



# MINUTES

## NORTHWEST OREGON WORKS BOARD OF DIRECTORS MEETING

Samaritan Health Education Building  
740 SW 9<sup>th</sup> St, Newport, OR 97365

Friday, January 25, 2019 - 10:00 a.m. – 12:00 p.m.

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*Those wishing to speak should sign the "Public Comment" sign-in sheet*

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**Present:** **Tony Erickson**, Oregon AERO, Chair; **Pat Malone**, Sunrise Tree Farm, Benton County Commissioner; **Stephanie Hurliman**, Oregon Employment Dept.; **Amanda Morris**, Samaritan Health Services; **Bryan Campbell**, DHS, VocRehab; **Birgitte Ryslinge**, Oregon Coast Community College; **Ivan Castille**, Laborers Local 737; **Zach Poole**, Pig' n Pancake, Vice Chair/Secretary; **Cami Aufdermauer**, Tillamook County Habitat for Humanity; **John Hawkins**, Service Employees International Union; **Rod Belisle**, NECA-IBEW Electrical Training Center; **Linda Dugan**, Linda Dugan Insurance, Treasurer; **Heather Kay Clark**, Alterations by Heather

**Conference Call-In:** **Ann Buchele**, Linn-Benton Community College; **Todd Simmons**, Tillamook Peoples' Utility District; **Whitey Forsman**, Pacific Oyster

**Excused:** **Henry Balensifer III**, LEKTRO; **Tom Nelson**, Corvallis-Benton County Economic Development

**Staff:** **Heather DeSart**, NOW Executive Director; **Debra J. Smith**, NOW Program Manager; **Jason Swain**, NOW Chief Financial Officer; **Emily Schwartz**, NOW Office Manager

**Guests:** **Anne Schuster**, Prior Benton County Commissioner; **Doug Hunt**, Lincoln County Commissioner; **Sara Skamser**, Foulweather Trawl, Board nominee; **Shawna Sykes**, Oregon Employment Department; **Erik Knoder** Oregon Employment Department; **Diana Nish**, **Camille Padilla** and **Angeline Chen-Pepper**, ResCare; **Lilli Guarrera**, ResCare; Youth, **José**, ResCare; **Kendall Lenhares**, OMEP; **Linda Wechsler**, OMEP; **Caroline Bauman**, Economic Development Alliance; **Alma Baxter**, DHS; **Ciera Guerrero**, ResCare; **Yvonne Gale**, ResCare; **Terre Cooper**, Economic Development, Board Nominee; **Dave Price**, Director, Small Business Development Center & Community Education, Oregon Coast Community College, **Theresa Fitzgerald**, OWI, HECC, Call in

### 1. CALL TO ORDER and ROLL CALL

Chairman Erickson called the Meeting to order at 10:00am.

Chairman Erickson asked for confirmation of the public posting of the meeting; Emily Schwartz confirmed; Roll Call taken and Quorum established. Acknowledged Ann Schuster and Board Nominee, Sara Skamser.

**2. DISCUSSION and POSSIBLE ACTION**

*(Approve the agenda with the Inclusion of any emergency items or deletion of any items).*

**MOTION: Rod Belisle      SECOND: John Hawkins      MOTION CARRIED.**

**3. FIRST PUBLIC COMMENT SESSION**

*There were no public comments.*

**4. DISCUSSION and POSSIBLE ACTION**

*Approve Minutes of the October 26, 2018 Board Meeting*

**MOTION: John Hawkins      SECOND: Pat Malone      MOTION CARRIED.**

**5. DISCUSSION and POSSIBLE ACTION – Jason Swain, NOW CFO**

*Approval of PY18-19 Budget to Actual*

**MOTION: John Hawkins      SECOND: Ivan Castille      MOTION CARRIED.**

**6. DISCUSSION and POSSIBLE ACTION – Heather DeSart, Executive Director.**

Approve Staff’s recommendation to invest Industry Engagement funds in the Advanced Textile Manufacturing Sector Initiative. (Attached Executive Summary)

*Before giving the recommendation of the Transfer of funds, Tony Erickson, Chair, recused himself and turned this section over to Vice Chair, Zach Poole, to avoid any conflict of interest.*

Heather DeSart, Tony Erickson, and Heather Clark shared their expertise to explain the project. Discussion about organizations that benefited and different phases of the Initiative.

*Pat Malone clarified that while the members of the Consortium are welcome to participate in discussions, they are not permitted to vote on Board actions.*

**MOTION: John Hawkins      SECOND: Linda Dugan      MOTION CARRIED.**

***Board Chair Erickson resumed his duties as Chair following discussion and approval.***

**7. INFORMATION**

ResCare, NOW’s Contracted Service Provider - Camille Padilla, Project Director, Diana Nish, Youth Operations Supervisor, and Angeline Chan-Pepper, Adult Operations Supervisor, presented the ResCare story, the services they offer and who they are able to serve. Lily, Youth Development Specialist, ResCare, brought youth, (José) with her to share his Success Story with the Board.

## 8. INFORMATION

*Workshare video featuring Chair Erickson's company was shown here.*

## 9. INFORMATION

*Due to time constraints, "The Big Picture" video was omitted from the agenda and Oregon Workforce Partnership role of Workforce Boards video was instead shown here. "The Big Picture" will be shown at a future Board Meeting.*

## 10. INFORMATION

Oregon Employment Department gave an Economic Update for the five-county region, focusing on Lincoln County – Shawna Sykes and Erick Knoder

## 11. INFORMATION

One-Stop Operator Update - Linda Wechsler introduced Kendall Lenhares, OMEP, as the new One-Stop Operator. Kendall presented on her new role as One-Stop Operator. Kendall is compiling a Best Practices report that she expects to be out in early July.

*Chair Erickson took a moment to announce that the Government Shutdown has ended.*

## 12. INFORMATION

*Heather DeSart announced that because we rotate our meetings between each county, she plans to have the Director of Economic Development present the state of economic development in each county, as well as the local Community Colleges to present on their state of affairs going forward.*

State of Economic Development in Lincoln County with a focus on Maritime – Caroline Bauman

## 13. INFORMATION

Oregon Laborers Apprenticeship Program – Ivan Castille, Apprenticeship Coordinator, presented on the apprenticeship program: qualifications and outcomes.

## 14. INFORMATION

The state of Oregon Coast Community College was presented by Birgitte Ryslinge, President of OCCC and Dave Price, Director of SBDC & Community Education. Birgitte presented on Occupational Focus Areas of OCCC and coordinating with other coastal Community Colleges. Dave Price covered Workforce training and "Grow Your Own" programs.

## 15. BOARD CHAIR REPORT – *Tony Erickson, Chair*

Chairman Erickson expressed that the board would like to establish a Budget Committee on an as-needed basis, with Linda Dugan, as treasurer, being the Chair. Committee would provide oversight and input as Jason Swain develops new budgets. Chair Erickson asked for members of the board to volunteer and reach out to Emily Schwartz, or Heather DeSart to be part of the committee.

Chairman Erickson reminded Board Members that the Workforce Board is able to reimburse for travel.

## 16. EXECUTIVE DIRECTOR'S REPORT – *Heather DeSart, NOW Executive Director*

- Introduced Terre Cooper who is replacing Tom Nelson as Economic Development Representative on the Board.
- Recognized our three County Commissioners who were no longer on our Consortium Board. Tim Josi and Scott Lee were not present. Anne Schuster was recognized in front of Board and thanked for her dedication to the Board.
- Board Members were recognized with gifts from Northwest Oregon Works Staff.

#### **17. BOARD MEMBER COMMENTS – Roundtable**

- *Anne Schuster gave her farewells to the Board.*
- *Linda Dugan shared information on Health Insurance and how Oregon State Senator, Betsy Johnson, will work to change the law that Oregon originally blocked for The Affordable Care act.*
- *Commissioner Doug Hunt covered the turnover in the Consortium Board. Pat Malone will be taking over for Benton County, Pamela Wev for Clatsop, and Mary Faith Bell for Tillamook. Doug Hunt and Henry Heimuller will continue to serve for their prospective counties. Commissioner Hunt recognized Birgitte Ryslinge, Heather DeSart and Kristina Payne, from Lane Workforce Partnership, for their work with Maritime.*
- *Anne Schuster mentioned she and Anne Buchele had discussed a Workforce Pipeline for mental health workers. Heather DeSart will be reaching out and bringing updates for the next Board Meeting.*

#### **18. SECOND PUBLIC COMMENT SESSION**

*There were no public comments.*

#### **19. ADJOURN** - Chairman Erickson adjourned the meeting at 12:30pm.

*Northwest Oregon Works meetings are open to the public and will conform to Oregon public meetings laws. A request for an interpreter for the hearing impaired or, other accommodations for persons with disabilities, should be made at least 72 hours in advance of the meeting to our office at (541) 921--7329, or [info@onwib.org](mailto:info@onwib.org). TTY is available at 711 or (800) 735-2900.*