

# UNITY AREA REGIONAL RECYCLING CENTER

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December 17, 2020

**1. Bring Meeting to Order:** Meeting brought to order at 7:00 PM.

**2. Agenda Adjustments:**

- Glass Grant
- Montville extension
- UARRC Facility Manager's position description

**3. Approve November Meeting Minutes:**

- November, 2020 minutes submitted.
- November, 2020 minutes corrected, (regarding the baling and storing of UM plastics).
- Motion for approval, as corrected.
- Motion seconded.
- Vote all in favor.
  
- Vote all in favor.

**4. UARRC 2020-2021 Budget Proposal Reconsideration:**

- The issue most of concern is the large increase over the 2019-2020 budget.
- It was felt by a number of BOD members that the large increase required the BOD to revisit the 2020-2021 budget.
- It was noted that the town bills reflecting their portion of the 2020-2021 budget needed to be sent out prior to the January 2021 UARRC BOD meeting.
- Line items particularly discussed:
  - UARRC hourly salary increase
    - Manager was present for the discussion
    - Offered to forgo his raise for 2020-2021
  - Discussed the increase in proposed hours for the UARRC warehouse employee
    - Proposed eliminating the increase in hours, which after taking this increase and the workers compensation brings the 2020-2021 budget back in line with the desires of the BOD.
- The BOD provided the Budget Committee with the following guidance:
  - Reconvene before 12/29/2020
  - Rework the 2020-2021 proposed budget, deleting the warehouse worker's increase in hours.
  - The proposed increase in hourly wages for both the facility manager and the warehouse worker are to be preserved as in the original 2020-2021 budget.
  - Be prepared to present the revised UARRC 2020-2021 budget at a special

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BOD meeting on 12/29/2020. The 12/29/2020 meeting sole topic is the revised UARRC 2020-2021 budget.

### 5. Glass Crusher Grant:

- DEP check has been received.
- Glass crusher is being prepared for shipment from Nebraska via ground shipping.
- Electrician has been contacted and given the notice to proceed with electrical modifications to the facility.

### 6. Montville Extension Request:

- The BOD reviewed its letter to Montville on their request for an extension, specifically the language of when Montville had to notify the BOD of its decision to leave or stay.
- A discussion ensued about the need or desirability of sending a new extension letter. It was decided that in the absence of any decision or communication from Montville that the BOD should not send any new letter.
- It was noted that Montville has yet to fully pay its 2019-2020 bill. Only ½ remitted.
- The BOD was informed that Montville conducted a virtual vote subsequent to their extension request and subsequent to the BOD letter approving their request. Their virtual vote was held on 3 items of nonfunctional equipment, but nothing on the virtual vote concerned the issue of leaving or staying in the UARRC.
- Secretary to provide talking points to Sharron Hibbard
- Motion to invite Montville selectmen to a ZOOM meeting after 1/1/2021.
  - Seconded
  - Vote: 5 in favor/1 not in favor/1 abstention.
  - Motion carried.

### 7. Wrap-Up & Assignments: None.

### 8. Adjourn: Meeting adjourned at 9:17 PM.