

**MOKENA FIRE PROTECTION DISTRICT
TRUSTEES' MEETING
JULY 11, 2017**

The regular meeting of the Mokena Fire Protection District was held on Tuesday, July 11, 2017 at Mokena Fire Station #1 at 7:00 PM.

Present: President William Haas, Secretary Robert Hennessy, Trustee Kenneth Lenz, Chief Howard Stephens, Assistant Chief/Deputy Administrator Joe Cirelli, Assistant Chief Rick Campbell, Recording Secretary Nancy Feigel

Absent: Treasurer Ken Blank, Trustee Craig Warning

Ken Lenz was appointed Treasurer Pro-Tem.

MINUTES OF PREVIOUS MEETING, CORRECTIONS, APPROVAL

Bob Hennessy made a motion, seconded by Ken Lenz, to accept the minutes of the June 13, 2017 Trustee meeting. Motion passed with all ayes.

Bob Hennessy made a motion, seconded by Ken Lenz, to accept the minutes of the June 13, 2017 Closed Session Trustee meeting. Motion passed with all ayes.

STATE REPRESENTATIVE MARGO MCDERMED 100 YEAR PRESENTATION

Illinois State Representative Margo McDermed presented the District with a proclamation honoring the District for 100 years of service.

APPROVE AND ADOPT BUDGET AND APPROPRIATION ORDINANCE FOR YEAR ENDING MAY 31, 2018

Robert Hennessy made a motion, seconded by Ken Lenz, to open the budget and appropriation hearing. Motion passed with all ayes. There were no questions or objections. Robert Hennessy made a motion, seconded by Ken Lenz, to close the hearing. Motion passed with all ayes.

Robert Hennessy made a motion, seconded by Ken Lenz, to adopt Ordinance No. 2017-2, *an ordinance fixing the budget and making appropriations for the Mokena Fire Protection District in Will and Cook Counties, Illinois for the fiscal year ending May 31, 2018*. Motion passed with a Roll Call vote as follows: Robert Hennessy aye, Ken Lenz aye, William Haas aye. The appropriate copies were signed. Ottosen Britz Kelly Cooper Gilbert & Dinolfo, Ltd. will publish the ordinance.

APPROVE COLLECTIVE BARGAINING AGREEMENT WITH LOCAL 4270

Robert Hennessy made a motion, seconded by Ken Lenz, to approve the Agreement between the Mokena Fire Protection District and the Mokena Professional Firefighters, I.A.F.F. Local 4270 for the Term June 1st, 2017 through May 31, 2022. Motion passed with a Roll Call vote as follows: Robert Hennessy aye, Ken Lenz aye, William Haas aye.

PUBLIC COMMENTS

None

TREASURER'S REPORT

Robert Hennessy made a motion, seconded by Ken Lenz, to accept the Monthly Statement as presented. Motion passed with all ayes.

Robert Hennessy made a motion, seconded by Ken Lenz, to pay the monthly bills in the amount of \$117,149.77 as presented. Motion passed with all ayes.

TRUSTEES' REPORT

The Trustees congratulated the entire department for the 100th anniversary celebration. It was a great team effort and a huge success.

CALENDAR AND CHECKLIST

The budget and appropriation ordinance will be published and filed by Ottosen Britz Kelly Cooper Gilbert & Dinolfo, Ltd.

We will begin working on the audit this Friday.

ASSISTANT CHIEF CAMPBELL'S REPORT

Truck 92 (19-08) was out of service for approximately one week due to an exhaust leak and an oil leak.

Ambulance 93 (17-07) was out of service for approximately four weeks due to a drivability issue. The ambulance was sent to Rush International; the harness and high pressure water pump were replaced.

We have received a loaner ambulance from Alexis Fire on June 19. The ambulance has been inspected by IDPH and will be ready when the remount project begins.

An Incident Action Plan (IAP) was developed for the 4th of July festivities. This year, rather than each agency having their own IAP, there was only one between the Fire District, Mokena Police and ESDA.

On June 14 we responded to a house fire on Haas Road caused by a lightning strike to the roof. The fire was contained to the attic area and extinguished within an hour. A/C Cirelli did an ERF analysis on this fire and praised the firefighters that responded on the great job they did.

The Board reviewed the POC ride-along report for the month of June.

ASSISTANT CHIEF CIRELLI'S REPORT

There is currently one employee off duty on a work related injury. We will be contacting the Fire Commissioners to appoint a Lieutenant and Engineer to act up in his absence.

The Trustees reviewed the June code enforcement reports and public education surveys.

The Board approved the following class requests:

Ken Berger	Water Rescue Operations
Chris Buchan	Water Rescue Operations

Congratulations to the following personnel who received certificates this month for State Certified Classes:

Adam Meyer	Vehicle and Machinery Operations
Adam Meyer	Advanced Firefighter Technician
Chris Buchan	Fire Apparatus Engineer

The Trustees have no objection to allow A/C Cirelli to go out for Request for Proposals for ballistic vests. This will be brought before the Trustees for approval at the August meeting.

The purchase of three dual band portable radios will be brought before the Trustees at the August meeting.

CHIEF'S REPORT

The Chamber of Commerce has their Christmas ornaments for sale and we will be selling them also on our website.

The Illinois Fire Chiefs put out the Gong magazine that is sent to every Fire Department in Illinois. In their most recent issue, there is an eight page article dedicated to the Mokena Fire Protection District's 100 year anniversary.

Discussed the new Laraway Communications Center. They are working on hiring dispatchers; expected move in date is January 2018.

Due to the holiday, we will review the current ambulance billing in August.

The Strategic Plan was distributed to the Trustees for review. The approval of this plan will be an agenda item at the August meeting.

Letters received this month:

- A letter was received from United States Senator Richard J. Durbin congratulating the District on our 100 year anniversary.
- A letter was received from Governor Bruce Rauner congratulating the District on our 100 year anniversary.
- A \$500 donation was received from the Osborne family.

Newspaper articles this month:

- The Mokena Messenger published articles on our Family Fun Day, 100 year anniversary and calls of service.

The Trustees reviewed the monthly alarm reports for June.

Seven Customer Satisfaction Surveys received in the past month were shared with the Board.

APPROVE ASSISTANT CHIEF CIRELLI BENEFITS AGREEMENT

Ken Lenz made a motion, seconded by Robert Hennessy, to approve Assistant Chief Cirelli's benefit agreement. Motion passed with all ayes.

APPROVE FIRE MARSHAL SICKLES BENEFITS AGREEMENT

Robert Hennessy made a motion, seconded by Ken Lenz, to approve Fire Marshal Sickles benefit agreement. Motion passed with all ayes.

APPROVAL OF AUTO-AID AGREEMENT WITH TINLEY PARK FIRE

Robert Hennessy made a motion, seconded by Ken Lenz, to approve an updated auto-aid agreement with Tinley Park Fire Department. Motion passed with all ayes.

APPROVAL OF FLEET MAINTENANCE AND REPAIR SERVICES AGREEMENT WITH TINLEY PARK FIRE

Ken Lenz made a motion, seconded by Robert Hennessy, to approve the Intergovernmental Agreement between the Mokena Fire Protection District and the Tinley Park Fire Department for Fleet Maintenance and Repair Services. Motion passed with all ayes.

CLOSED SESSION

None

POSSIBLE ACTION ON CLOSED SESSION

None

ADJOURNMENT

Meeting was adjourned at 8:32 PM after a motion by Robert Hennessy.

Robert Hennessy
Secretary, Board of Trustees

Recording Secretary: Nancy Feigel