

ORDINANCE NO. 2019-29

**TOWNSHIP OF BLAIRSTOWN
COUNTY OF WARREN
STATE OF NEW JERSEY**

AN ORDINANCE TO AMEND CHAPTER 35 "POLICE DEPARTMENT", SECTION 35-16 "POLICE OUTSIDE WORK/SPECIAL POLICE SERVICES" OF THE CODE OF THE TOWNSHIP OF BLAIRSTOWN

WHEREAS, the Township Code contains a section which governs the terms of outside work and special services performed by members of the Township Police Department; and

WHEREAS, a review of the current fees charged by the Township for outside work and/or special police services and a review of the costs associated with same has revealed a need to increase the rates; and

WHEREAS, the Chief of Police has recommended an increase of the rates charged for members of the Police Department performing outside work or special services; and

WHEREAS, the Township Committee has reviewed the current Code and the information from the review conducted and has determined that it is necessary to amend the fees contained in this Code section; and

NOW THEREFORE BE IT ORDAINED, by the Township Committee of the Township of Blairstown, Warren County, New Jersey, that Chapter 35 "Police Department", Section 35-16 entitled "Police outside work/special police services" of the Code of the Township of Blairstown be and is hereby amended as follows:

SECTION 1. Section 35-16 "Police outside work/special police services" shall be amended to read as follows:

§ 35-16 Police outside work/special police services.

- A. The officer in charge or his/her designee, at his/her discretion, may assign members of the Department not on regular duty and who may volunteer for police outside work/special police services. While on outside work/special police service, the members of the Department shall be subject to all provisions of police rules, regulations and directives.
- B. Parties contracting for police outside work/police special services shall contact the Administrative Division at least two weeks prior to the job/function. A description of job duties shall be provided at that time so an appropriate posting can be accomplished at police headquarters.
- C. Parties requesting police outside work/police special services may be required to submit full payment in advance of the work to be performed.

- D. The rate of pay for police outside work/police special services, excluding traffic services, shall be \$100 per hour. The rate of pay for police outside work/police special services for traffic services shall be \$100 an hour. All traffic control services will be contracted for a minimum of four hours other than for long-term assignments. The Township, as an administrative fee, shall retain \$25 of the \$100 hourly rates. The above notwithstanding, the hourly rate for police outside work/police special services, excluding traffic, to be charged on projects undertaken or funded by the Township of Blirstown or the Township of Blirstown Board of Education shall be \$100 per hour, and the hourly rate of pay for traffic services on projects undertaken or funded by the Township of Blirstown or the Township of Blirstown Board of Education shall be \$100 per hour.
- E. The \$25 administrative fee provided by Subsection **D** above shall be waived for programs sponsored by the Township of Blirstown Municipal Departments.
- F. All vendors shall be required to make all payments for police outside work/police special services assignments payable to the Township of Blirstown. All payments for police outside work/police special services assignments shall be forwarded to the Township of Blirstown Police Department and forwarded to the Finance Department. The Finance Department shall deposit all funds earmarked for the payment of police outside work/police special services officers, collected from vendors, into a special escrow fund. The escrow fund shall be established for payment to members of the Township of Blirstown Police Department performing the police outside work/police special services. All police officers shall be required to submit pay slips to the officer in charge. The pay slip shall be in a form approved by the officer in charge. Upon receipt of a properly executed pay slip verified by the vendor, the Finance Department will process the pay slips for disbursement. Officers performing police outside work/police special services shall be paid on a timely basis.
- G. If a party contracting for outside work/police special services must cancel said services, the party shall be required to give notice at least two hours prior to the start for traffic control and at least eight hours for all other services. A four-hour minimum charge will be levied for failure to adhere to the above cancellation policy.
- H. If after an officer arrives at an assignment for outside work/police special services and all or part of that work is canceled, the contracting party shall pay a minimum charge equal to the hours booked to a maximum of four hours.

All other portions of this Chapter remain unchanged.

SECTION 2. All ordinances or parts of ordinances of the Township of Blirstown inconsistent herewith are repealed to the extent of such inconsistency.

SECTION 3. If any section, subsection, clause or phrase of this Ordinance is for any reason held to be unconstitutional or invalid by any court or competent jurisdiction, such decision shall not affect the remaining portion of this Ordinance.

SECTION 4. This law shall take effect immediately upon final passage, approval and publication as required by law.

Everett Falt, Township Clerk