

**RED RIVER  
GROUNDWATER  
CONSERVATION  
DISTRICT**

**PERMIT HEARING AND BOARD MEETING**

**BOARD ROOM  
GREATER TEXOMA UTILITY AUTHORITY  
5100 AIRPORT DRIVE  
DENISON, TEXAS 75020**

**TUESDAY  
MAY 21, 2019**

**AGENDA**  
**RED RIVER GROUNDWATER CONSERVATION DISTRICT**  
**BOARD OF DIRECTORS BOARD MEETING**  
**GREATER TEXOMA UTILITY AUTHORITY BOARD ROOM**  
**5100 AIRPORT DRIVE**  
**DENISON, TEXAS 75020**  
**TUESDAY, MAY 21, 2019**

**Permit Hearing**

The Permit Hearing will be at 10:00 a.m.

Notice is hereby given that the Board of Directors of the Red River Groundwater Conservation District ("District") will conduct a permit hearing on the following Production Permit Application:

**Agenda:**

1. Call to Order; establish quorum; declare hearing open to the public; introduction of Board.
2. Review the Production Permit Application of:

**Applicant:** North Texas Municipal Water District, P. O. Box 2408, Wylie, TX 75098

**Location of Well:** approximately ¼ of a mile East of County Road 2700 in ABSTRACT A-614 J KERR;  
Latitude: 33.716061°N Longitude: 95.98552°W

**Purpose of Use:** Slurry Trench and Water for Construction

**Requested Amount of Use:** 9,500,000 (9.5 Million) gallons per year

**Production Capacity of Well:** 199 gallons per minute

**Aquifer:** Woodbine Aquifer

3. Public Comment on the Production Permit Application (verbal comments limited to three (3) minutes each).
4. Consider and act upon the Production Permit Application, including designation of parties and/or granting or denying the Production Permit Application in whole or in part, as applicable.
5. Adjourn or continue permit hearing.

**Board Meeting**

The regular Board Meeting will begin upon adjournment of the above noticed Permit Hearing.

Notice is hereby given that the Board of Directors of the Red River Groundwater Conservation District ("District") may discuss, consider, and take all necessary action, including expenditure of funds, regarding each of the agenda items below:

**Agenda:**

1. Call to order, establish quorum; declare meeting open to the public.
2. Public Comment.
3. Consider and act upon approval of Minutes of April 18, 2019, Board Meeting.
4. Review and approval of monthly invoices.
5. Receive monthly financial information.
6. Receive Quarterly Investment Report.
7. Update and possible action regarding the process for the development of Desired Future Conditions (DFC).
8. Consider and act upon compliance and enforcement activities for violations of District Rules.
  - a. Buena Vista Turf Farm, LLC
9. General Manager's report: The General Manager will update the Board on operational, educational and other activities of the District.
  - a. Management Plan Update
  - b. Legislative Update
  - c. Update on Issues Related to Regulation of Groundwater for Mining Operations
  - d. Database Update and Demonstration
10. Open forum / discussion of new business for future meeting agendas.
11. Adjourn.

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<sup>1</sup>*The Board may vote and/or act upon each of the items listed in this agenda.*

<sup>2</sup>*At any time during the meeting or work session and in compliance with the Texas Open Meetings Act, Chapter 551, Government Code, Vernon's Texas Codes, Annotated, the Red River Groundwater Conservation District Board may meet in executive session on any of the above agenda items or other lawful items for consultation concerning attorney-client matters (§551.071); deliberation regarding real property (§551.072); deliberation regarding prospective gifts (§551.073); personnel matters (§551.074); and deliberation regarding security devices (§551.076). Any subject discussed in executive session may be subject to action during an open meeting.*

<sup>3</sup>*Persons with disabilities who plan to attend this meeting, and who may need assistance, are requested to contact Velma Starks at (800) 256-0935 two (2) working days prior to the meeting, so that appropriate arrangements can be made.*

<sup>4</sup>*For questions regarding this notice, please contact Velma Starks at (800) 256-0935, at [rrgcd@redrivergcd.org](mailto:rrgcd@redrivergcd.org) or at 5100 Airport Drive, Denison, TX 75020.*

ATTACHMENT 3

**MINUTES OF THE BOARD OF DIRECTORS' BOARD MEETING AND PERMIT HEARING  
RED RIVER GROUNDWATER CONSERVATION DISTRICT**

**THURSDAY, APRIL 18, 2019**

**GREATER TEXOMA UTILITY AUTHORITY  
BOARD ROOM  
5100 AIRPORT DRIVE  
DENISON TX 75020**

**Members Present:** Chuck Dodd, David Gattis, Mark Patterson, Mark Gibson, Mark Newhouse, and Billy Stephens

**Members Absent:** Harold Latham

**Staff:** Drew Satterwhite, Wayne Parkman, Paul Sigle, Theda Anderson, Carolyn Bennett, Debi Atkins, and Velma Starks

**Visitors:** Kristen Fancher, Fancher Legal  
Marshall Tolleson, Texas A&M AgriLife AG/Natural Resource Extension Agent

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**Board Meeting**

1. Call to order, establish quorum; declare meeting open to the public.

Board President Mark Patterson called the meeting to order at 10:05 a.m., established a quorum was present, and declared the meeting open to the public.

2. Public comment

No public comments.

3. Consider and act upon approval of Minutes of February 21, Board Meeting.

Board Member David Gattis made a motion to approve the minutes of the February 21, 2019 meeting. The motion was seconded by Board Member Billy Stephens. The motion passed unanimously.

4. Review and approval of monthly invoices.

General Manager Satterwhite reviewed the monthly invoices with the Board of Directors. Board Member David Gattis made a motion to approve Resolution 2019-04-18-01. Board Member Mark Gibson seconded the motion. Motion passed unanimously.

5. Receive monthly financial information.

General Manager Drew Satterwhite reviewed the monthly financial information with the Board.

6. Discussion and possible action on how long to keep delinquent accounts on the books as receivables.

General Manager Drew Satterwhite provided background information to the Board. The District staff has discussed with the Auditors and the District's Legal Counsel. There is no rule or law that defines how long the District should carry receivables on delinquent accounts which are presented on the monthly financial report. A detailed discussion was held. The Board will look at the A/R accounts individually in November as to whether write off, move to lien against property or move to uncollectable account. Board Member David Gattis made the motion to review accounts individually in November meeting. Board Member Billy Stephens seconded the motion. Motion passed unanimously.

7. Receive Report from the Fund Balance Committee and possibly take any action.

General Manager Drew Satterwhite reported that the Fund Balance Committee has met; however, more meetings are needed before the Committee will be able to report to the Board.

8. Receive Quarterly Report on Management Plan.

General Manager Drew Satterwhite reported that by the end of March, 873 wells had been registered and 29 well inspections had been completed.

9. Receive Annual Report on Management Plan.

Carolyn Bennett reviewed the Annual Report on Management Plan with the Board. Board Member Chuck Dodd made the motion to approve the Annual Report on Management Plan as presented. Board Member Mark Gibson seconded the motion. Motion passed unanimously.

10. Update and possible action regarding the process for the development of Desired Future Conditions (DFCs).

a. Contract with WSP for GMA 8

General Manager Drew Satterwhite informed the Board that GMA 8 will meet on May 6 in Cleburne to consider the scope of work, cost and contract with James Beach, WSP. Joe Cooper, Dirk Aaron and Drew Satterwhite served on a committee to negotiate with James Beach. David Gattis is representative and Harold Latham is alternate representative to GMA 8.

b. Interlocal Agreement with GMA 8 Districts

General Manager Drew Satterwhite informed the Board that NTGCD is the administrative District for GMA 8. NTGCD requested the interlocal Agreement so that they have contractual obligations with the other districts to ensure they are reimbursed for their activities as they relate to contracting with consultants. Kristen Fancher explained that this agreement is similar to the GAM agreement splitting the costs.

Board Member Chuck Dodd made the motion to approve giving David Gattis, GMA 8 representative, authorization to vote in favor of both items with flexibility to consider any changes brought about by other Districts. Board Member Mark Gibson seconded the motion.

Motion passed unanimously.

11. Consider and act upon compliance and enforcement activities for violations of District Rules.

a. Kevin Crawford

General Manager Drew Satterwhite provided background for Board. Kevin Crawford had failed to register an application for a new well that he stated he drilled himself by borrowing equipment from a friend. In previous Board meeting he was fined \$500 and requested to provide application, driller log and completion form. He paid the \$500 fine and today we received the \$100 and application form, still waiting for other documents. TDLR is investigating.

12. General Manager's Report: The General Manager will update the Board on operational, educational and other activities of the District.

a. Management Plan Update

General Manager Drew Satterwhite working on amendment, new rules, update MAG, TWDB subsidence risk factor (we don't have subsidence in this area). Will bring update to Board in near future.

b. Monitoring Well Update

General Manger Drew Satterwhite reported that Paul Sigle created brochures. Eighteen wells have been added to the monitoring program. The monitoring program process was discussed. The Board was asked if any members had any contacts to get more wells into the program.

c. Meter Calibration

General Manager Drew Satterwhite reported the District will pay half of the cost to have the District's meter calibration verified. At previous meeting a discussion regarding if the District wanted to provide a meter verification service was held. The District has been informed that there are individuals who provide this service as their revenue business. The Board decided that the District did not want to infringe on an individual's livelihood by providing this service.

10. Open Quorum/discussion of future agenda items.

The next meeting was changed to **TUESDAY**, May 21, 2019.

15. Adjourn.

President Patterson declared the meeting adjourned at 11:31 a.m.

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\_\_\_\_\_  
Recording Secretary

\_\_\_\_\_  
Secretary-Treasurer

ATTACHMENT 4



RESOLUTION NO. 2019-05-21-01

A RESOLUTION BY THE BOARD OF DIRECTORS OF THE RED RIVER GROUNDWATER CONSERVATION DISTRICT AUTHORIZING PAYMENT OF ACCRUED LIABILITIES FOR THE MONTHS OF APRIL

The following liabilities are hereby presented for payment:

<u>Administrative Services</u>	<u>Amount</u>
GTUA - April 2019	15,932.93
<u>Contract Services</u>	
IT Nexus - May 2019 well database maintenance	600.00
WSP USA - services through March 2019	440.00
<u>Direct Costs</u>	
Nextraq - May 2019 GPS Tracking	43.15
<u>Dues &amp; Subscriptions)</u>	
TWCA Risk Mgmt annual membership	358.00
<u>Legal</u>	
Fancher Legal PLLC - April	1,558.00
<u>Software Maint</u>	
USTI - Ebilling Fees (Jan, Mar, Apr 2019)	1.76
<b>GRAND TOTAL:</b>	<b>\$ <u>18,933.84</u></b>

NOW THEREFORE BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE RED RIVER GROUNDWATER CONSERVATION DISTRICT THAT the Secretary-Treasurer is hereby authorized to make payments in the amounts listed above.

On motion of \_\_\_\_\_ and seconded by:

\_\_\_\_\_, the foregoing Resolution was passed and approved on this, the 21st. day of May 2019

by the following vote:

AYE:  
NAY:

At a meeting of the Board of Directors of the Red River Groundwater Conservation District.

\_\_\_\_\_  
President

ATTEST:

\_\_\_\_\_  
Secretary/Treasurer

ATTACHMENT 5

**Red River Groundwater Conservation District****Balance Sheet****For General Fund (00)****April 30, 2019****Assets**

00-01-10001	Checking Account	142,210.16
00-01-10010	Investments-CD	200,868.95
00-01-10025	Accounts Receivable	75,380.94
00-01-10026	A/R Texas Rain Holding Co	2,600.00
00-01-10031	A/R Buena Vista Turf Farms	1,100.00
00-01-10040	Interest Receivable	(714.57)
00-01-10101	Allowance for Uncollectible Accounts	(1,530.00)
00-01-10200	PP Expense	1,288.98
	<b>Total</b>	<u>421,204.46</u>
	<b>Total Assets</b>	<u>\$ 421,204.46</u>

**Liabilities and Fund Balance**

00-01-23100	Accounts Payable	8,050.30
00-01-23150	Deposits to be Refunded	11,800.00
	<b>Total</b>	<u>19,850.30</u>
	<b>Total Liabilities</b>	<u>19,850.30</u>
00-01-35100	Fund Balance	73,069.05
00-01-35120	Current Year Excess of Revenue over Expenses	351,872.74
	<b>Total</b>	<u>424,941.79</u>
	Excess of Revenue Over Expenditures	(23,587.63)
	<b>Total Fund Balances</b>	<u>401,354.16</u>
	<b>Total Liabilities and Fund Balances</b>	<u>\$ 421,204.46</u>

**Red River Groundwater Conservation District**  
**Statement of Revenue and Expenditures**

*Revised Budget*  
*For General Fund (00)*  
*For the Fiscal Period 2019-4 Ending April 30, 2019*

Account Number	Current Budget	Current Actual	Annual Budget	YTD Actual	Remaining Budget %
<b>Revenues</b>					
00-01-46002 GW Production Cost	\$ 0.00	\$ 0.00	\$ 315,000.00	\$ 69,090.80	78.07%
00-01-46005 Late Fees	0.00	0.00	0.00	400.00	0.00%
00-01-46006 Violation Fees	0.00	0.00	0.00	1,000.00	0.00%
00-01-46007 Registration Fees	625.00	400.00	7,500.00	1,200.00	84.00%
00-01-46100 Interest Income	167.10	0.00	2,005.24	(714.57)	135.64%
<b>Total General Fund Revenues</b>	<b>\$ 792.10</b>	<b>\$ 400.00</b>	<b>\$ 324,505.24</b>	<b>\$ 70,976.23</b>	<b>78.13%</b>
<b>Expenditures</b>					
00-01-77010 Administrative Cost	\$ 9,166.67	\$ 8,356.75	\$ 110,000.00	\$ 36,480.75	66.84%
00-01-77020 Advertising	125.00	0.00	1,500.00	100.95	93.27%
00-01-77027 Auditing	4,750.00	0.00	4,750.00	0.00	100.00%
00-01-77031 Banking Fees	8.33	0.00	100.00	0.00	100.00%
00-01-77032 Contract Services	3,416.67	0.00	41,000.00	8,060.76	80.34%
00-01-77035 Field Technician	6,666.67	2,167.50	80,000.00	19,506.00	75.62%
00-01-77040 Direct Cost	500.00	1,239.60	6,000.00	2,192.84	63.45%
00-01-77045 Field Permitting Specialist	2,500.00	2,116.00	30,000.00	10,971.00	63.43%
00-01-77450 Dues & Subscription	141.67	358.00	1,700.00	358.00	78.94%
00-01-77480 Equipment	166.67	0.00	2,000.00	735.58	63.22%
00-01-77500 Fees- GMA8	166.67	0.00	2,000.00	0.00	100.00%
00-01-77610 Fuel	291.67	0.00	3,500.00	206.15	94.11%
00-01-77810 Insurance	372.33	(322.25)	4,468.00	959.50	78.53%
00-01-77855 Internet Fees	83.33	794.83	1,000.00	2,143.93	(114.39%)
00-01-77970 Legal	2,916.67	1,558.00	35,000.00	8,079.20	76.92%
00-01-78010 Meetings and Conferences	433.33	577.50	5,200.00	1,271.77	75.54%
00-01-78310 Rent	200.00	200.00	2,400.00	800.00	66.67%
00-01-78600 Software Maintenance	1,166.67	250.00	14,000.00	1,222.75	91.27%
00-01-78750 Telephone	208.33	206.47	2,500.00	802.95	67.88%
00-01-78770 Transportation-Mileage	0.00	24.28	0.00	671.73	0.00%
<b>Total General Fund Expenditures</b>	<b>\$ 33,280.68</b>	<b>\$ 17,526.68</b>	<b>\$ 347,118.00</b>	<b>\$ 94,563.86</b>	<b>72.76%</b>
<b>General Fund Excess of Revenues Over Expenditures</b>	<b>\$ (32,488.58)</b>	<b>\$ (17,126.68)</b>	<b>\$ (22,612.76)</b>		

ATTACHMENT 6

Red River Groundwater Conservation District  
Quarterly Investment Report  
For the Quarter Ended  
March 31, 2019

The investment portfolio of the Red River Groundwater Conservation District is in compliance with the Public Funds Investment Act and the Investment Policy and Strategies.

Presented by Red River Groundwater Conservation District Investment Officers:



Drew Satterwhite  
General Manager



Debi Atkins  
Finance Officer

Investment Holdings  
3/31/2019

Description	Ratings	Coupon/ Discount	Maturity Date	Settlement Date	Face Amount/Par Value	Book Value	Market Price	Market Value	Life (Day)	Yield
First United (DDA)		0.00%	4/1/2019	3/31/2019	\$ 161,456.53	\$ 161,456.53	1.00	\$ 161,456.53	1	0.00%
East West		2.72%	12/31/2019	1/31/2019	100,000.00	100,000.00	100.00	100,000.00	275.00	2.76%
Landmark Bank		2.21%	6/7/2019	9/7/2018	100,865.00	100,865.00	100.00	100,865.00	68.00	2.21%
					<u>\$ 362,321.53</u>	<u>\$ 362,321.53</u>		<u>\$ 362,321.53</u>	<u>95</u>	

(1)

(1) Weighted average life - For purposes of calculating weighted average life, bank accounts, pools and money market funds are assumed to have an one day maturity.

Book/Market Value Comparison

Description	Coupon/ Discount	Maturity Date	December 31, 2018			March 31, 2019		
			Face Amount/ Par Value	Book/Market Value	Purchases/ Adjustments	Sales/Adjust/ Call Maturity	Face Amount/ Par Value	Book/Market Value
First United (DDA)	0.00%	1/1/2019	\$ 260,066.51	\$ 260,066.51	102,355.62	200,965.60	\$ 161,456.53	\$ 161,456.53
East West	2.72%	12/31/2019	-	-	100,000.00		100,000.00	100,000.00
Landmark Bank	2.21%	6/7/2019	100,868.95	100,868.95			100,868.95	100,868.95
			\$ 169,575.38	\$ 169,575.38	\$ 202,355.62	\$ 200,965.60	\$ 261,456.53	\$ 261,456.53



ATTACHMENT 9

# Red River Groundwater Conservation District

## Well Registration Summary As of April 30, 2019

Well Type	Total Registered		Total RRGCD	New Registrations
	Fannin County	Grayson County		
Domestic	160	279	439	11
Agriculture	18	28	46	1
Oil/Gas	0	21	21	0
Surface Impoundments	7	14	21	1
Commercial	9	13	22	0
Golf Course	0	15	15	0
Livestock	17	24	41	1
Irrigation	0	7	7	0
Public Water	59	215	274	0
Monitoring	12	3	15	14
<b>Total</b>	<b>282</b>	<b>619</b>	<b>901</b>	<b>28</b>

ADJOURN