

MINUTES OF THE REGULAR MEETING OF COUNCIL  
FOR THE VILLAGE OF HAY LAKES HELD ON MONDAY, MARCH 15, 2021

VIA: ELECTRONICALLY - GOOGLE MEET

PRESENT: Mayor Dave Vallee; Deputy Mayor Dawn Pauls; Councillor Megan Patten; Councillor Faye Leicht; and Councillor Ron These

ABSENT:

PUBLIC PRESENT: None

MUNICIPAL RECORDER: Shannon Yearwood

DELEGATES: NIL

CALL TO ORDER: The Meeting was called to order by Mayor Vallee at 7:00 p.m.

RES 030-2021: AGENDA: Moved by Councillor These to accept the Agenda as amended to include flooding at McKerenan Court and 5<sup>th</sup> Avenue North and the Returning Officer Position for 2021 Municipal Elections.

CARRIED

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**Adoption of Minutes:**

Adoption of the February 17, 2021 Regular Meeting Minutes of Council.

RES 031-2021: Moved by Deputy Mayor Pauls to accept the Regular Meeting Minutes of Council held on February 17, 2021 as presented.

CARRIED

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Adoption of the February 24, 2021 Special Meeting Minutes of Council.

RES 032-2021: Moved by Councillor Patten to adopt the February 24, 2021 Minutes of the Special Meeting of Council as presented.

CARRIED

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**Public Hearing:**

Mayor Vallee opened the Public Hearing for Bylaw 01-2021 – Method of Payment Including Penalties for Unpaid Taxes Bylaw at 7:07 p.m. and explained the public hearing process.

Mayor Vallee asked if any written submissions had been received regarding Bylaw 01-2021.

CAO Yearwood confirmed that no written submissions were received at this time.

Mayor Vallee invited anyone present to speak in favour of Bylaw 01-2021.

Mayor Vallee invited anyone present to speak in favour of proposed Bylaw 01-2021. for a second time, and a third time. No speakers came forward.

Mayor Vallee invited anyone present to speak against Bylaw 01-2021.

Mayor Vallee invited anyone present to speak against proposed Bylaw 01-2021 for a second time, and a third time. No speakers came forward.

The Public Hearing is required under Section 230 of the *Municipal Government Act* and provides the public with the opportunity to make presentations regarding the proposed Bylaw. Notice of the Public Hearing was provided to the residents of the Village of Hay Lakes in accordance with the MGA s. 606.

There being no further input Mayor Vallee moves to close the Public Meeting at 7:09 p.m.

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Consideration of Bylaw 01-2021 – Method of Payment Including Penalties for Unpaid Taxes Bylaw. First Reading having been completed on January 18, 2021 council proceeds to Second and Third Readings.

RES 033-2021: Moved by Deputy Mayor Pauls that Bylaw 01-2021 – Method of Payment Including Penalties for Unpaid Taxes Bylaw be given second reading.

CARRIED UNANOMOUSLY

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RES 034-2021: Moved by Councillor Patten that Bylaw 01-2021 – Method of Payment Including Penalties for Unpaid Taxes Bylaw be given third and final reading.

CARRIED UNANOMOUSLY

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**Confidential Items:**

Deputy Mayor Pauls request that Mayor Vallee move the meeting in-camera under s. 16, Third party personal privacy of the *Freedom of Information and Privacy Act*.

RES 035-2021: Moved by Mayor Vallee to close the meeting to the public for discussion protected under s. 16, Third party personal privacy of the *Freedom of Information and Privacy Act* at 7:17 p.m.

CARRIED

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RES 036-2021: Moved by Mayor Vallee to open the meeting to the public and come out of camera under the *Freedom of Information and Privacy Act* section 16 at 7:41 p.m.

RES 037-2021: Moved by Mayor Vallee that Camrose County be contacted by CAO Yearwood to discuss the legalities surrounding what a Municipality may expect from a potential business owner.

CARRIED

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RES 038-2021: Moved by Deputy Mayor Pauls that the request by Mr. Clark and Ms. Finseth to move a mobile home onto the property located at Main Street and 1<sup>st</sup> Street South be declined due to not falling in line with the Land Use Bylaw.

CARRIED

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**Public Works Report:**

Written Report submitted by Public Works Foreman, Aaron Benoit, was circulated and discussed.

The Lift Station Upgrade and remediation was considered and Council has agreed that 2021 will be focused on bringing that facility up to grade with new roof, repair of the wet well and automation etc.

The flooding on the corner of McKerenan Court and 5<sup>th</sup> Street North was discussed in detail as well as other problem areas in the Village. Administration will speak to the Public Works Manager to determine a positive course of action going forward.

Council asks that a quote be obtained for a new mower blade on the tractor be ready for the next budget meeting.

RES 039-2021: Moved by Deputy Mayor Pauls that the Public Works Report submitted by Foreman Aaron Benoit be accepted as information.

CARRIED

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**Administration Report:**

Administration presented the CAO Report for consideration by Council.

Council discussed the report.

RES 040-2021: Moved by Councillor These to accept the Manager's Report and Action List as information.

CARRIED

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Councillor Patten left the meeting at 8:30 p.m.

**Financial Report:**

The financial report was circulated and discussed by council. Council has tabled the Budget discussions to Wednesday, March 24 and instructed that Administration advertise a Public Hearing for the Budget by advertising in the Camrose Booster for March 30, 2021 at 7:00 p.m.

RES 041-2021: Moved by Deputy Mayor Pauls to accept the financial report as information.

CARRIED

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**Bylaws/Policies:**

Bylaw 01-2021 – Method of Tax Payment Including Penalties for Unpaid Taxes: Passed at Public Hearing earlier in meeting.

Policy #01/2021 – Winter Road Maintenance – Council has asked that administration ensure that the decision on when to call in

Policy #02/2021 – Pandemic Policy

RES 042-2021: Moved by Deputy Mayor Pauls that 02/2021 – Pandemic Policy be adopted.

CARRIED

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**Business:**

- COVID-19: no update
- Unsightly and Dangerous Properties: discussed briefly letter have been sent to owners.
- Sandra Finseth and Tim Clark Development: discussed and voted on earlier.
- Dog Tags: Administration reported that many people just needed the reminder sent.
- Camrose Connector: The Camrose Connector's final day of service will be March 26, 2021.
- Seniors Society: Administration and Council representation present as well as Rec Centre Committee on Wednesday, March 10<sup>th</sup> when Seniors decided to disband.
- Returning Officer for Election 2021: Administration requested that Council formally appoint a Returning Officer and Deputy Assistant Returning Officer for the upcoming election.

RES 043-2021: Moved by Mayor Vallee that CAO, K. Shannon Yearwood and assistant CAO, Sherry Krozser be appointed as Returning Officer and Deputy Assistant Returning Officer respectively.

CARRIED

**Committee Reports:**

- Infrastructure: Discussed with Public Works report
- Protective Services: Nothing to report
- Fire Department Report: not yet meeting on regular basis
- Development: Discussed with Public Works report
- HARRB: Nothing to report
- Ag Society:
- Library:
- Telegraph Park: Possible meeting scheduled for March 17<sup>th</sup>.
- Recreation Centre:
- School Council:
- Rural Crime Watch: No meeting scheduled

RES 044-2021: Moved by Deputy Mayor Pauls to accept the Committee Reports as presented.

CARRIED

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**Information and Correspondence:**

RES 045-2021: Moved by Mayor Vallee to table correspondence to Special Meeting of March 24, 2021.

CARRIED

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**Next Meeting of Council:**

Mayor Vallee calls for a Special Meeting of Council regarding budget 2021 for Wednesday, March 24, 2021 via Google Meet at 7:00 p.m.

A Public Hearing for Budget 2021 will be held via Google Meet on Wednesday, March 30, 2021.

The next Regular Meeting of Council will be held on Monday, April 19, 2021 via Google Meet/at the Hay Lakes Recreation Centre beginning at 7:00 p.m.

**Adjournment:**

The being no further business to discuss Mayor Vallee adjourned the meeting at 9:38 p.m.



Mayor Dave Vallee



K. Shannon Yearwood  
Chief Administrative Officer

