

**MEETING OF JULY 5TH, 2016
MINUTES FOR JUNE 21ST, 2016**

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The City Council met in Regular Session in the Council Chambers; Mayor Brenda Stadsholt called the meeting to order at 7:00 p.m.; City Clerk Martha Balbinot called the roll and the following Aldermen answered to their names: Portia Brown, Bob Cooper, Randy Bell, Andy French, Charlie Campbell, Jim Stroh, Becky Chaney and Ross McDowell. A quorum was present. Meeting was taped. City Attorney Blake Lindner was absent, Attorney Zach Bryant attended in his absence.

The Pledge of Allegiance to the Flag was repeated by City Officials and Guests.

PUBLIC COMMENT # 1

DISCUSSION: None

ACTION TAKEN: None

APPROVAL OF MINUTES: REGULAR MEETING HELD JUNE 21ST, 2016

DISCUSSION: Mayor Stadsholt asked if there were any additions or corrections to the minutes of the Regular Council Meeting held June 21st, 2016. There being none, the minutes were approved as written.

TREASURER'S REPORT

DISCUSSION: Mayor Stadsholt asked for any questions on the Treasurer's Report.

ACTION TAKEN: Motion made by Bell, seconded by Chaney, to approve the Treasurer's Report.

Voting Yes: Bell, French, Campbell, Stroh, Chaney, McDowell, Brown and Cooper

Voting-No: None

FINANCE REPORT

DISCUSSION: Mayor Stadsholt asked for any questions on the Finance Report.

ACTION TAKEN: Motion made by Stroh, seconded by Brown, to approve the Finance Report.

Voting Yes: Cooper, Bell, French, Campbell, Stroh, Chaney, McDowell and Brown

Voting-No: None

MAYOR'S REPORT

DISCUSSION: Mayor Stadsholt reported the following:

1. The Farmer's Market sponsored by the Havana Chapter of the Jaycee's begins this Saturday, June 25th, 2016 and will be open from 8:00 a.m. to 12:00 noon.
2. Dan Griffin, President of the Havana Chamber of Commerce, has presented the final list of activities that will be held on the 4th of July.
3. Congratulations to Fire Marshal/Zoning Officer John Kachanuk is his participation in the Transplant Games of America. He received three gold medals and placed 2nd in the 5K run for his age bracket.

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Mayor's Report (cont.)

4. Congratulations was also given to the Mason County Democrat who received many awards from the Illinois Press Association.
5. It was brought to the Council's attention that there were final copies of the new Havana Comprehensive Plan for them to look at. The Mayor also informed them that at the next meeting they would all be receiving a flash drive with the complete Comprehensive Plan on it for them to take home with them.

At this time, Mayor Stadsholt requested a motion to go into Executive Session under Section 2©4, possible litigation. Motion was made by Chaney, seconded by Stroh.

ACTION:

Voting Yes: Brown, Cooper, Bell, French, Campbell, Stroh, Chaney and McDowell.

Voting No: None

Executive Session began at 7:21 p.m.

Mayor Stadsholt requested a motion to return to Open Session. Motion was made by Chaney, seconded by Brown.

Voting Yes: Brown, Cooper, Bell, French, Campbell, Stroh, Chaney and McDowell.

Voting No: None

The Council returned to Open Session at 7:35 p.m.

CITY CLERK'S REPORT

DISCUSSION: None

ACTION: None

CITY TREASURER'S REPORT

DISCUSSION: City Treasurer Steve Blessman reported that the audit for FY 15/16 was almost complete and all had gone well. It was also noted that both Councilmen Cooper and Bell are checking bank statements to help with complying with segregation of duties.

ACTION TAKEN: None

CITY ATTORNEY'S REPORT

DISCUSSION: None

ACTION TAKEN: None

ECONOMIC DEVELOPMENT REPORT

DISCUSSION: None

ACTION TAKEN: None

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PUBLIC WORKS REPORT

DISCUSSION: Public Works Director Jewel Bucy reported the following:

1. The paperwork for the Chip and Seal Program for 2016 has been sent to Springfield for approval. Most of the work will be East of Promenade this year.
2. Thanks to Eagle Recycling for the presentation they gave prior to the Council Meeting regarding during the Recycling Program for the City of Havana.

ACTION TAKEN: None

POLICE CHIEF'S REPORT

DISCUSSION: None

ACTION TAKEN: None

FIRE MARSHAL'S REPORT

DISCUSSION: Fire Marshal/Zoning Officer John Kachanuk reported the following:

1. Jeff Wilcoxon has been busy patrolling the City for places that the grass and weeds are taller than what our Ordinance allows. John remarked that he thought it was going smoother this year.
2. Engine 13 has been asked to be in the truck show being held at the Peoria Civic Center.

ACTION TAKEN: None

FARNSWORTH ENGINEERING GROUP

DISCUSSION: Gary Davis from the Farnsworth Engineering Group reported the following:

1. The ITEP Grant has been submitted. EDC Director Ron Hills collected ten letters of support for this need for this grant.
2. The City of Havana's EDA Grant application has been approved to be on the short list for possible approval.

ACTION TAKEN: None

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COMMITTEES

FINANCE & PURCHASING

DISCUSSION: Councilman Bell made a motion, seconded by Chaney, to approve an additional payment to the Havana Chamber of Commerce in the amount of \$1,000.00 in support of purchasing the fireworks for the Annual Fourth of July Celebration.

ACTION TAKEN: Mayor Stadsholt asked if there were any questions of discussion needed. There being none the vote was tallied as follows;

Voting Yes: Campbell, Stroh, Chaney, McDowell, Brown, Cooper, Bell and French.

Voting No: None

HEALTH & SANITATION

DISCUSSION: None

ACTION TAKEN: None

LICENSES, ORD. & LEGAL

DISCUSSION: Councilman McDowell made a motion to approve **SECOND READING** of Ordinance # 1394, the 2016 Prevailing Wage Ordinance which is required to be passed yearly by the State of Illinois which is “An Act regulating wages of laborers, mechanics and other workers employed in any public works by the state, county, city or any public body or any political subdivision or anyone under contract for public works”.

ACTION TAKEN: Mayor Stadsholt asked if there were any questions of discussion needed. There being none the vote was tallied as follows;

Voting Yes: Stroh, Chaney, McDowell, Brown, Cooper, Bell, French and Campbell

Voting No: None

DISCUSSION: Councilman McDowell made a motion to amend the **SECOND READING** of Ordinance # 1395 to include that no fee would be charged for the building permits addressed in the Revision of Section 16.040 of Chapter 17 of the Code of Ordinances of the City of Havana, Mason County, Illinois. The motion died due to lack of a second. Councilman McDowell stated that he would not be making a motion to approve the **SECOND READING** of Ordinance # 1395 in its original state as he did not agree with it.

Mayor Stadsholt asked for a motion to approve the **SECOND READING** of Ordinance # 1395 and ordinance amending Section 16.040 of Chapter 17 of the Code of Ordinances of the City of Havana, Mason County, Illinois regarding Building Permits. Motion made by Stroh, seconded by Chaney.

ACTION TAKEN: Mayor Stadsholt asked if there were any questions of discussion needed. There being none the vote was tallied as follows;

Voting Yes: Chaney, Brown, Cooper, Bell, French and Stroh.

Voting No: McDowell and Campbell

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PERSONNEL

DISCUSSION: None

ACTION TAKEN: None

PLANNING

DISCUSSION: None

ACTION TAKEN: None

PROPERTY & ZONING

DISCUSSION: Councilwoman Chaney reported to the Council that the bid for the 2007 Mustang which was opened at a committee meeting prior to the Council Meeting did not meet the criteria set forth for an acceptable bid and was rejected. Minimum bid was to be \$65,000 and bid received was for \$48,500.

ACTION TAKEN: None

PUBLIC SAFETY

DISCUSSION: Alderman Stroh made a motion, seconded by Chaney, to approve the request by Dan Griffin, President of the Havana Chamber of Commerce, to close Schrader Street from Market to Franklin on July 4th, 2016 from 6:30 a.m. to 11 p.m. for the Annual Fourth of July Celebration and Fireworks.

ACTION TAKEN: Mayor Stadsholt asked if there were any questions of discussion needed. There being none the vote was tallied as follows;

Voting Yes: McDowell, Brown, Cooper, Bell, French, Campbell, Stroh and Chaney

Voting No: None

DISCUSSION: Alderman Stroh made a motion, seconded by Brown, to approve a request by Sue Sutherland, Havana Chamber of Commerce, to use the City streets for the Annual Fourth of July Parade beginning at 10:00 a.m. on Monday, July 4th, 2016.

ACTION TAKEN: Mayor Stadsholt asked if there were any questions of discussion needed. There being none the vote was tallied as follows;

Voting Yes: Brown, Cooper, Bell, French, Campbell, Stroh, Chaney and McDowell

Voting No: None

DISCUSSION: Alderman Stroh made a motion, seconded by Chaney, to approve a request by Jenny Roskelley to use the City streets to hold her 4th Annual Firecracker 5K Run to benefit St. Jude. The race will begin at 8:30 a.m., followed by a kid's run at 9:15 a.m.

ACTION TAKEN: Mayor Stadsholt asked if there were any questions of discussion needed. There being none the vote was tallied as follows;

Voting Yes: Cooper, Bell, French, Campbell, Stroh, Chaney, Brown and McDowell

Voting No: None

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PUBLIC WORKS

DISCUSSION: None

ACTION TAKEN: None

PUBLIC COMMENT # 2

Discussion: 1. Mayor Stadsholt gave a brief description of her successful trip to Washington D.C.
2. Public Works Director Jewel Bucy reported that there were six more tons of garbage picked up during City Wide Clean-Up this year than last.

Action Taken: None

ADJOURNMENT

DISCUSSION: Mayor Stadsholt asked motion be made to adjourn the meeting at 7:53 p.m.

ACTION TAKEN: Motion made by Brown and seconded by Chaney to adjourn.

Voting Yes: Campbell, Stroh, Chaney, Cooper, Bell, McDowell, Brown and French

Voting No: None

Brenda Stadsholt
Mayor

Martha J. Balbinot
City Clerk

GUESTS:

Jewel Bucy
Wendy Martin – Mason County Democrat
Gary Davis – Farnsworth Group
John Kachanuk
Kevin Noble
Rob Daniels
Steve Blessman
Jake Bryant