



**FIRE PROTECTION DISTRICT
8815 WEST 123RD STREET
PALOS PARK, ILLINOIS 60464**

BOARD OF FIRE COMMISSIONERS

MR. JAMES STASZCUK
PRESIDENT

MR. PAUL BOEHLKE
SECRETARY

ROBERT F. STEVENS
BOARD MEMBER

**PALOS FIRE PROTECTION DISTRICT
BOARD OF FIRE COMMISSIONERS
MINUTES OF REGULAR MEETING
APRIL 10, 2014**

CALL TO ORDER: A regular meeting of the Board of Fire Commissioners was called to order on Thursday, April 10, 2014, at 5:00 p.m. by President James Staszczuk at Station #1, 8815 W. 123rd Street, Palos Park, Illinois.

ROLL CALL: On the call of the roll, the following Commissioners responded as present: Commissioners James Staszczuk, Paul Boehlke and Robert Stevens.

OTHERS PRESENT: Chief Patrick Gericke, and Administrative Assistant Marianne DeHaan

PUBLIC COMMENT: None

APPROVAL OF MINUTES: The minutes of the Regular Meeting of March 13, 2014 were reviewed. A motion was made by Commissioner Boehlke to approve the minutes as written. The motion was seconded by Commissioner Staszczuk; motion carried on a roll call vote. Commissioner Stevens abstained.

NEW BUSINESS:

REORGANIZATION OF BOARD:

Motion made by Paul Boehlke to retain James Staszczuk as President of the Board. On a roll call vote, the motion passed. Motion made by James Staszczuk to retain Paul Boehlke as Secretary of the Board. On a roll call vote, the motion passed. The commissioners terms of office are as follows: James Staszczuk - term expires in 2017; Paul Boehlke - term expires in 2015; and Robert Stevens - term expires in 2016.

REVIEW CAPTAIN'S TESTING PROCEDURES: Chief Gericke presented a time line for the Captain testing procedure. Discussion regarding posting requirements, notices, scores, etc.

April 30, 2014 will be the deadline for return of letter of intent to take the Captain's test. Seniority points will be required by May 30, 2014. During the month of June, the assessment portion of the test will take place.

Discussion about the June, 2014 meeting and moving it forward to meet the timelines of the testing process, and to accommodate vacations, etc. The June meeting will be rescheduled from June 12, 2014 to June 2, 2014 at 5:00 pm. The ascertained merit points will be calculated at the June 2, 2014 meeting. Oral interviews will be scheduled sometime in the beginning of July.

The regular July meeting will be rescheduled from July 10, 2014 to July 15, 2014. The oral interviews will take place on July 15th and 16, 2014, and have to be scored and posted on July 16, 2014, starting at 5:00 pm.

Chief Gericke will put together a schedule of the testing dates, etc. and provide everyone with a copy.

Reading Material - Chief suggests that the three recommended books be used cover to cover for study and possible questions for the written portion of the exam.

OLD BUSINESS:


CHANGES TO LEGAL NOTICE FOR FULLTIME TESTING: Discussion about the timeline for when applications will be received. Chief Gericke stated that the Board of Trustees wanted additional information about why the Commissioners would like to use College of DuPage for the testing process. The Trustees would like the Commissioners to attend their Special Meeting on April 30, 2014 to discuss using the College of DuPage. The Trustees do not want to lose the local applicants by using the College of DuPage. Commissioner Staszczuk stated that by using the College of DuPage, we cannot have control over the legal notice and where it is advertised. Commissioner Boehlke stated that the main reason the Commissioners were looking at using the College of DuPage was to avoid the additional work load in the administrative offices. Marianne expressed that during the testing process, the work load is significantly increased for the administrative personnel, due to extra paper work, proctoring the test, etc. Chief Gericke confirmed that the added work load would be an issue if we do not use College of DuPage for the testing process. It would also be an added work load issue due to the fact that the Captain's promotional test will be taking place at the same time. After much discussion, Commissioner Staszczuk made a motion to rescind using the College of DuPage for the testing process. Commissioner Boehlke seconded the motion; and on a roll call vote, the motion passed.


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ORAL INTERVIEW QUESTIONS FOR CAPTAIN'S EXAM: Discussion regarding possible oral interview questions for the Captain's promotional exam. These questions will be reviewed and discussed at the next meeting.

ADJOURNMENT: There being no other business to come before the Board, a motion was made by Commissioner Staszczuk to adjourn the meeting. The motion was seconded by Commissioner Boehlke. On a roll call vote, the motion carried. The meeting was adjourned at 5:58 pm

The next regular meeting of the Board of Commissioners will be held on Thursday, May 8, 2014 at 5:00 pm.


James R. Staszczuk


Robert F. Staszczuk


Robert F. Staszczuk