

MINUTES OF A MEETING OF DRAKES BROUGHTON AND WADBOROUGH WITH PIRTON PARISH COUNCIL HELD ON THURSDAY 1st DECEMBER 2016 AT 7.30 PM AT DRAKES BROUGHTON VILLAGE HALL.

PRESENT: Cllr J Butterworth (Chairman), Cllr M Griffiths, Cllr R Small, Cllr S Wynn, Cllr J Yeo, Cllr A Crouchman, Cllr T Pell, Cllr M Ward, Cllr L Wild, Cllr F Mead, Cllr J Driscoll & Cllr D Proctor.

IN ATTENDANCE: District Councillor P Middlebrough, Mrs N Nicholson (Clerk)

PUBLIC: Mr B Wardle

1. APOLOGIES

Cllr T Pell, Cllr R Turner, Cllr M Gardner & County Councillor R Adams

2. VACANCY FOR COUNCILLORS TO REPRESENT DRAKES BROUGHTON & WADBOROUGH WARD

The co-option of Mr J Driscoll to fill the remaining Drakes Broughton Ward vacancy was discussed and agreed by all. Mr J Driscoll signed the declaration of office and joined the meeting.

The Chairman closed the meeting at 7.40pm to allow public to bring their comments/requests.

Mr B Wardle attended on behalf of the village events committee to offer a donation of £2000 from money raised at the Vintage car and Village fete during the summer. The £2000 has been donated to be used specifically to improve the children's play park.

The Chair thanked the events committee and accepted the generous donation.

Mr B Wardle requested to meet with Cllr L Wild to discuss best use of the donation.

Cllr Wild asked if it could be used for the wider playing fields in general. Mr Wardle confirmed it was for the children's play park specifically.

The meeting was re-opened at 7.50pm.

3. ITEMS FOR CONSIDERATION NOT ON THE AGENDA

Clerk amended amount on the payment list. Agenda item 14. f)

Clerk added payments to N Power for the disputed quarterly bills from 01/04/15 – 30/09/16 items k-p).

Clerk added payment to S Mitcham for Clerks IT renewal at item 14 q).

4. DECLARATION OF INTEREST

Cllr L Wild and Cllr M Griffiths declared a pecuniary interest in Agenda item 14 i) and signed the declaration of interest register.

5. LOCAL POLICING

Clerk read the local policing report.

6. MINUTES

The minutes of the of the Meeting held on 7th November 2016 were proposed by Cllr Ward seconded by Cllr Small, agreed by all and signed by the Chairman as a true record of the meeting including the appendix relating to the special meeting held on 30th October.

7. MATTERS ARISING

- Playground Maintenance – Cllr Wild updated the members and confirmed that the remedial work had been completed to a good standard. He confirmed he would complete the wet pour surface repair during December. Cllr Wild advised regarding safety of the introduction of the different swings within the current upgrade.
- Funding Sources – Clerk updated members on the requests sent to Kendrick and Lockley and the responses. Cllr Wild asked regarding Bovis, Clerk advised any requests would be sent after reserved matters were agreed.
- Drakes Broughton Notice Board – Clerk advised that the remedial work required will cost £160 & £65 for the new pin board. Total £225. This was proposed by Cllr Butterworth & Seconded by Cllr Griffiths and agreed by all.

8. PLAYING FIELD

- Hedge Cutting - Clerk to chase up hedge cutting contractor. Cllr Wild to meet with contractor prior to the deep cut. Members were advised of correspondence received about the deep cut of the playing field from two residents.
- Mole hills - The Clerk advised that correspondence had been received from the football club about mole hills on the playing pitches. It was discussed and members advised the Clerk to try contact a mole catcher from Pershore. Cllr Griffiths is to let Clerk have the contact details.

9. LENGTHSMAN

The Chair advised members that our current lengthsmen Mr B Arrowsmith has asked to be released from the lengthsmen contract, however Mr Arrowsmith has agreed to work until the end of his contract should we not find a replacement before then. Mr Arrowsmith has been the lengthsmen in the Parishes for many years and the Chair advised that she would like to see a proper handover. Clerk to draft advert for the Villager and notice boards.

10. NEIGHBOURHOOD PLAN

The Chair updated the meeting as follows:

The plan was returned by the external examiner last week and the Steering Group met on Monday and unanimously agreed to accept the amendments required by the examiners. The plan will go forward to Wychavon planning committee meeting planned for 15th December and from there the plan will be referred to the Executive board in January 2017 and then it will proceed to a straight yes/no referendum in March 2017.

The document is in the process of being amended but was not fully finalised for the members to sign off tonight. It was agreed to delegate scrutiny of the document to Cllr Ward and Cllr Yeo in conjunction with the Chair to ensure the document can be submitted to the Wychavon planning meeting on 15th December

11. VILLAGE FACILITIES REPORT FROM MEETING

The Chair updated members and thanked the members who attended the Community Facilities meeting the previous evening. The Chair explained the background and driving force was stemming from the neighbourhood plan. The Chair outlined the situation with the Village Hall Committee and advised that an AGM is to be held 17th January to try to elect a full membership. The Village Hall committee is required to have 9 elected members as well as representatives from groups that use the Village Hall. The Chair advised of plans to form two further sub groups. One to look specifically at the Village Hall funding and facility upgrade and one to look at the Play Park, Playing fields and football facility's.

The Chair advised that overall the meeting was well attended. Cllr Wild thought it may be helpful if the presentation could be repeated at the school to parents one evening after school. Clerk is to arrange.

12. WADBOROUGH PHONE BOX

The adoption of Wadborough phone box for £1 was discussed and it was agreed by all members to go ahead and adopt it. Clerk to respond to the relevant parties.

13. REPRESENTATIVES' REPORTS

a) No County Councillor representative this month.

b) District Councillor

District Councillor referred to the correspondence received from Liza Randal regarding the Kendrick homes site. He stated that environmental health had issued a stop order and advice to Kendrick. Cllr Middleborough expressed concern that the resident may not have been informed of the forthcoming works during purchase of the property.

Cllr Middleborough advised that Stoulton and Norton would be seeking to develop Neighbourhood plans and he hoped we could help/cooperate with them, advising it was especially important as they are our neighbouring parishes.

Cllr Middleborough advised of a 4.2% increase in council tax but advised that that we still ran a rate that was one of the lowest in the country.

Cllr Wild asked for an update on the planning application for 32 houses on Walcot Lane. Cllr Middleborough advised that Wychavon DC were waiting on a response from the developer.

c) Members Reports

Cllr Butterworth advised that thanks had been received for the considerable work on visibility at Stonehall Common and thanked Cllr Wynn for her efforts.

Cllr Small advised that highways were investigating the drains on Walcot Lane

Cllr Butterworth updated members as to the refurbishment of Pirton Phone box which has been completed by a small team of local residents. The Chair advised that she would like to ask County Councillor Adams for a donation towards the cost of this refurbishment which cost circa £110.00.

d) Cllr Butterworth once again thanked Councillors who have been involved in meetings and discussions and making presentations on behalf of the Council during the month. She reported that progress on the many items being considered by Council has been excellent and she thanked everyone.

14. FINANCE

a) Cllr Wild confirmed that he had undertaken the monthly reconciliation of cash and other monies received and the records were in order.

b) Cllr Mead and Cllr Wynn agreed to undertake the half yearly scrutiny of payments and receipts.

c) The finance meeting was set for 6.30pm Thursday 5th January prior to the next Parish Council meeting. To be held at the school.

It was proposed by Cllr Griffiths and seconded by Cllr Butterworth to authorise the following payments:

(d)	Mrs. N. Nicholson – Clerk’s Salary – November	£429.17
(e)	Mr. B. Arrowsmith – Lengthsman –November	£200.00
(f)	Mr. B. Arrowsmith – Playing Fields – November	£28.80
(g)	Mr. B. Arrowsmith – Bus Stops – November	£10.00
(h)	Grant Thornton – External Audit	£120.00

(i)	Pinsent Mason – Consultation/research & Letter	£1500.00
(j)	Luke Cooper – Play Park remedial work	£1200.00
(k)	N Power Ltd – Street light electricity 1/04/15- 30/06/15	£592.92
(l)	N Power Ltd – Street Lighting Electricity 01/07/15 – 30/09/15	£599.39
(m)	N Power Ltd – Street lighting Electricity 01/10/15 – 30/12/15	£599.39
(n)	N Power Ltd – Street lighting Electricity 01/01/16 -31/03/16	£591.05
(o)	N Power Ltd – Street Lighting Electricity – 01/04/16 – 30/06/16	£591.59
(p)	N Power Ltd – Street Lighting Electricity – 01/07/16 – 30/09/16	£598.08
(q)	Mr S Mitcham – IT renewal Clerk, Microsoft Office & Norton Antivirus	£119.98

15. CORRESPONDENCE

From Liza Randall discussed in District Councillors report.

16. PLANNING

- a) Comments made to planning authority: N/A
- b) Applications Approved: W/16/02136/PP, The Sett, Brickyard Lane, Drakes Broughton, Pershore, WR10 2AH. Rear two storey extension and a detached garage.
- c) Applications refused: N/A
- d) Applications Withdrawn: N/A
- e) Appeals: N/A
- f) Applications Received awaiting any comments we wish to make:

W/1600739/PN, The Grange, Chevington Lane, Drakes Broughton, Pershore, WR10 2AE. Proposed subdivision of existing residential property to form 2 independent dwellings.

W/16/02261/PN, 5A Stonebow Road, Drakes Broughton, Pershore, Wr10 2AW. Retrospective application for the erection of a three-bedroom house not in accordance with the approved permission ref W/15/00013/PN.

CLlr L Wild confirmed he had made comments re The Grange and Re Langham. Clerk to respond.

17. INFORMATION AND DATE OF NEXT MEETING

The next Parish Council Meeting will be held on Thursday, 5th January, 2016 at 7.30pm at St Barnabas School.

The Chair and the Clerk wished the members a Merry Christmas.

The meeting closed at 9pm.