



Banyan Elementary PTA
General Assembly Meeting Agenda
January 16, 2018 | 6:30 p.m.

Type of Meeting: General Assembly Meeting

Meeting Location: Banyan Elementary

Presiding Officer: Lauren Shaffer, PTA President

- 1) **Call to Order: Lauren Shaffer, President**
- 2) **Opening Ceremonies: Lauren Shaffer, President**
- 3) **Approval of minutes from last meeting: Nicolle Steiner, Secretary**
 - a. Secretary: Present minutes from the previous GA Meeting
- 4) **Financial Report: Vanessa Franklin, Treasurer**
 - a. Treasurer: Present the Treasurer's Report
 - b. Disbursements
- 5) **Principal's Report: Allison Kennedy**
- 6) **President's Report: Lauren Shaffer**
 - a. **Special Projects**
 - **Water Refill Station:** Partial grant obtained
 - b. **Election of Nominating Committee Members:** Vanessa Franklin, Tess Kinderman, Lauren Hawkins, and Nicolle Steiner as alternate.
- 7) **Programs Update: Amanda Balice/ Lauren Hawkins**
 - a. **Spring Carnival**
 - Volunteers needed
- 8) **Reports of Committees Reporting to VP of Ways and Means:**
 - a. **Live Auction:**
 - Volunteers needed
 - b. **Release Funds**
- 9) **New Business**
 - a. Looking for grants for a Digital Marquee
- 10) **Announcements**
 - a. **President:** The next General Assembly meeting TBD
- 11) **Adjournment**