

WEST BRANDYWINE TOWNSHIP MUNICIPAL AUTHORITY

Incorporated 1995

198 Lafayette Road, West Brandywine, PA 19320-1230

Joseph Sawicki, *Chairman*
Sandra G. Martin, *Secretary*
Kent D. Nation, *Treasurer*

Joseph S. Boldaz, *Vice-Chairman*
William S. Clark, *Asst. Secretary/Treasurer*
Anita M. Ferenz, *Administrator*

Meeting Agenda – November 11, 2020

Call to Order (time: _____)

Pledge of Allegiance

Roll Call of Board Members

Joe Boldaz (JSB) _____, Will Clark (WSC) _____, Francesca Crane (FC) _____, Kent Nation (KDN) _____ and Joe Sawicki (JSS) _____.

Others Present

Engineer _____, Solicitor _____ and Administrator _____

Public Notification:

Action on Minutes of Previous Meeting(s)

- October 8, 2020 regular meeting

Public Comment:

Reports:

1. Operator
 - a. Monthly Report.
2. Engineer
 - a. Ashberry PS – update.
 - i. Adams driveway paving – updated quote.
 - b. Operator RFP – status.
 - c. Pump Station Generator Operations Status.
 - d. Culbertson Run PS – upgrade of OIT (screen).
 - e. Friendship Village PS – flow meter replacement.
 - f. Proposed 2021 Rate Schedule.
 - g. Sewer Options for potential development – TOA.
3. Solicitor
 - a. Notice to Miller Environmental of Intent to Not Renew Contract in 2021.

- 4. Administrator
 - a. Monthly informational report.
 - b. CEC Letter regarding hourly billing rates for 2021.

New Business:

Finances:

As of October 30, 2020:

- 1. Mid Penn DSRF - \$567,536.68
- 2. Mid Penn Operating - \$263,943.52
- 3. Mid Penn Debt Service - \$120,115.56
- 4. Mid Penn Capital Reserve - \$654,890.40
- 5. Mid Penn Grant Funding - \$36,628.29

- 6. Bills paid and to be ratified
 - \$ _____ (regular operational expenses)
 - \$ _____ (RRPS fire related - construction)
 - \$ _____ (RRPS fire related – equipment)

- 7. Payroll for regular meeting for October 2020- \$ _____

Dates of Upcoming Meetings

- 1. Board of Supervisors on November 19, 2020 and December 3, 2020 at 7:30 p.m.
- 2. Municipal Authority, on Thursday, December 10, 2020 at 7:00 p.m.

WHO IS ATTENDING THE 11/18/2020 BOS MEETING TO GIVE THE REPORT?

Adjournment (time: _____)