



JOB APPLICATION: SUMMER RECREATION PROGRAM

The REC Center
12139 Mt Vernon Avenue, Suite 203
Grand Terrace, California 92313

The REC Center is an equal opportunity employer. This application will not be used for limiting or excluding any applicant from consideration for employment on a basis prohibited by local, state, or federal law. Should an applicant need reasonable accommodation in the application process, he or she should contact a REC Center representative.

Please fill out all of the sections below: Date of Application: _____

Applicant Information

Applicant Name: _____

Street Address: _____

City, State and Zip Code: _____

Telephone Number: _____ Email Address: _____

Position(s) applying for: _____

Positions for the Summer Recreation Program are part-time/temporary.

How did you hear about this position? _____

What days are you available for work? _____

Will you be available from 7:30 am-2:00 pm during the five weeks of the summer program? _____

If not, please indicate what hours you are available: _____

Do you have reliable transportation to and from work? _____

Personal Information

Are you 18 years of age or older? Yes _____ No _____

Are you a U.S. citizen or approved to work in the United States? Yes _____ No _____

What document can you provide as proof of citizenship or legal status? _____

Do you have any condition which would require job accommodations? Yes _____ No _____

If yes, please describe: _____

Note: The REC Center complies with the ADA and considers reasonable accommodation measures that may be necessary for eligible applicants/employees to perform essential functions

Have you ever been convicted of a criminal offense (felony or misdemeanor)? _____

If yes, please state the nature of the crime(s), when, and city and state in which they occurred.

Job Skills/Qualifications

Please list below the skills and qualifications you possess for the position for which you are applying: _____

Education

High school, city and state _____

Year graduated _____ or Current Student yes _____ no _____

College/University

Name _____ City and state _____

Year Graduated _____ Degree Earned _____

Vocational School/Specialized Training

Name _____ City and state _____

Year Graduated _____ Degree Earned _____

Have you ever served in the armed services? Yes _____ no _____

If yes, What branch of the military did you enlist? _____

Current and Former Employment

Employer Name: _____

Job Title: _____

Supervisor Name: _____ Phone number _____

Dates Employed: _____ Reason for leaving _____

Employer Name: _____

Job Title: _____

Supervisor Name: _____ Phone number _____

Dates Employed: _____ Reason for leaving _____

List two reference(s) below who are not related to you.

Name _____ Phone Number _____

Relationship to this person _____

Name _____ Phone Number _____

Relationship to this person _____

AT WILL EMPLOYMENT: The REC Center is referred to as "employment at will." This means that your employment can be terminated at any time for any reason, with or without cause, with or without notice, by you or the The REC Center. No representative of The REC Center has authority to enter into any agreement contrary to the foregoing "employment at will" relationship. You understand that your employment is "at will," and that you acknowledge that no oral or written statements or representations regarding your employment can alter your at-will employment status.

By signing below, I certify the information I have provided above is true and correct. I understand employment in the Summer Recreation Program is temporary.

Applicants name _____

Applicant Signature _____

Dated: _____