has a no nut policy and will make every effort to accommodate other food allergies)

Class Schedule

Tuesday/Thursday 9:15 – 11:30 am

Age Policy

Children must be three before their first day of school, and must turn three prior to December 31st. If a child is registered prior to his/her third birthday, regular tuition payment is required to hold the child's position until he/she turns three.

Parent Involvement

Parents play an important and active role at Glenbrook Community Preschool. Each school year there are a number of parent volunteer positions to be filled. Volunteer opportunities range from making play dough a few times throughout the year, to serving on the Parents' Advisory Committee (PAC). Parent involvement reduces operating costs, which results in lower tuition fees.

All parents of enrolled students are invited to attend the monthly PAC meetings, or request a copy of the meeting minutes. Monthly newsletters are sent home (or can be received via email) to keep parents up-to-date on important preschool news and upcoming events. Parents are not required to volunteer in the classroom, as classes are taught by qualified teachers and teacher assistants. However, if parents wish to observe a portion of their child's class, this is welcomed, and arrangements with the teacher may be made.

Bathroom Breaks

Children must be fully toilet trained in order to attend the preschool. Children need to be able to do the bathroom "routine" on their own. Children may ask to go to the bathroom at any time, and will be escorted by a teacher.

Fundraising

Tuition and registration fees cover the school's operating expenses (teachers' salaries, room rental, telephone, etc.). Modest amounts of fund-raising enable the preschool to buy an array of toys and equipment, and to keep the classrooms well supplied. Every family is encouraged to participate in these endeavors.

Tuition

Please see the *Fee Schedule* for tuition amounts and payment options.

Withdrawal Policy

A complete refund (minus the \$25 Registration fee) is offered if written notice (via mail or email) is received by the Registrar prior to August 1. If you wish to withdraw your child during the school year, a full thirty days written notice must be received by the Registrar before the first day of the month prior to leaving. If one month's written notice is not received, one month's tuition will be kept in lieu thereof. June's tuition fee is only refunded if you withdraw your child on, or before April 30, and the required written notice is given.

Transfer Policy

If you wish to transfer your child to another class, names are accepted on a first-come, first-served basis by the Registrar. If a vacancy opens, children on the transfer list are contacted before those on the waiting list.

To Register

Please visit the school's website (glenbrookpreschool.org) to learn more about Glenbrook Community Preschool and its learning philosophy. Please contact the Registrar (registrar@glenbrookpreschool.org or 403-686-6868) with program and registration inquiries.