

**MINUTES OF THE DUBUQUE SOIL AND WATER
CONSERVATION DISTRICT COMMISSIONER'S MEETING
EPWORTH IA
March 6, 2018**

Call Meeting to Order: The monthly meeting of the Dubuque Soil & Water Conservation District Commissioners was called to order by Chairperson Melvin Wilgenbusch at 6:03 p.m. at the Dubuque Soil & Water Conservation District office, Epworth, Iowa on March 6, 2018. Those present included Staff: Theresa Weiss & Colleen Siefken; Commissioners: Melvin Wilgenbusch, Charles McCullough, Dave Ruden & Jeff Schmitt.

Adopt Agenda: With the addition of the following the agenda was approved as presented:

Knepper Soil Loss Complaint

18-24 Motion made by Ruden to approve the agenda. Motion seconded by McCullough. Motion carried unanimously.

Approval of Minutes of Last Meeting: Wilgenbusch called for a discussion of the February 6, 2018 meeting minutes.

18-25 Motion made by Ruden to approve the meeting minutes. Motion seconded by Schmitt. Motion carried unanimously.

FARMS Program Summary: Current **FARMS '18** Account information:

Program	Balance	Program	Balance
REAPP	\$ 584.59	REAPF/NG	\$ 96.12
Cost Share	\$ 0.00		

Cost Share Applications:

IFIP
None

REAP
None

WQI
None

Cost Share Amendments:

None

Cost Share Certifications:

None

Cost Share Maintenance Agreements:

None

1M/Finance:

- Reconciled February Bank Statement & Quicken corresponding report was available for review.
- Checks Written –
 - #2987 - \$60.00 – Jones SWCD – Spring Regional Commissioner Meeting Registration

Correspondence Received:

- 3 INTERN applications received. We will try to interview over spring break or Easter.
- Father Norman White Memorial Scholarship is being advertised.
- Maquoketa River Watershed Management Authority - \$150 pledge letter sent in support of their IDNR Water Quality Management Planning Grant application.
- Conservation District's of Iowa Scholarship – Abby Hoefler was the only applicant. Abby's application will be forwarded on for consideration.
- 2018 Iowa Conservation Partnership Day to be held on Monday, March 12th at the Capitol.
- Knepper Soil Loss Complaint – received from John Knepper of Dubuque filed against stormwater runoff from City of Dubuque development – Timber Hyrst. Meeting will be held on March 23rd at 11 a.m. on site. Matt McDonald, DSC Field Rep, will be assisting the District in their investigation along with new State Urban Conservationist Paul Miller and Amy Bouska. City of Dubuque Engineer, County Engineer and NRCS Engineer will be on site to discuss solutions.
- Nominations for Iowa's Conservation Award programs are currently being accepted.
- SFY 17 Soil Conservation Annual Report was reviewed.

Personnel Updates:

- Employee Benefits document for Eric was updated 3/7/18.
- Travel Request received from Eric in the amount of \$540 to attend Iowa Water Conference in Des Moines March 21-22, 2018.

18-26 Motion made by Ruden to approve the Employee Benefits and Travel Request. Motion seconded by McCullough. Motion carried unanimously.

Meeting Updates: MRWMA is meeting on the 27th in Monticello.

NRCS Updates: FSA, NRCS & RMA will be organized under the new FPAC (Farm Production and Conservation) department. One NRCS Area office to be closed in Iowa. 5 new CSP applications received prior to signup deadline. Social media (facebook, twitter, etc) no longer allowed on NRCS computers.

CRP Conservation Plans & Revisions/Conservation Plans:

- None

Treasurer's Report:

District Savings.....	\$ 19,548.53
'18 1M	\$ 728.26
Contractor Mtg.....	\$ 489.88
Women, Land & Legacy.....	\$ 892.27
District Payroll S18.....	\$ 90,157.16
District Checking	\$ 4,285.83
Payroll - SWCD	\$ 39,948.63

18-27 Motion made by Schmitt to approve the Treasurer's Report. Motion seconded by McCullough. Motion carried unanimously.

Being no further business to discuss, Wilgenbusch requested a motion to adjourn.

18-28 Motion made by Schmitt to adjourn. Motion seconded by Ruden. Motion carried unanimously.

The meeting adjourned at 7:33 p.m.

The next meeting will be held on April 3, 2018 at 6:00 p.m. at the Dubuque Soil & Water Conservation District office, Epworth, Iowa.

Melvin Wilgenbusch 04/03/18
Chairperson Date

Colleen Sullivan 3/8/18
Secretary Date

