

# TOWN OF MONTVILLE

## TOWN MEETING WARRANT 2016 Town Report Master COPY SATURDAY, MARCH 25, 2017

To: Susan Jones, a resident of the Town of Montville, in the County of Waldo, State of Maine.

Greetings: In the name of the State of Maine, you are hereby required to notify and warn the inhabitants of the Town of Montville, qualified by law to vote in town affairs, to meet at the Montville Town House, in said town, on Saturday, the 25<sup>th</sup> day of March, 2017, at 10:00 in the forenoon, then and there to act on the following Articles, to wit:

Article 1 To elect a Moderator to preside at said meeting.

### GENERAL GOVERNMENT

Article 2 To elect a Town Clerk and Excise Tax Collector/BMV Agent for the ensuing year and fix compensation.

Board Recommends: \$8,000.00 from Taxation  
\$7,000.00 from Excise

Expended in 2016: \$15,000.00

Article 3 To elect a Town Treasurer/Tax Collector for the ensuing year and fix compensation.

Recommend: \$15,000.00 from Taxation

Expended in 2016: \$15,000.00

Article 4 To elect a Select Board, Assessors, and Overseers of the Poor for the ensuing year and to fix compensation.

Recommend: 1<sup>st</sup> Selectperson: \$4,000.00 from Taxation  
2<sup>nd</sup> Selectperson: \$3,000.00 from Taxation  
3<sup>rd</sup> Selectperson: \$3,000.00 from Taxation

Expended in 2016 \$10,000.00

Article 5 To elect the following members to the Montville Planning Board:

Two regular members for three-year terms.  
One alternate member for a three-year term.

Article 6 To elect the following member to the Montville Budget Committee:

One member for a three-year term.

Article 7 To elect an RSU #3 School Board Representative for a three-year term

Article 8 Shall revisions to Section 12, subsection C of the Shoreland Zoning Ordinance entitled “Non-conforming Structures” be enacted? [Copies of the proposed ordinance are printed in the annual report and are available from the town clerk.]

Article 9 Shall revisions to Section 15, subsection O of the Shoreland Zoning Ordinance entitled “Timber Harvesting” be enacted? [Copies of the proposed ordinance are printed in the annual report and are available from the town clerk.]

Article 10 To see if the Town will vote to authorize the Select Board to spend an amount not to exceed 3/12 of the budgeted amount in each budget category of the 2017 annual budget during the period from January 1, 2018 to the 2018 annual Town Meeting.

Article 11 To see if the Town will authorize the Select Board to transfer unexpended balances to any account requiring said funds for the purpose of balancing accounts.

Article 12 To see if the Town will authorize the Select Board to take a loan in anticipation of taxes, as necessary, for the purpose of paying Town obligations.

Article 13 To see if the Town will fix the dates when taxes shall be due and payable. First installment due date: August 1, 2017. Second installment due date: November 1, 2017.

Article 14 To see if the Town, in accordance with 36 M.R.S.A. §506, will vote to authorize the Tax Collector to accept prepayment of taxes not yet committed for the year 2017.

Article 15 To see what discount, if any, the Town will vote to allow on taxes paid in full (both installments up front) prior to commitment or within 15 days after commitment.

Recommend: 1% discount

Article 16 To see if the Town will vote to authorize the Tax Collector to charge interest on unpaid taxes beginning 60 days after each installment due date at a rate of 3.5% per annum. (In accordance with 36 M.R.S.A. §505.4, the state treasurer established 7% as the maximum interest rate allowed in 2017.)

Article 17 To see if the Town, in accordance with 36 M.R.S.A. §506-A, will vote that a taxpayer who pays an amount in excess of that finally assessed may be repaid the amount of overpayment with no interest.

Article 18 To see if the Town will authorize the Select Board, on behalf of the Town, to sell and dispose of any real estate acquired by the Town for the non-payment of taxes thereon, on such terms as they deem advisable, and to execute quit-claim deeds for such property, giving notice sixty (60) days before the sale by posting in public places in said Town, on Montville’s website, and in the newspaper, except when the property is being redeemed by the owner.

Article 19 To see what sum the Town will vote to raise and appropriate to pay tax abatements and applicable interest granted during this fiscal year.

Recommend: \$20,000 from Overlay

Article 20 To see what sum, if any, the Town will vote to raise and appropriate for general administrative operating costs and wages for the ensuing year. (Recommended amounts to be raised itemized in Table A below in **bold**.)\*

TABLE A

ITEM	2017 FROM TAXATION	budgeted 2016	expended 2016
Misc. Officials & Admin. Wages	<b>24,250.00</b>	24,000.00	23,457.68
Payroll Liability/Admin	<b>6,000.00</b>	6,000.00	6,012.01
Professional Fees	<b>2,800.00</b>	2,800.00	2,740.00
Consulting Fees	<b>2,000.00</b>	2,000.00	0.00
Audit	<b>3,555.50</b>	3,794.75	3,794.75
Advertising	<b>400.00</b>	400.00	473.50
MMA Dues	<b>1,801.00</b>	1,736.00	1,736.00
Education & Training	<b>1,000.00</b>	1,000.00	495.00
Office equipment	<b>2,000.00</b>	2,000.00	1,273.48
Insurances (WC/UE)	<b>3,800.00</b>	3,800.00	3,401.46
Insurance Liability	<b>13,500.00</b>	13,500.00	13,583.50
Interest (TAN)	<b>200.00</b>	200.00	0.00
Mileage	<b>500.00</b>	500.00	227.20
Planning Board	<b>500.00</b>	500.00	0.00
Postage	<b>1,250.00</b>	1,250.00	1,248.07
Office Supplies	<b>1,400.00</b>	1,400.00	1,337.79
Telephone	<b>1,900.00</b>	1,900.00	1,764.73
Year End	<b>1,000.00</b>	1,000.00	828.30
Utilities	<b>3,000.00</b>	3,000.00	1,098.45
Miscellaneous Incidentals	<b>2,000.00</b>	2,000.00	6,015.48
Administrative Assistant	<b>15,000.00</b>	15,000.00	15,340.00
Total	<b>87,856.50</b>	87,780.75	84,827.40

\*Items in Table A may be voted individually or as a total by fund type raised as directed from the floor to the Moderator.

Article 21-A To see what sum of money, if any, the Town will vote to raise and appropriate for new computer software on terms that they determine to be reasonable.

Estimated cost: \$18,250 from Taxation

Article 21-B To see if the Town will allow the Select Board to create a reserve account for the purpose of a future purchase of new computer software.

Recommend: \$6,000 from Taxation

**HIGHWAY & PUBLIC WORKS**

Article 22 To see if the town will authorize the municipal officers to make final determinations regarding the closing or opening of roads to winter maintenance pursuant to 23 MRSA §2953. Authority granted herein shall carry until revoked.

Article 23 To see what sum, if any, the Town will vote to raise and appropriate for the Public Works and Highway Department for the ensuing year. (Recommended amounts to be raised itemized in Table B below in **bold**.)\*

TABLE B

ITEM	taxation	excise	LRAP	Undesignated fund	Carried Funds	<b>2017 total</b>	budgeted 2016	expended 2016
Summer Roads	15,000	7,000	43,776	52,000.00		<b>117,776.00</b>	117,776.00	93,556.17
Winter Roads	125,000	113,000		9,000.00		<b>247,000.00</b>	247,000.00	219,108.02
Payroll Liability	500					<b>500.00</b>	500.00	396.06
Repair & Maintenance	15,000					<b>15,000.00</b>	5,000.00	3,452.02
Insurance WC/UE	600					<b>600.00</b>	600.00	550.95
Utilities	1,500					<b>1,500.00</b>	1,500.00	1,516.20
Road Paving	20,000			30,000.00		<b>50,000.00</b>	50,000.00	7,4448.55
Total	177,600	120,000	43,776	91,000.00	0	<b>432,376.00</b>	422,376.00	393,027.97

\*Items in Table B may be voted individually or as a total by fund type raised as directed from the floor to the Moderator.

**HEALTH AND SANITATION**

Article 24. To see what sum, if any, the Town will vote to raise and appropriate for the Health and Sanitation Department for the ensuing year. (Recommended amounts to be raised itemized in Table C below in **bold**.)\*

TABLE C

ITEM	Taxation	From Stickers	<b>2017 total</b>	budgeted 2016	expended 2016
Tipping Fees	0	8,500.00	<b>8,500.00</b>	8,500.00	8,715.12
Demolition Days	5,000.00	1,500.00	<b>6,500.00</b>	6,500.00	6,071.40
Unity Area Regional Recycling Center	9,289.08		<b>9,289.08</b>	9,138.94	9,138.94
Payroll Liability	1,300.00		<b>1,300.00</b>	1,300.00	1,008.33
Wages	13,000.00		<b>13,000.00</b>	13,000.00	13,324.37
Repair & maintenance - equipment	2,000.00	1,000.00	<b>3,000.00</b>	3,000.00	6,504.78
Supplies	1,000.00		<b>1,000.00</b>	1,000.00	677.21
Insurances (WC/UE)	1,650.00		<b>1,650.00</b>	1,650.00	1,364.47
Total	33,239.08	11,000.00	<b>44,239.08</b>	44,088.94	46,804.62

\*Items in Table C may be voted individually or as a total by fund type raised as directed from the floor to the Moderator.

**PROTECTION AND ENFORCEMENT**

Article 25. To see what sum, if any, the Town will raise and appropriate for the Fire Department for the ensuing year. (Recommended amounts to be raised itemized in Table D in **bold**.)\*

TABLE D

ITEM	Taxation	Carried Funds	2017 total	budgeted 2016	expended 2016
Operations	18,200.00		<b>18,200.00</b>	17,000.00	19,282.12
Equipment	7,180.00		<b>7,180.00</b>	7,680.00	5,738.12
Matching Grants	1,000.00	3,686.00	<b>4,686.00</b>	4,686.00	4,722.00
Equipment Reserve	3,000.00		<b>3,000.00</b>	3,000.00	0.00
Wages	12,500.00		<b>12,500.00</b>	12,500.00	12,152.50
Payroll Liability	1,100.00		<b>1,100.00</b>	1,100.00	930.05
Insurances (WC/UE)	1,300.00		<b>1,300.00</b>	2,000.00	1,199.89
Supplemental Insurance	700.00		<b>700.00</b>	0	0
Total	44,980.00	3,686.00	<b>48,666.00</b>	47,966.00	44,024.68

\*Items in Table D may be voted individually or as a total by fund type raised as directed from the floor to the Moderator.

Article 26. To see what sum, if any, the Town will raise and appropriate for protection and enforcement services for the ensuing year. (Recommended amounts to be raised itemized in Table E in **bold**.)\*

TABLE E

ITEM	2017 FROM TAXATION	budgeted 2016	expended 2016
Emergency Management	<b>600.00</b>	600.00	528.34
Tri-Town Rescue	<b>500.00</b>	500.00	500.00
Liberty Volunteer Ambulance Service	<b>See Below</b>	\$4,000.00	\$4,000.00
Utilities (Street Lights)	<b>1,200.00</b>	1,200.00	810.35
Animal Welfare	<b>2,500.00</b>	2,500.00	1,634.41
Code Enforcement Officer Expenses	<b>100.00</b>	100.00	0.00
Total	<b>3,800.00</b>	\$8,900.00	\$7,473.10

\*Items in Table E may be voted individually or as a total by fund type raised as directed from the floor to the Moderator.

Article 27 To see what sum, if any, the Town will raise and appropriate for reimbursement for payroll expenses incurred by the Liberty Volunteer Ambulance Service up to \$40,000, contingent upon Liberty's approval of the same article. \*Information about this article can be found in Liberty Volunteer Ambulance Service annual report.

Recommend: \$40,000 From Taxation

Article 28 To see what sum, if any, the Town will raise and appropriate, for a retainer for service paid to the Liberty Volunteer Ambulance Service.

Recommend: \$1,000 from Taxation

Article 29 To see if the Town will raise and appropriate, from taxation, a stipend for Liberty Volunteer Ambulance Service to be used to help defray the costs of training ambulance personnel.

Recommend: \$3,000 from Taxation

**TOWN PROPERTY**

Article 30 To see what sum, if any, the Town will raise and appropriate for the repair, maintenance, and general operation of our Town Property for the ensuing year. (Recommended amounts to be raised itemized in Table F below in **bold.**)\*

TABLE F

ITEM	Taxation	Carried Funds	<b>2017 total</b>	budgeted 2016	expended 2016
Fire Station	2,500.00		<b>2,500.00</b>	2,500.00	2,949.65
Landscaping	1,600.00		<b>1,600.00</b>	1,600.00	1,290.00
Sand/Salt Shed	100.00	9,955.68	<b>10,055.68</b>	10,000.00	44.32
Town Garage	1,000.00		<b>1,000.00</b>	1,000.00	569.44
Town House	250.00		<b>250.00</b>	2,878.55	345.40
Town Office	500.00		<b>500.00</b>	2,000.00	668.68
Total	5,950.00	9,955.68	<b>15,905.68</b>	19,978.55	5,867.49

\*Items in Table F may be voted individually or as a total by fund type raised as directed from the floor to the Moderator.

**RECREATION**

Article 31 To see what sum, if any, the Town will raise and appropriate for the Montville Field Day, and to see if the Town will approve all proceeds raised by and unexpended appropriations remaining from this event to be gifted to the group that is responsible for organizing Field Day.

Recommend:

\$1,000.00 from Taxation

Article 32 To see what sum, if any, the Town will raise and appropriate from taxation for recreational activities and properties. (Amounts to be raised itemized in Table G below in **bold.**)\*

TABLE G \*\*

ORGANIZATION	<b>2017 from taxation</b>	2017 request	expended 2016
BUM League Basketball	<b>100.00</b>	100.00	100.00
Knox Booster Club	<b>200.00</b>	500.00	200.00
Liberty Swimming	<b>600.00</b>	800.00	600.00
North Star Riders	<b>500.00</b>	500.00	500.00
Montville/Liberty Little League	<b>200.00</b>	200.00	200.00
Town of Liberty – Maintenance of Roberts Field	<b>1,000.00</b>	1,500.00	1,000.00
Montville/Liberty Athletic Teams NEW Storage Bldg	<b>\$500</b>	N/A	N/A
Total	<b>\$3,100.00</b>	3,600.00	2,600.00

\*Items in Table G may be voted individually or as a total by fund type raised as directed from the floor to the Moderator.

\*\* The figures in the “2016 from taxation” column in Table G are the same as the amounts that were appropriated for each of these items at town meeting last year. The Select Board believes these amounts should be determined by the voters at town meeting.

**GENERAL ASSISTANCE**

Article 33 To see what sum the Town will vote to raise and appropriate for the General Assistance Account in order to care for residents in need.

Recommend: \$7,000.00 from Taxation

**SINGLE LINE DONATIONS**

Article 34 To see what sum, if any, the Town will raise and appropriate from taxation for the following organizations. For more information on these organizations, see descriptions in the annual town report. (amounts to be raised itemized in Table H below in **bold.**) \*

TABLE H \*\*

ORGANIZATION	<b>2017 from taxation</b>	2017 request	expended 2016
Belfast Area Child Care Services	<b>250.00</b>	250.00	250.00
Broadreach Family & Community Services	<b>250.00</b>	250.00	250.00
Game Loft	<b>100.00</b>	100.00	100.00
Hospice of Waldo County	<b>300.00</b>	300.00	300.00
Liberty AMVET Food Pantry	<b>600.00</b>	600.00	600.00
Liberty Library	<b>2,500.00</b>	2,500.00	2,500.00
Lifeflight Foundation	<b>516.00</b>	516.00	516.00
Maine Public Radio / TV	<b>0.00</b>	150.00	150.00
New Hope For Women	<b>750.00</b>	750.00	750.00
Spectrum Generations	<b>584.00</b>	584.00	584.00
Waldo Community Action Partners	<b>1,911.00</b>	1,911.00	1,911.00
Waldo County Woodshed	<b>0.00</b>	500.00	0.00
Waldo County YMCA	<b>0.00</b>	50.00	0.00
Total	<b>7,761.00</b>	8,461.00	7,911.00

\*Items in Table H may be voted individually or as a total by fund type raised as directed from the floor to the Moderator.

\*\* The figures in the “2017 from taxation” column in Table H are the same as the amounts that were appropriated for each of these items at town meeting last year. The Select Board believes these amounts should be determined by the voters at town meeting.

**PERPETUAL CARE**

Article 35 To see what sum, if any, the Town will raise and appropriate from taxation for the perpetual care and maintenance of Montville cemeteries. (Recommended amounts to be raised itemized in Table I below in **bold**.)\*

TABLE I

ITEM	Taxation	<b>2017 total</b>	budgeted 2016	expended 2016
Halldale Cemetery	250.00	<b>250.00</b>	250.00	250.00
Landscape Contractor	5,100.00	<b>5,100.00</b>	5,000.00	4,475.00
Cemetery Wages	500.00	<b>500.00</b>	500.00	379.25
Payroll Liabilities	100.00	<b>100.00</b>	100.00	29.01
Insurance (WC/UE)	200.00	<b>200.00</b>	200.00	27.13
Equipment/Supplies	1,000.00	<b>500.00</b>	500.00	99.82
Total	7,150.00	<b>7,650.00</b>	6,550.00	5,260.21

\*Items in Table I may be voted individually or as a total by fund type raised as directed from the floor to the Moderator.

Article 36 To see if the Town, as a result of the budget approved in accordance with the Articles herein, will authorize a one-time exemption from the LD 1 Law governing annual Town expenditures to accommodate for the approved budget.

Article 37. Motion to adjourn.

Given under our hands this 6th day of March 2017 A.D.

Jay LeGore, First Selectperson

Cathy Roberts, Second Selectperson

Robert Price, Third Selectperson

The Town of Montville Select Board 2016-17

A True Copy of the Warrant

Attest: \_\_\_\_\_ Town Clerk, Town of Montville, Maine