

## MURPHYS CEMETERY DISTRICT

Minutes of the Board of Directors meeting of September 17, 2014

**CALL TO ORDER:** The meeting was called to order by President Alan Armstrong at 7:00 PM. Present were Trustees Maureen Elliott, Jeff St. Louis. Also present caretaker Robert Yeadon. Absent were Trustees Jo Brooksher and Louise Carniglia.

**QUORUM:** A quorum of three board members was present when the meeting was called to order.

**PUBLIC COMMENTS:** None

**MINUTES:** St. Louis moved to accept the Minutes of August 20, 2014. Elliott seconded. The motion passed 3/0.

### **CORRESPONDENCE:**

1. An email from Attorney Steve Airola dated Sept. 16, 2014 was presented to the board. The board had no objection to the request for more time that Mr. Airola made in his email.

### **OLD BUSINESS:**

1. Armstrong provided two sections of the map showing possible plot locations for the new section. He does not have the other map sections for the remainder of that area. Robert Yeadon suggested that he had taken a draftsman class and would be willing to put together a new drawing of the new area of the cemetery showing where the plots were planned. He showed the board a map portion he had already completed. Elliott moved that Yeadon finish the drawing with payment to him decided by the board at a later date. St. Louis seconded the motion and the motion passed 3/0. Elliott to take the map sections we have and get several copies of each page made.
2. Yeadon will bring suggestions as to what shrubs/trees to purchase for privacy screening once the weather cools down and rains start.
3. Yeadon reported that he was continuing work on preparing for curbing of the old baby plot as his time permits.
4. Elliott will contact Boone Memorials next month to remind them of the need for repair of the two grave markers.
5. Armstrong reported he took the Wilson gate license to the county and recorded it on Sept. 11.
6. Pages 5 thru the top paragraph on page 8 were read and the revisions discussed by the board. St. Louis moved that those page be approved as revised. Armstrong seconded the motion and it passed 3/0
7. Yeadon reported that the owners of the home on Allen Ct. whose vacation renters had been accessing the cemetery through the cemetery fence, called him 2 days ago. They wanted to know why the fence was freshly wired shut and he informed them that he had done this at the direction of the board since there is no legal access from neighboring properties into and through the cemetery. They seemed in agreement but the board requested that a copy of the Ordinance and a letter be sent to them to reinforce this. Elliott will mail them.

### **NEW BUSINESS:**

1. One invoice in the amount of \$450.89 to pay SDRMA for worker comp insurance was presented. Elliott moved it be approved. Armstrong seconded the motion and it passed 3/0.
2. Elliott reported on the Sept 9<sup>th</sup> Supervisor meeting to discuss County Council and the Auditor's proposals to charge special districts for using their services. The proposal from the County Council's office was voted down by the Supervisors 3/2. The proposal by the Auditor will go to a public study session that will be scheduled at a later date.
3. Elliott reported on the search of survey maps for the Big Trees Subdivision that might show where the land set aside for a cemetery was located. She found a map with showing a parcel set aside for a school but none with a cemetery parcel. Since the land set aside for a school site has been sold and subdivided, probably any parcel that might have been intended for a cemetery is also sold.
4. Elliott reported that a crematory in Sacramento had called about abandoned cremains of Clifford Cole whose wife is buried in Buena Vista. They mailed the cremains to Angels Mortuary and Elliott picked them up and Yeadon has buried them in Edna Cole's plot.
5. Elliott reported that the son of Irving Boyd Jr., whose cremains were buried in Buena Vista in Sept. 2010 without a permit, called. His brother was supposed to have taken care of the burial of the father's cremains. He sent a permit and a letter stating he had ordered a grave marker and would contact the cemetery when it was to be installed.
6. There are no more name markers for unmarked graves left so we should order more. St. Louis moved that enough name tiles be ordered so the order will get free shipping. Elliott seconded the motion and it passed 3/0.
7. The proposed budget for 2014-15 was discussed. Armstrong moved that the 2014-15 budget be approved with the revision of adding \$2,000 to Maintenance of Bld and Grounds. St. Louis seconded the motion and it passed 3/0.

**FINANCIAL REPORTS:**

1. Fiscal reports as of July 31, 2014 were presented.

**CARETAKER REPORT:** Yeadon said he would like to purchase a portable grader by winter. This item will be put on the Agenda for October's board meeting.

**TRUSTEE REPORTS:** Elliott told the board that Gov. Brown has signed a law giving 24 hours of sick leave to all employees starting July 2015. This is applicable to employees who only work a few hours a day so the cemetery caretaker will be eligible for medical leave after that date.

**DATE OF NEXT MEETING:** The date of the next board meeting will be Wednesday, October 15, 2014 at 7PM at the Historic Murphys School

**ADJOURNMENT:** Elliott moved that the meeting be adjourned. St. Louis seconded the motion. The motion passed 3/0 and the meeting was adjourned at 8:30 PM