

**Village of Hanover
Council Meeting Minutes
March 14, 2018**

Mayor Jeff Collins called the Village of Hanover Council Meeting to order at 6:30pm and led us in the Pledge of Allegiance.

Clerk/Treasurer Nicole Gieseler gave the invocation.

ROLL CALL:

Jeff Collins: Present	Brandon Hale: Present
Jim Brooks: Present	Melissa Hottinger: Present
Scott Ball: Present	Sue Spaulding: Present
Chester Flowers: Present	Donna Renicker: Present

MINUTES:

The Minutes of the Feb 28, 2018 meeting were reviewed and discussed. Being no corrections or additions, a motion to accept the minutes was issued by Councilwoman Hottinger, 2nd by Councilwoman Renicker. All Ayes.

VISITORS:

Representatives from Waste Management, Waste Away and Adkins were present to share information about their trash removal services as it pertains to being selected for the village trash contract needed to be awarded. Deadline to receive Trash bids is 5:00pm March 27th. The bids will be opened and reviewed at the regularly scheduled March 28th council meeting.

Jack Pryor from LCounty Building Codes was present to share information on the structure of the building codes department and how their resources could be beneficial to the village. They service in both commercial and residential code regulations. Law Solicitor Morrison advised that an ordinance regarding the building code implementation in the village would be prepared for the April 11, 2018 meeting.

LETTERS AND CORRESPONDENCE:

Nothing

CLERK TREASURER REPORT:

Clerk/Treasurer Nicole Gieseler advised that certified letters would be sent by the end of the week notifying residents who are behind on their sewer payments. She also advised she will be out for the March 28th meeting but will have needed paperwork available for those present.

FINANCE COMMITTEE REPORT:

Nothing

READING AND PAYMENT OF BILLS:

Councilwoman Spaulding made a motion to send the bills to finance, 2nd by Councilman Flowers. Vote by roll call: All – YES.

Councilwoman Spaulding made a motion to pay the bills, 2nd by Councilwoman Renicker. Vote by roll call: All – YES.

CITIZENS REPORT:

Resident Carl Hains was present with an invoice that was sent to him for cold patch ordered on behalf of the village. Clerk Gieseler advised account information would be updated.

LAW SOLICITOR REPORT:

Law Solicitor David Morrison informed that the LCounty Board of Commissioners approved the Conformed Boundaries. It was also determined that any land received through Annexation Expedited II will not be eligible to be included unless a separate agreement is made with the townships they came from.

STREET COMMITTEE REPORT:

Councilman Ball advised that he has tried to follow up with True Seal multiple times. We are seeking their assistance with line painting. A connection has not been made as of this time. He will reach out to others if necessary.

ZONING INSPECTOR REPORT:

Zoning Inspector Jim Brooks noted that he and Morrison are trying to solidify the needed requirements for the outstanding zoning violation pertaining to 229 Meadow Drive. He informed the evidence is hard to narrow down, making the next step questionable. 343 Darla Drive has been cleaned up and Brooks will review the violations previously given.

In regards to building codes and inspections Brooks advised it is his understanding that individuals moving into the Village of Hanover are expecting that homes be inspected. An estimated cost for a 1600 sq ft house was given of \$820.00 for the new homeowner. Law Solicitor Morrison indicated once more that an ordinance would need to be adopted to begin the process of building code regulations in the Village of Hanover.

STORM WATER MANAGEMENT REPORT:

Councilman Hale advised that he met with Layton Inc. on March 12th in regards to the Meadow Drive catch basin repair. The culvert will need to be removed and this will be an added expense. The S. Main Street drainage issue is still in question. We do have an estimate from Layton Inc and he will get with Village Engineer Consultant Carr to get the correct pipe size. We continue to evaluate the Dry Dam repair as well as Rocky Fork Drive drainage, 110 Conn Drive ditch, and the culvert near Conn Drive. Mayor Collins advised that the culvert near Conn Drive needs to be a priority due to the road washing out underneath. Councilman Hale also informed that he did look at 330 Elm Drive and it was noted that this has been an ongoing drainage issue. Resident Jeff Hanger provided a fix in this area as well as the corner of Clearview and High Street. Councilman Hale brought photographs of the problem areas. Clerk Gieseler advised that she could create a file for each area if Hale could provide the pictures.

Mayor Collins advised that he found in the ORC that any repair over \$5000.00 needs to be engineered. He also advised he does not desire to temporarily fix problem areas, he wants them fixed correctly. In conclusion, Collins, Hale and Carr will walk the different areas to create a priority list and move forward from there.

ENGINEERS REPORT:

Village Engineer Consultant Jeff Carr provided an update regarding OPWC grant application. Final selections will be mid April.

Zoning book update will be approx. \$2500.00

Hydraulic Analysis and Main Street proposals are still on the table. Per Councilman Hale based on the new information regarding projects over 5000.00 as stated in the ORC that we would need to get this engineered. We are currently around \$12,000.00 and if engineered you will have to include those additional fees.

Mayor Collins spoke with Mike Stumbo regarding the piece of land that he owns that is impacted by the S. Main Street drainage issue regarding purchasing verses getting an easement, as it is unusable ground. He will continue to follow up with Mr. Stumbo.

Carr provided us with a Fresh Water Program through the OWDA that would assist us in getting a village water system. He advised that it could take up to 5 years to get the preliminary work completed.

GROUND DIRECTOR REPORT:

Nothing. Councilwoman Spaulding informed that she would be gone for the March 28th meeting.

GRIEVANCE COMMITTEE REPORT:

Nothing.

APPEALS BOARD:

Nothing.

MAYORS MINUTE:

Mayor Collins advised that he receives complaints that the village website is outdated. This will need to be updated as we go. We may need a website builder.

OLD BUSINESS:

Resident Carl Hains noted that combining the snow removal and mowing into one bid would limit the amount of people who would be able to go out for the bid. Mowing contracts are up to expire. Councilwoman Spaulding is getting contract information updated for all mowing.

Resolution 1-2018 A resolution approving the 1.5 mill renewal fire/ems levy to be placed on the November 2018 ballot. Councilwoman Spaulding made a motion to adopt, 2nd by Councilwoman Renicker, Vote by roll call: All- YES.

NEW BUSINESS:

Nothing.

Mayor Collins asked for a motion to go into executive session to review job descriptions for elected officials.

Councilwoman Spaulding made that motion, 2nd by Councilwoman Hottinger. Vote by roll call: All- YES.

Mayor Collins requested that the village Law Solicitor Morrison, Eng. Consultant Carr and Zoning Inspector Brooks stay for the executive session.

A motion to adjourn the meeting was by Councilwoman Spaulding, 2nd by Councilwoman Renicker, all ayes.

RESPECTFULLY SUBMITTED:

Mayor Jeff J. Collins.

Clerk/Treasurer Nicole D. Gieseler

