

# WEST BRANDYWINE TOWNSHIP MUNICIPAL AUTHORITY

Incorporated 1995

199 Lafayette Road, West Brandywine, PA 19320-1230

Joseph S. Boldaz, Chairman  
Josef G. Obernier, Sr., Treasurer  
Vacant Position

Sandra G. Martin, Vice Chairman/  
Asst Secretary/Asst Treasurer  
Rick Tisa, Secretary

## Meeting Agenda for September 8, 2016

**Call to Order** (time: \_\_\_\_\_)

**Pledge of Allegiance**

**Roll Call of Board Members**

Joseph S. Boldaz (JSB) \_\_\_\_\_, Sandra G. Martin (SGM) \_\_\_\_\_, Josef G. Obernier, Sr. (JGO) \_\_\_\_\_ and Rick Tisa (RT) \_\_\_\_\_. **A vacancy remains on the Board, discuss under public comment.**

**Others Present**

Engineer \_\_\_\_\_, Operator \_\_\_\_\_, Solicitor \_\_\_\_\_, Administrator \_\_\_\_\_

**Public Notification**

**Action on Minutes of Previous Meeting(s)**

- August 11, 2016 regular meeting

**Public Comment (individuals requesting to be on the agenda):**

1. Kent Nation – prospective new board member.
2. WBT – discussion on Kimberwick decommissioning and resultant invoice.

**Correspondence/Communications** (information to note)

1. PMAA August issue of “The Authority”.
2. Notice of Sheriff’s Sale received from Portnoff Law Associates, Ltd. For 515 Reeceville Road; sale scheduled for November 17, 2016.
3. Correspondence dated August 24, 2016 from Carroll Engineering regarding status of Planning Module review for Freedom Village MC/MCC Facility.
4. Correspondence dated August 25, 2016 from Carroll Engineering regarding status of Planning Module review for Cobblestone at Horseshoe Village.
5. Email from resident re separate metering for water/sewer, and response received from Aqua.

**Reports**

1. Operator
  - a. East Reeceville Road manholes.
  - b. High temperature alarms – possible installation of air conditioning unit or fan on thermostat.

2. Engineer
  - a. Flow meters – Freedom Village, existing facility and new memory care facility.
  - b. PA Small Water and Sewer Program – Ashberry.
  - c. Ashberry yard hydrant – is it connected.
  - d. Stainless steel impellers to replace pitted ones – cost, options; WBT PWD not certified in confined space; pending.
  - e. 2017 Budget and Rate Schedule – pending.
3. Solicitor
4. Administrator
  - a. Schedule regular planning meetings.
  - b. Bad Meters – Tomasic inquiry, preparing informational procedure document; pending.
  - c. Modern Group – all batteries tested prior to and during PM visit, see email from Modern and standard checklist; Motion needed if batteries are to be replaced.
  - d. 1403 Horseshoe Pike Realty development – presentation scheduled for October meeting.
  - e. Meters for those residents with wells – pending; MA letter sent; initial Tri-County letter sent, installations being scheduled and completed (8 as of 9/7/2016).
  - f. Informational flyer – draft history and FAQs provided, JSB revising.

#### **New Business**

##### **1. From the Board:**

- a. JGO - Expansion of system – Indian Run Mobile Home Park, Bridal Barn, etc.
- b. JGO - Internet based video monitoring / recording of all pump stations.
- c. JGO – Land transfer WBTMA to WBT (168 Cedar Knoll Road), payment of final funds.
- d. Township growth stimulation – continued discussion.

##### **2. From the Floor:**

**Public Comments** (individuals not requesting to be on agenda)

#### **Payment of Bills / Account Balances**

As of August 31, 2016: Friendship Village account balance was \$224,817.88 and Kimberwick account balance was \$250,598.39.

1. Friendship Village Sewer District- \$89,290.59 and ratified payments of \$1,500.59 made on 8/23/2016. Payroll of \$4,005.95 made 9/08/2016 for the month of August 2016.

Shared Service Agreement – breakdown for August 2016.

Carroll Engineering Corporation – breakdown for May 30, 2016 to July 3, 2016

#### **Dates of Upcoming Meetings**

1. Board of Supervisors, on Thursdays, September 15, 2016 and October 6, 2016 at 7:30 p.m.
2. Municipal Authority, Thursday, October 13, 2016 at 7:30 p.m.

#### **WHO IS ATTENDING 9/15/2016 BOS MEETING TO GIVE REPORT?**

**Adjournment** (time: \_\_\_\_\_)