

Assessors' Meeting

May 11th, 2021 at 5:30pm via Zoom

Present via Zoom: Michael Brassard, Bob and Penny Smith, Jim Buccheri, Jes Stevens, Andrew Dalrymple, Lisa Brackett, Kathryn Driscoll, Steven Carvahlo, Matt Weber, Carley Feibusch

The meeting was called to order at 5:33pm.

Minutes: Approved as read.

Warrant: Approved in the amount of \$54,844.17.

Treasurers Report: Submitted.

Old Business:Department Reports:

Tax Collector/ Town Clerk/ Registrar of Voters- Lisa reported that the tax lien process will start on June 1. She sent out courtesy letters to those who still owe.

Surveys and inventory of supplies was completed for registrar of voters.

Vehicle permit fees have been sent out.

Fire Department- Jes reported that she is still waiting on FEMA funds. Lincoln County EMA has been notified of the current elected officials. FOMVFD has a lease at the Fish and Maine building for a clinic space. The first medical volunteer arrives on June 27th.

Wharf- Prock finished the wharf project in 1.5 days (projected 5-8 days). The new ladders are still being galvanized and will need to be installed when they arrive. The tops of the piles still need to be addressed; Michael will look into options.

CBAC Update:

The LUPC permit for the tower has been approved. FCC licensing is underway and an RFP for renovations to the second floor of the power station is almost ready to post. Once the FCC permit is received an RFP can be put out for the tower.

METF Update:

NEAV is waiting for the results of the cable survey.

Sunken Boat in Harbor:

Plans to coordinate with Prock for removal fell through. Jim is working on other solutions and will contact Charlie's Marine Services as suggested by Prock.

Municipal Administrator Update:

A written update was submitted. New office hours (Monday and Thursday from 1-4pm) are in effect for the summer.

Ferry Advisory Committee Update:

Monhegan Boatline sent out a newsletter after feedback from the committee. Michael stated the committee is trying to communicate with the boatline in realtime.

Sea Level Rise Project Update:

All outstanding invoices have been paid and the 2020 project is nearly complete.

A grant application for \$30,000 was submitted for a Monhegan Wharf Resiliency Assessment.

Monhegan COVID-19 Taskforce Update:

The next meeting is scheduled for the 19th at 5:30pm. The FDA approved pfizer vaccine for children ages 12-15. A community email was sent to share Maine's updated travel guidelines. It was confirmed that US Coast Guard still requires masks at transportation hubs (the wharf) and on ferries.

Discussion ensued regarding the placement of the public toilet while school is in session. Jes will try to place it at the lupine field and see how it goes.

Investment Committee Update:

MOTION: Approve the Monhegan Plantation Trusts and Investment Policy and Guidelines as outlined by the investment committee. Passed.

Town Meeting Follow-up:

The existing traffic ordinance is technically still in effect but needs to be updated. Traffic ordinances can be implemented at a regular assessors meeting.

Jim will reach out to Shermie to discuss the Assistant Harbor Master Position.

New Business:Appointments:

MOTION: Nominate Jes Stevens as EMA Director. Passed

MOTION: Appoint Jim Buccheri as LHO. Passed.

MOTION: Appoint Travis Dow as SW Manager for Monhegan Plantation. Passed.

MOTION: Appoint Michael Brassard as Animal Control Officer. Passed.

Water Company Proposal:

Andrew mentioned that the Water Company needs financial assistance to balance out a deficit that is on trend to continue. Matt will follow-up with the assessors in an email.

Bid Process:

Jes inquired about the Plantation's policy on conflict of interest with bid requirements.

This will be discussed further at the next meeting.

The next Assessors Meeting will be June 8th at 5:30pm.

The meeting was adjourned at 8:22pm.

Respectfully submitted,

Carley Feibusch, Municipal Administrator