

Charging and Remissions Policy

Grange Primary School

The Education Reform Act (1988) requires the Governing Body to have a policy on charging and remissions for activities arranged by the school. The Governing Body of Grange Primary School has approved the following policy in line with the requirements of the Act.

1 Introduction

- 1.1** At Grange Primary School, all education during school hours is free, with the exception of some individual or small-group music tuition (See 3). Neither do we charge for any activity undertaken as part of the National Curriculum nor within Grangeton and its University.
- 1.2** Parents will be expected to replace lost items of school equipment, including library books and record books.
- 1.3** Wilful damage to the School buildings or property by any pupil or person will be charged to the parents, or the offender, by the School.

2 Voluntary contributions

- 2.1** When organising School trips or visits to enrich the curriculum and the educational experience of the children, we invite parents to contribute partly or wholly to the cost. All contributions are voluntary. If we do not receive sufficient voluntary contributions, we may have to cancel a trip. If a trip goes ahead, it may include children whose parents have not paid any contribution. We do not treat these children differently from any others.
- 2.2** If a parent wishes their child to take part in a school trip or event, but is unwilling or unable to make a voluntary contribution, we may allow the child to participate fully in the trip or activity. Sometimes the School pays or requests additional costs in order to support the visit. Other times it is entirely the Headteachers decision. Parents have a right to know how each trip is funded. The school provides this information on request.
- 2.3** The following is a list of additional activities which may be organised by the School, which require voluntary contributions from parents. These activities are known as 'optional extras'. This list is not exhaustive:
 - visits to Museums;
 - sporting activities which require transport expenses;
 - outdoor adventure activities;
 - visits to or by a Theatre Company;
 - School trips in England, Great Britain or abroad;
 - musical events.
- 2.4** Residential visits in Yr 5 and 6 are not an essential part of the curriculum and will be financed wholly through parental contribution. These activities can only be organised given available staffing.

- 2.5** At Grange we sometimes request voluntary parental assistance with and to local events. This could include; Grangeton University projects, walking to and from companies schools or businesses; taking children on School trips.

3 Music tuition

- 3.1** All children study music as part of the normal school curriculum. We do not charge for this.
- 3.2** There is a charge for individual or small-group music tuition, since this is an additional curriculum activity, and not part of the National Curriculum. These individual or small-group lessons are taught by peripatetic music teachers who make a charge for these lessons, but parents in receipt of state benefits are exempt from payment. We give parents information about additional music tuition at the start of each academic year.

4 Swimming

- 4.1** The School organises swimming lessons for all children in Key Stage 2. These take place in school time and are part of the National Curriculum; therefore we make no charge for this activity. We inform parents when these lessons are to take place, and we ask parents for their written permission for their child to take part.
- 4.2** Children are requested to bring an appropriate swimming costume to every lesson. (Please see the School Uniform Policy and Dress Code.)
- 4.3** When appropriate, children will be awarded with a swimming certificate to reward their achievements.

5 Extra Curricular Activities

- 5.1** The School offers additional extra curricular activities after school. A member of the School staff runs and organises these sessions. We make no charge for this.
- 5.2** Whenever pupils are involved in school activities which take place off the School premises, it is Grange Primary School's policy to obtain written parental permission.

6 Monitoring and review

- 6.1** The organisation of all visits is delegated to the Headteacher and the Staff.
- 6.2** This policy is monitored by the Governing Body of Grange Primary School, and will be reviewed when necessary.

Signed:

Date: