



Mail to: 2327 Camay Ln
 Jamestown, NY 14701
 (716) 499-6955
WeDigitizeMemories.com

8mm Film Transfer Work Order

Complete this form and mail it along with your films

Need by date if other than ASAP	Normally we ship within 3 to 4 weeks after receipt of your order	Today's Date

← Please call if you need help completing this form
 PLEASE PRINT LEGIBLY

Customer Name, Address, Email, and Phone #
Email: Phone:

Ship-to Address (if different)

QTY	PROJECT DESCRIPTION	RATE	AMOUNT
_____	Digitize 3" reels (approx 50' ea) Est 3" footage: _____	For 16mm film only	
_____	5" reels (approx 200' ea) Est 5" footage: _____	add \$25 setup fee	\$ _____
_____	7" reels (approx 400' ea) Est 7" footage: _____		
	Includes free film cleaning and conditioning Number each reel if specific sequence is desired Apply a 10% volume discount if your estimated footage exceeds 3000 feet	25¢ per foot	\$ _____
	Total Est Footage: _____	Sound film add 15¢ / ft	
	Add titles & assemble films into presentation for DVD or export	Volume discount	less: _____
	Main Title: " _____ "	\$25 /est # DVDs	\$ _____
	Presentations include one main title, plus individual reel titles and index markers, if appropriate Customized individual reel titles will be used if short, legible titles are provided A standard DVD comfortably holds about 1200 feet of film Multiple discs and multi-disc cases will be used for larger projects Estimated number of DVDs in project (total est footage div by 1200, rounded up) *	plus \$2/reel x _____	\$ _____
	DVD or presentation sound options (circle one):		
_____	1) Silent 2) Projector Sound	n/c	
_____	3) Royalty-free background music ... (Estimate 5 min per 50 ft reel).....	75¢ per minute	\$ _____
_____	4) Sound film synchronization & edit	\$1.50 per minute	\$ _____
	Initial Presentation Output (place X in box beside desired option):		
<input type="checkbox"/>	DVD (or DVD sets, if multiple discs are required for project).....	n/c	\$ _____
<input type="checkbox"/>	Blu-ray	add \$15	\$ _____
<input type="checkbox"/>	USB Flash Drive (@ market price - depends on size of film project)	add \$20+	\$ _____
	Disc case cover insert style (place X in one box):		
<input type="checkbox"/>	Standard: White paper with black lettering	n/c	
<input type="checkbox"/>	Premium Style A: Large photo on front - multi photos on back	\$40 per premium style	\$ _____
<input type="checkbox"/>	Premium Style B: Multi photos on front - lines on back		
	Enhance & reformat individual reels for export to thumb drive or other device		
_____	<input type="checkbox"/> 3" reels	\$12.50 each	\$ _____
_____	<input type="checkbox"/> 5" reels	\$25.00 each	\$ _____
_____	<input type="checkbox"/> 7" reels	\$40.00 each	\$ _____
_____	<input type="checkbox"/> Presentation	\$15 + 10¢/ft	\$ _____
	Reformat assembled film presentation		
	Additional Presentation Output (select desired number of each):**		
_____	DVD (or DVD sets, if multiple discs are required for project).....	\$19 per DVD**	\$ _____
_____	Blu-ray	\$25 per Blu-ray	\$ _____
_____	USB Flash Drive (8GB: \$20; 16GB: \$30; 32GB: \$40; 64GB: \$60; 128GB: \$95; 256GB: \$130)	price varies	\$ _____
_____	Upload file(s) to a single, client requested, online service.....	\$20 + \$5/GB	\$ _____
	**If ordered with initial DVD. Prices higher for premium cases and separate orders later		
	Copy unedited film files (.mov format) to portable storage device for archive	\$99/ 1TB HDD	\$ _____
	Note: 50' of film = approx 5 GBs of data Est GBs: _____	+ 50¢ /GB copied	\$ _____

I authorize PC Projects LLC to possess and use my personal property to perform this service.	Return Shipping: \$15.00 (or more)	\$ _____
I acknowledge that I own the copyrights or have written permission from the owner to use these materials for this project. I understand this is only an estimate of the project cost. Final costs may be higher or lower.	Order subtotal	\$ _____
I agree to all PC Projects LLC Policies, Terms, and Conditions, and to pay the full amount due upon project completion & within 30 days of invoice date. I also agree that PC Projects LLC and associates shall not be liable for any property damage or personal injury caused by or associated with this service.	NYS Sales Tax	\$ _____
	Payment is due upon completion of project and payable to PC Projects	
Signed: _____	TOTAL PROJECT ESTIMATE	\$ _____